

OFFICIAL RECORD OF PROCEEDINGS

Boulder County Board of Health (BOH) Regular Meeting
Boulder County Public Health Auditorium
July 13, 2015

BOH Members Present: Vice President Don Misch, M.D.; and Board Members Olga Bermudez and Sonya Jaquez-Lewis. Absent: President Gregg Thomas and Board Member Jorge DeSantiago.

Staff Members Present: Public Health Director Jeff Zayach; Director of Administrative Services Stephanie Martz; Director of Health Divisions Heath Harmon; and Administrative Division Manager Tammy Golden.

Meeting Called to Order.

Vice President Misch called the meeting to order at 5:41 p.m.

ITEM 1. Public Comments (on unscheduled agenda items).
None.

ITEM 2. Consent Agenda.

A. Approval of May 11, 2015, Board of Health Meeting Minutes.

Board Member Jaquez-Lewis made a motion, which was seconded by Board Member Bermudez, to approve the May 11, 2015, Board of Health minutes, as presented. With all Board Members present voting in favor of the motion, Vice President Misch declared the motion approved. Absent: President Gregg Thomas and Board Member DeSantiago.

B. Approval of April 2015 and May 2015 Financial Reports.

Director of Administrative Services Martz said the budget was on target at the midyear point. BCPH's financials were solid, and there haven't been any big surprises or concerns. The one disappointment she had was the \$1,800 in earned interest BCPH has received. Before BCPH consolidated its funds with Boulder County after implementation of the Public Health Act of 2008, BCPH had been earning approximately \$70,000 in earned interest each year, significantly more than the current \$1,800. Combining BCPH funds with Boulder County is beneficial, should there be any issues with cash flow; however, that is unlikely, and the decrease in earned interest is significant. Director Martz said she's talked with Boulder County Treasurer Paul Weissmann regarding BCPH potentially returning to a separate banking system.

Board Member Bermudez made a motion, which was seconded by Board Member Jaquez-Lewis, to approve the April and May 2015 financial reports, as presented. With all Board Members present voting in favor of the motion, Vice President Misch declared the motion approved. Absent: President Thomas and Board Member DeSantiago.

ITEM 3. Resolution 2015-02, Approving 2016 Proposed Budget.

Director of Administrative Services Stephanie Martz presented this item and said there were no changes from the proposed 2016 budget staff presented at the study session on June 22, 2015.

Resolution 2015-02 includes a proposed budget of \$13,935,385 for 2016. In addition to the proposed budget, staff requested Board approval for the following requests for submission to the County Commissioners, which would authorize modification of funding sources for five employees and the EnergySmart Rebate Program (all net requests), as well as additional Health and Human Services (HHS) "Ballot 1A" Funds:

- HHS Fund supplemental funding – \$44,748: This funding would be used to fully fund BCPH's industrial hygienist, Community Substance Abuse Prevention (CSAP) Program supervisor, and HIV Prevention Program assistant. The positions were originally fully funded by the HHS Fund but with merit and benefit cost increases over the years, this static amount no longer fully funded the positions.
- Transfer of General Fund proceeds from BOCC Sustainability Program (in support of BCPH EnergySmart Rebate Program) directly to BCPH to decrease transaction costs – \$0: This request would not have a net effect on the budget. Staff requested funds to cover 3.0 FTE (i.e. 2.0 term FTE and 1.0 permanent FTE) and \$150,000 in rebates directly from the County's General Fund rather than invoicing the Sustainability Office for the costs. The 2.0 term FTE request would be through December 31, 2016, or until funds were no longer available to support the effort.
- Extend 0.5 FTE oil & gas specialist term – (\$42,310) (i.e. decrease from 2015 cost): Staff requested authorization to extend 0.5 term FTE of this employee's current 1.0 term FTE through December 31, 2016. The employee would remain a full 1.0 FTE provided that the City and County of Broomfield continued to fund half of the position. If Broomfield did not fund 0.5 FTE, the position would be reduced to a Boulder County-funded term 0.5 FTE for the rest of the term period.
- Request funds from new Land Use fees to cover 0.5 FTE to support EH plan reviews – \$0: This also had no net effect on the County's budget. Boulder County Land Use agreed to cover 0.5 FTE to support environmental health (EH II) plan reviewing through an increase in plan review fees.

