



2016 General Election Schedule of Activities

Activities at the Boulder County Clerk & Recorder's Office 1750 33rd Street, Boulder, Colorado		Visit BoulderCountyVotes.org for VSPC locations and hours
Ballot Processing Center	Uniform Military and Overseas Voters (UOCAVA)	Voter Service and Polling Center (VSPC)
1st Floor - Ballot Processing Center <ul style="list-style-type: none"> ▪ Ballot envelope reception ▪ Sorting and Signature Verification 2nd Floor - Ballot Processing Center <ul style="list-style-type: none"> ▪ Opening and Separating ▪ Ballot Duplication ▪ Scanning ▪ Resolution ▪ Election Night Tally 	Elections Office, Suite 200 <ul style="list-style-type: none"> ▪ Download and logging of electronic ballot transmittals ▪ Ballot reception and printing 	Visit a Voter Service and Polling Center to <ul style="list-style-type: none"> ▪ Drop off your ballot ▪ Cast a ballot in person ▪ Request a replacement ballot ▪ Register to vote or update your registration information ▪ Vote using equipment and facilities for persons with disabilities

Estimated activity schedule times are subject to change, depending on volume of ballots received.

<u>Schedule</u>	<u>Activities</u>
Weeks of Sept 26, Oct 3 and Oct 10	
Monday – Friday, 4:30 p.m.	UOCAVA Ballot Print
Monday, Sept 26	Voter Services available at Boulder Elections Office
Tuesday, Oct 11, 9:30 a.m.	Logic and Accuracy Test (LAT) Starts
Oct 12 and Oct 13, 9:30 a.m.	Logic and Accuracy Test (LAT) continues until complete
Friday, October 14, 1 p.m.	Logic and Accuracy Test (LAT) Board Sign-Off
Week of Oct 17	
Monday – Friday	
Times Vary	Health Care Facility (HCF) Visits
4:30 p.m.	UOCAVA Ballot Print
Monday, 17	Ballots mailed out, 24-Hour Ballot Drop-off Boxes open
Thursday, 20, 10 a.m.	Ballot Processing, Sorting
Friday, 21, 10 a.m.	Ballot Processing, Sorting and Signature Verification
Week of Oct 24	
Monday – Friday	
Times Vary	Health Care Facility (HCF) Visits
4:30 p.m.	UOCAVA Ballot Print

Schedule

Activities

Monday, 24 10 a.m.	Voter Services and Polling Centers Open (Phase 1) Ballot Processing, Sorting and Signature Verification
Tuesday, 25 10 a.m. 1:30 p.m.	Ballot Processing, Sorting and Signature Verification Opening and Separating
Wednesday, 26 10 a.m. 11 a.m.	Ballot Processing, Sorting and Signature Verification Opening and Separating, Scanning and Resolution
Thursday, 27 10 a.m. 11 a.m.	Ballot Processing, Sorting and Signature Verification Opening and Separating
Friday, 28 10 a.m. 11 a.m.	Ballot Processing, Sorting and Signature Verification Opening and Separating
Saturday, 29 10 a.m. 11 a.m.	Ballot Processing, Sorting and Signature Verification Opening and Separating, In-Person Ballots and Duplication

Week of Oct 31

Monday – Friday, 4:30 p.m.	UOCAVA Ballot Print
Monday, 31 9:30 a.m. 10 a.m.	Scanning and Resolution Ballot Processing, Sorting and Signature Verification, Opening and Separating
Tuesday, Nov 1 10 a.m. 11 a.m.	Ballot Processing, Sorting and Signature Verification Opening and Separating
Wednesday, Nov 2 9:30 a.m. 10 a.m.	Scanning and Resolution Ballot Processing, Sorting and Signature Verification, Opening and Separating

Schedule

Activities

Thursday, Nov 3

10 a.m.

11 a.m.

1 - 2:30 p.m.

Ballot Processing, Sorting and Signature Verification
Opening and Separating
Open House - Ballot Processing Center

Friday, Nov 4

10 a.m.

11 a.m.

Drive-by Ballot Drop-off sites open
Ballot Processing, Sorting and Signature Verification
Opening and Separating

Saturday, Nov 5

9 a.m.

10 a.m.

11 a.m.

VSPC's open until 1:00 p.m.
Ballot Processing, Sorting and Signature Verification
Opening and Separating, In-Person Ballots and Duplication

Sunday, Nov 6

9:30 a.m.

Scanning and Resolution
Ballot Processing Contingency Day – to be scheduled as needed

Week of Nov 7

Monday, 7

10 a.m.

2 p.m.

4:30 p.m.

5 p.m.

5:30 p.m.

Ballot Processing, Sorting and Signature Verification
Opening and Separating
UOCAVA Ballot Print
Scanning and Resolution
Open House – Ballot Processing Center

Tuesday, 8 – Election Day

7 a.m.

9:30 a.m.

10 a.m.

11 a.m.

3:45 p.m.

4 p.m.

7:30 p.m.

VSPC's open until 7 p.m.
Ballot Processing
Sorting and Signature Verification
Opening and Separating
Tabulation Processing
Scanning and Resolution
Election Night results begin posting
UOCAVA Ballot Print
Receive Provisional Ballots

Schedule

Activities

Wednesday, 9
7:30 a.m. - Until Complete

Resume Processing – Opening and Separating, Scanning and Resolution Process Provisional Ballots

Post-Election Activities

Week of Nov 7

Thursday, 10 and Friday 11
9 a.m.

Eight Day Processing – ongoing mail ballot reconciliation and ballot cures, sorting of cured/accepted batches

Post-Election Activities

Week of Nov 14

Monday – Friday, 9:00 a.m.

Eight Day Processing – ongoing mail ballot reconciliation and ballot cures, sorting of cured/accepted batches

Monday, Nov 14

9 a.m.

Canvass Board Kick-Off (review duties and schedule)

9:30 a.m.

Audit Kick-Off and Selection (continues through Wednesday, Nov 16 if necessary)

10 a.m.

VSPC Canvass Starts

11:30 a.m. – 3 p.m.

Audit – pull batches, ballots, scan, resolve and tabulate

Tuesday, Nov 15

10 a.m. – 4:30 p.m.

Conduct Audit (requires at least two members of the Canvass Board to observe the post-election Audit)

VSPC Canvass (continues if needed)

Wednesday, Nov 16

10 a.m. – Done

Continue Audit

4:30 p.m.

Final Eight Day Processing (mail ballot and provisional) – final cures, ballot processing, opening and separating, duplication, scanning and mail ballot reconciliation

Final UOCAVA Ballot Print and Processing

Resolution Board convenes to review final ballots for the 2016 General Election

Final Unofficial Tally of results (when scanning and resolution are complete)

Post-Election Activities

Week of Nov 21

<u>Schedule</u>	<u>Activities</u>
Monday, 21 By 1 p.m.	Canvass Data Ready – Board to be notified
Tuesday, 22 1:30 p.m.	Closing Canvass Board Meeting (review information, Certification of Audit and Abstract of Vote with Staff)
Friday, 25	Last Day to Report Results of Post-Election Audit to SOS

Post-Election Activities

Week of Nov 28

Monday, 28	Last Day to submit the official Abstract of Votes to SOS Deadline to upload final Canvass Results to ENR system
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