



# MCAB MEETING AGENDA

**Meeting Description:** Boulder County Mosquito Control Citizen's Advisory Board

**Results Desired:** Information Sharing/Action

**Date:** Tuesday, June 16, 2015

**Location:** OtterTail Environmental  
10200 W. 44<sup>th</sup> Ave.  
Wheat Ridge, CO 80033

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
5:00 PM	6:30 PM	1.50	5:00	6:30	1.50
<b>Persons Attending</b>					
<b>MCAB</b>	Martin, Richard, Susan, Rick, Brian, Elizabeth, Chip, Michael				
<b>BCPH</b>	Lane, Marshall, Mel				
<b>OtterTail</b>	Joe Cox, Heidi Gerstung				
<b>Guests</b>	---				
<b>Ground Rules</b>					
1	Each member will share responsibility to facilitate meetings [See Facilitation Schedule]				
2	Agenda will be distributed the Friday before the meeting. Facilitator of meeting will solicit agenda items one week prior to the agenda distribution date				
3	Use email to share information and important updates prior to meetings				
4	Start meetings on time. 6:00-6:15pm will be reserved for dinner, social time, and round table discussions.				
5	Follow time limits and items on agenda				
6	Listen, respect others, contribute, and speak up if discussion gets off topic				
7	Contractor shall attend only the first half of the meeting provide updates, reports, and answer operational questions unless invited to remain for entire meeting.				
8	Wrap up meetings with clear statements of next steps				
9	Finish on time.				
10	Meeting minutes sent to members by the Friday following the meeting.				
<b>Discussion Items</b>					<b>Mins</b>
1	Dinner				15
2	Tour of OtterTail Facility				45
3	OtterTail Update				10
4	QA Report				10
5	Continue discussion of 2015 Next Steps				30
6					
7					
<b>Next Meeting Date: July 21, 2015</b>					

# Minutes

Location: BCPH

Facilitation Schedule 2015

February	Marshall
March	Lane
April	Martin
May	Richard
June	Susan
July	Rick
August	Brian
September	Elizabeth
October	Marshall

## MINUTES:

### **OtterTail Update:**

- Richard Murphy was introduced as the new GM/President of OtterTail. Richard comes with years of experience in environmental consulting and has come on to help the company build and diversify the business.
- May proved to be a very wet month with 7.8" of precipitation, well above the average of 3".
- 992 site inspections were have been completed which is below average due to weather.
- Traps were lower this week and *Culex* numbers remain very low, but counts are expected to increase with abundant water and warmer temperatures coming.
- OT is looking to hire one more field technician.
- OT is rolling out new tablets to collect field data. The tablets will include all information techs need in the field including maps, site information, field notes, etc.
- OT is in the final testing phase of a new website. No date has been set for release.

### **QA Report:**

- 64 sites have been visited, 47% of which have been found breeding. Of those 17 required re-checks with only 3 requiring contact to OT.
- As field techs are fully on, more treatments are visable during QA checks.
- 8% of QA sites have been dry.

### **Tour of Facility:**

- OtterTail gave the board a tour of their facility including offices, laboratory, and equipment/product storage

### **2015 Next Steps:**

- TABLED