Director Martz said Boulder County continues to be impacted by costs associated with the 2013 flood in Boulder County. As such, the County Commissioners made it clear they would not be supporting very many budget requests; therefore, BCPH's budget requests were budget neutral to the County, with the exception of the additional HHS funding.

Board Member Bermudez asked about grant funding. Director Martz said staff used conservative estimates and only included grant funding if fairly certain BCPH would receive the funding. Staff has submitted many new grant applications that weren't included in the budget estimates. When staff seeks Board approval of the 2016 operating budget early next year, the outcomes of those grant applications will be known, and any funding received would be included in the revised operating budget.

Vice President Misch asked about the oil and gas specialist and was told if Broomfield chose not to support 0.5 FTE, the position would be decreased from 1.0 FTE to 0.5 FTE since the employee wouldn't be conducting oil and gas investigations for Broomfield County.

Board Member Bermudez asked about developing agency infrastructure to address health equity. Public Health Director Zayach said staff realized that BCPH wasn't yet meeting desired outcomes; however, this is being addressed in work efforts moving forward (e.g. healthy eating and active living, substance abuse, etc.). BCPH's Management Team has been discussing what that means for the agency, how to support it, etc. Director Zayach said BCPH was fortunate since Communicable Disease and Emergency Management Division Manager Indira Gujral teaches health equity at the Colorado School of Public Health, and Director of Strategic Initiatives Susan Motika has done extensive work in her career to address health equities, and they have developed a proposed plan that BCPH will begin discussing with community partners.

Director Zayach said he recently attended the National Association of County and City Health Officials (NACCHO) conference, and the conference theme was “health equity” and how public health could do a better job to address that. He said he planned to share what he learned with Management Team.

Board Member Jaquez-Lewis made a motion, which was seconded by Board Member Bermudez, to approve Resolution 2015-02, adopting BCPH’s 2016 proposed budget. With all Board Members present voting in favor of the motion, Vice President Misch declared the motion approved. Absent: President Thomas and Board Member DeSantiago.

ITEM 4. Director’s Report.

Tularemia: Board Member Bermudez asked about the recent increase in tularemia cases. Director of Health Programs Heath Harmon said these cases are cyclical, much like plague cases. He noted there’s been increased awareness by physicians, who are conducting increased surveillance. Recent rains have resulted in increased, lush vegetation, which has caused a larger rabbit population. People can become infected with tularemia through the bite of infected insects or through skin contact with infected animal tissue. The bacteria can also be inhaled when infected animal tissue is broken into small particles and breathed in (e.g. while gardening or mowing). Vice President Misch said of the 15 cases currently identified in Colorado, 14 involved exposure to contaminated soil rather than infected animals.

Emergency Preparedness: Board Member Jaquez-Lewis asked if staff was planning to give an update on the status of Boulder County emergencies. She has learned that some families in the Colorado Springs area were canceled by their insurance companies following the flooding, and she was curious if Boulder County families were facing insurance difficulties in trying to return to their flooded homes. Director Zayach said Boulder County and the State of Colorado are collaborating to track information. He said he would research this and include the findings in his presentation on the flood wrap-up at a future Board meeting. He said Boulder County continues to work with the Federal Emergency Management Agency (FEMA) to get reimbursed after the 2013 flood, although the funds must be spent by the end of 2016. Therefore, there will be significant progress within the next year, even though it will be many more years until all projects are completed.

Mosquitoes: Board Member Bermudez asked if there’s been increased need for mosquito spraying following the heavy rains. Director Harmon said will be increased mosquitoes with increased moisture, especially where there is standing water and warmer weather. Surveillance so far indicates stable numbers for all types of mosquitoes, but mosquitoes known to transmit West Nile virus (WNV) are starting to increase. The first identified case of WNV in Colorado this year has been reported on the Western Slope. Surveillance efforts are in place in Boulder County to determine if and when spraying should occur.

Back-to-School Immunizations: Board Member Bermudez asked if staff worked with local medical providers to promote back-to-school immunizations. Director Harmon said BCPH’s Immunization Program was developing an assessment to survey roughly 38 local providers on their perspectives on immunization barriers and to gauge interest and support in changing several statewide policies. Vice President Misch said California Governor Jerry Brown recently signed legislation outlawing a family’s personal or religious beliefs as valid reasons to exempt their children from school immunizations. Effective next July, parents in Colorado seeking non-medical exemptions from school and child-care vaccine requirements will also be required to submit exemption requests more frequently – currently, they must only do so once.

