



Boulder County Marijuana & Liquor Licensing
 2025 14th Street · Boulder, CO 80302
 PO Box 471 · Boulder, CO 80306
 Phone: 303-441-3829
 Email: marijuanalicensing@bouldercounty.org
 Website: www.bouldercounty.org

Intake Stamp

Boulder County Marijuana Off-Premises Storage Permit Application

Please review the Boulder County Marijuana Licensing Regulations for complete information. The information provided in this application is **public record**.

Submitting the Application:

Follow the steps listed in this application and supply the requested information. Be sure to include:

- A copy of your Local & State License to be associated with this permit.
- A copy of your Local & State license application to be associated with this permit.
- Include/attach **Sales Tax License**.

Fees:

Make checks payable to the **Boulder County Treasurer**.

- Application Fee \$2500
- Annual Operating Fee \$4000

Business Information for Permitted Location:

Legal Name of Business		DBA Name	
Physical Address of Business			
City	State	Zip Code	
Mailing Address			
City	State	Zip Code	
Business Phone		Business Email	
Estimated Number of Staff			Square Footage
Current License Type(s) & License Number(s) Attached to this Permit			

Property Owner(s) Information for Permitted Location:

If there are multiple owners, please include this information for all owners. Use additional sheet if necessary.

Business Name		Phone Number	
Mailing Address		Email Address	
City	State	Zip	
Signature of Property Owner	Print Name	Date	

Associated Business/Establishment Information:

Please provide information for any business or establishment associated with the permit that you are applying for. Attach a separate sheet if necessary.

Business/Establishment Name		Phone Number	
DBA Name		Email Address	

Physical Address		
City	State	Zip

Local Licensing Authority Contact Information:

If your business is not a licensed Boulder County business please supply your local Licensing Authority’s contact information.

Licensing Authority's Name		Phone Number
Mailing Address		Email Address
City	State	Zip Code

Vehicle Trips:

The number of vehicle trips per day expected to be generated by the business. If a multi-tenant building, list vehicle trips for all businesses. (When calculating the number of trips generated, keep in mind that one vehicle produces two trips – one when arriving and one when leaving.)

Current Use	Vehicle Trips per Business per Day	Occupant/Business/Name

Plans:

1. Site plan: The site plan should include the following plans for the premises and attached drawings should be 8.5x11 or 11x17 inches in size. Use the checklist below as a guide of elements to illustrate on your site plan. Also include a site plan drawing of all buildings on the property of where the premise is located.

- | | | |
|---|--|---|
| <input type="checkbox"/> North Arrow | <input type="checkbox"/> Address | <input type="checkbox"/> Name of Project |
| <input type="checkbox"/> Standard Scale | <input type="checkbox"/> Size of Property in Acres | <input type="checkbox"/> Dimensions of Property |
| <input type="checkbox"/> Use of Land and Structures | <input type="checkbox"/> Preparation Date | |

2. Floor Plan: Include a floor plan showing how the floor space is or will be used. This includes the dimensions and use of every room. Please include detail as to what floor area will be devoted to each use.

3. Parking Plan: Include a parking plan for the premises. This includes parking for the entire parcel.

4. Total Floor Area of Building(s): The total floor area of the buildings should be documented. If there is more than one building on the parcel, this includes the floor area of all buildings located on the parcel.

5. Lighting & Signage: The nature and location of any existing/proposed lighting and signage. If proposing signage, please include information for the entire parcel, if proposing lighting please provide information for the building where the business will be only. This may be accomplished with photos or a diagram and must include dimensions and elevations. Information on lighting and signage is available in Articles 7-1600 and 13 of the Land Use Code.

Please Note:

An application to Boulder County does not imply a determination that the requested use is compliance with the Land Use regulations, or with other applicable County and State requirements, including but not limited to marijuana licensing mandates.

A separate application and approval is required by the State of Colorado, and any permit issued by the Boulder County Marijuana Licensing Authority is contingent upon the appropriate State permitting. The purpose for this application is to comply with the Boulder County Marijuana Licensing Regulations.

Certification:

I certify that I am signing this Application Form as an owner of record of the business/establishment included in this application. I certify that the information and exhibits I have submitted as part of this application are true and correct to the best of my knowledge. I certify and understand that this application gives Boulder County the right of entry to inspect the parcel and all buildings on the parcel related to the marijuana business/establishment for compliance.

Signature of Marijuana Business/Establishment Owner	Print Name	Date
Signature of Marijuana Business/Establishment Owner	Print Name	Date

Local Jurisdiction Licensing Authority Authorization:

I certify that the licensee on this application has a valid licensed Marijuana Business/Establishment in my authority that is both in compliance with my local jurisdiction and at the State level.

Signature of Local Licensing Authority	Print Name	Date
--	------------	------

Boulder County Licensing Authority Authorization:

The application for an Off-Premises Storage Permit is authorized by the Authority, but may require other Boulder County Department approvals before the Authority can officially approve the Permit. Any modifications to the proposed licensed premises may require building permits, building inspections and zoning approvals; all of which are subject to all applicable provisions of the Land Use Code and Building Code.

Signature of Boulder County Licensing Authority	Print Name	Date
---	------------	------