



MCAB MEETING AGENDA

Meeting Description: Boulder County Mosquito Control Citizen's Advisory Board

Results Desired: Information Sharing/Action

Date: Tuesday, May 21, 2015

Location: BCPH (Sundquist Bldg)
3482 Broadway
Boulder, CO 80304

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
6:00 PM	7:30 PM	1.50	6:00	7:30	1.5
Persons Attending					
MCAB	Martin, Richard, Susan, Rick, Brian, Elizabeth, Chip, Michael				
BCPH	Lane, Marshall, Mel				
OtterTail	Joe Cox				
Guests	---				
Ground Rules					
1	Each member will share responsibility to facilitate meetings [See Facilitation Schedule]				
2	Agenda will be distributed the Friday before the meeting. Facilitator of meeting will solicit agenda items one week prior to the agenda distribution date				
3	Use email to share information and important updates prior to meetings				
4	Start meetings on time. 6:00-6:15pm will be reserved for dinner, social time, and round table discussions.				
5	Follow time limits and items on agenda				
6	Listen, respect others, contribute, and speak up if discussion gets off topic				
7	Contractor shall attend only the first half of the meeting provide updates, reports, and answer operational questions unless invited to remain for entire meeting.				
8	Wrap up meetings with clear statements of next steps				
9	Finish on time.				
10	Meeting minutes sent to members by the Friday following the meeting.				
Discussion Items					Mins
1	Dinner				10
2	OtterTail Update				10
3	Approval of By-Laws				15
4	QA Report				15
5	Off-site Ottertail meeting Date? Time?				10
6	Consumer Reports DEET Testing				15
7	Continue discussion of 2015 Next Steps – TABLED TO 6/16/2015 MEETING				15
Next Meeting Date: June 16, 2015					

Minutes

Location: BCPH

Facilitation Schedule 2015

February	Marshall
March	Lane
April	Martin
May	Richard
June	Susan
July	Rick
August	Brian
September	Elizabeth
October	Marshall

MINUTES:

OtterTail Update:

- Hiring has been completed
- Classroom training to be conducted the week of 5/19 followed by field training
- Routebooks, field notes, equipment, etc. are being prepared
- 5 early season techs have been out:
 - Through Mid-May:
 - 424 site inspections (historical average = 515)
 - 50(12%) treatments (historical average 20%)
- Above avg. precipitation through April and May, however, this has not necessarily led to increased mosquito problems later in the summer
- Trapping will begin the week of June 1

Approval of Bylaws:

- With a quorum present, bylaws were unanimously approved (7 yes; 1 absent) with one amendment outlining term conditions of the chairperson
 - **STAFFING & ORGANIZATION**
Boulder County Public Health will provide staff support to the MCAC, which shall elect from its membership a Chairperson who will be available to receive official communications and notices and serve as spokesperson.
Chairperson shall serve a one year term with election held at the first meeting of each calendar year.
- Susan was elected chairperson for 2015 (6 yes, 1 abstain, 1 absent)

QA Report:

- Mel began on May 1
- HOA contact lists have been updated
- Email offer to provide outreach has been sent to HOA contacts
- Larval site QA has begun in limited areas due to weather and contractor staffing

Off-site OtterTail Meeting:

- Next MCAB meeting set for 6/16/2015, 5pm at OtterTail's office located at 10200 W. 44th Ave., Wheat Ridge, CO

Consumer Reports DEET Testing:

<http://www.consumerreports.org/magazine/2015/05/what-really-works-against-bug-bites/index.htm>

<http://www.nbcdfw.com/news/health/Consumer-Reports-Bug-Repellent-Safety-259564391.html>