Meningococcal: Vice President Misch asked about meningococcal immunization requirements, and Director Harmon said he would look into that. Vice President Misch also said he's been talking with BCPH staff about the possibility of conducting a meningococcal exercise at the University of Colorado.

IDER Plan: Vice President Misch said he would be interested in an update on BCPH's Ebola and measles planning efforts, which have been included in BCPH's Infectious Disease Emergency Response (IDER) Plan.

POD Exercise: Vice President Misch asked about the point-of-dispensing (POD) exercise that BCPH conducted at the Boulder County Fairgrounds on May 21. Director Harmon said weather was an issue that day, and staff has identified a number of improvements following the exercise. These include such things as improving traffic patterns and flow to eliminate bottlenecks, better inventory of medications (i.e. moving drugs from inside to outside and replenishing supply), more efficient screenings, and the need to more effectively process people arriving on buses. Director Harmon said this was the largest emergency preparedness exercise BCPH has conducted to date, and that the formal report would be available in September.

Board Member Jaquez-Lewis left the meeting at 6:15 p.m.

TB: Vice President Misch asked if the "large university contact investigation" being conducted by staff was the University of Colorado. Staff said they would report back on that.

Marijuana: Vice President Misch asked about marijuana research, and Director Harmon said the focus was still primary prevention. He said the City of Boulder would be issuing a request for proposal (RFP) early next year, and the Reducing Substance Abuse (RSA) Coalition intended on applying for this share of city local marijuana tax revenue to help fund efforts for prevention of youth marijuana use.

Sunflower Farms: Board Member Bermudez asked why Sunflower Farms was allowed to continue operating its youth camp after receiving a cease-and-desist order from the State of Colorado. Director Harmon clarified that the State mandated termination of the farm's full child care program but not its day camp.

NFP: The Board asked for a copy of the visual home visit tool used by staff, and Director Zayach said he would distribute it.

Healthy Kids Survey: Public Health Director Zayach said St. Vrain Valley School District (SVVSD) opted out of participating in the Youth Risk Behavior Survey because it has chosen to conduct its own survey. Director Zayach said there were both positives and negatives to that decision. Although data comparisons won't be consistent without the inclusion of SVVSD, the fact that SVVSD data would be actionable by individual school was a positive. SVVSD also indicated it would like to conduct the survey more frequently (i.e. annually vs. every two years).

Mental Health: Board Member Bermudez asked about efforts to improve mental health. Director Harmon said the Community Health Division was focused on adolescents (ages 6-25), and one of the key programs staff is utilizing is Sources of Strength (SOS), an evidence-based program that focuses on suicide prevention and creating stronger connections between youth and adults within school settings.

Early Childhood Assessment: Staff is scheduled to present the findings of the Early Childhood Assessment at a Board meeting this fall. The Assuring Better Child Health and Development (ABCD) Committee

has completed two materials for use in the community to support the developmental screening process in the community; one was a family information letter outlining next steps after an evaluation has been recommended, and the other was a provider document outlining best practices when making referrals for developmental evaluation. ABCD will conduct a survey to be distributed to local providers that will offer accurate, local information on the screening and referral process.

ITEM 5. Old and New Business/Announcements.

A. Discussion on Tabled Consent Agenda Items (if any).

None.

B. Old and New Business.

None.

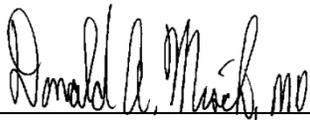
C. Announcements.

Public Health Director Zayach announced there weren't any critical items scheduled for the August 10 Board meeting. Board Member Bermudez indicated she would miss that meeting due to vacation, so Vice President Misch said he didn't see any issues with canceling the meeting. Staff was asked to check with President Thomas to determine if the meeting could be canceled.

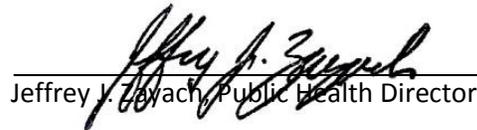
Vice President Misch said he would welcome feedback from staff on Board performance and if there were things the Board could do better to operate more efficiently or effectively.

ITEM 6. Adjournment.

There being nothing further to discuss, Vice President Misch declared the meeting adjourned at 6:35 p.m.



Donald Misch, M.D., Vice President



Jeffrey J. Zayach, Public Health Director