

PROTECT YOUR PROPERTY



Register and sign-up to receive email alerts when activity is detected.

Office of the Clerk & Recorder Recording Division
1750 33rd Street, Suite 201
Boulder, CO 80301

Note – you must open account AND create a FraudSleuth profile in order to activate alerts.

Step 1 – Create an account.

Click on the ‘Create FraudSleuth Account’ button from the Recording [Online Portal](#) to create an account.



Fill in the information needed to create the account:

Personal Information X Cancel Save

Username:

Full Name:

Password:

Confirm Password:

Email Address:

Address:

Address1:

City:

State:

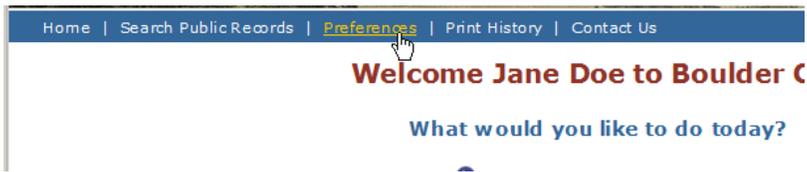
Zip Code:

Phone:

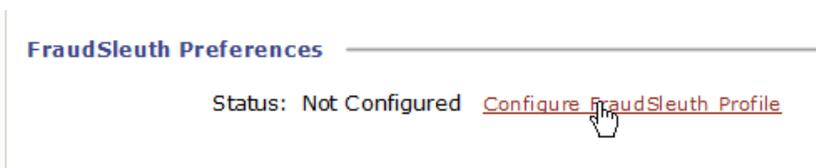
Step 2 – Log into your account and set up a FraudSleuth Profile.



Once you have logged into your account, click the “Preferences” link to setup your profile. This option appears on the top left of your screen.

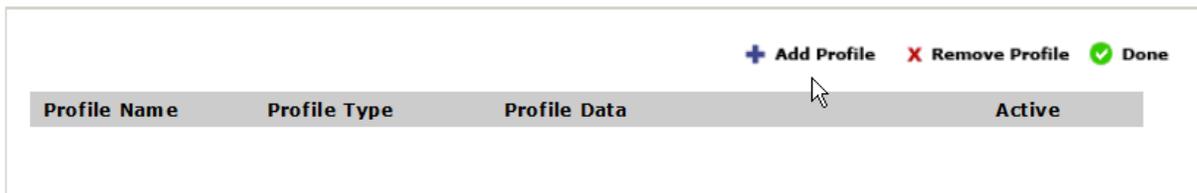


Click the “Configure FraudSleuth Profile” link to proceed. This is the fourth section down on the Edit User Preferences screen.



Click “Add Profile”.

Configure FraudSleuth Profile



Complete fields and click “Save”.

A screenshot of the "New FraudSleuth Profile" form. The form is divided into two sections: "Profile Info:" and "Profile Details:". Under "Profile Info:", there is a text field for "Profile Name:" containing "JaneDoe" and a checkbox for "Profile Active:" which is checked. Under "Profile Details:", there is a dropdown menu for "Profile Type:" set to "Name", a text field for "First Name:" containing "Jane", a text field for "Middle Name:" which is empty, and a text field for "Last Name:" containing "Doe" with a small 'x' icon to its right. At the bottom of the form, there are two buttons: "Save" and "Cancel". A mouse cursor is pointing to the "Save" button.

Once this step is completed, there is nothing more to do (note – there is no confirmation email). Your alert system will be activated. You will receive an email alert anytime a document is recorded that matches the profile you set up.