

REQUEST FOR PROPOSALS

May 31, 2016

**THE TWENTIETH JUDICIAL DISTRICT
VICTIM ASSISTANCE AND LAW ENFORCEMENT BOARD**

ANNOUNCES THE AVAILABILITY OF

VICTIM ASSISTANCE AND LAW ENFORCEMENT GRANT FUNDS

For

**January 1, 2017 through December 31, 2017
12-month Grant Cycle**

ELIGIBILITY AND EVALUATION CRITERIA ARE ATTACHED

APPLICATIONS ARE DUE BY 5:00 P.M., FRIDAY, SEPTEMBER 9, 2016

FOR MORE INFORMATION, CONTACT:

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REQUEST FOR PROPOSAL
Twelve Month Funding Cycle
January 1, 2017 - December 31, 2017

The Twentieth Judicial District Victim Assistance and Law Enforcement (VALE) Board announces the availability of local VALE funds authorized by Title 24, Article 4.2, Colorado Revised Statutes.

PURPOSE: *This request for proposal provides prospective applicants with sufficient information to apply for VALE Grant Funds.*

ANTICIPATED AMOUNT AVAILABLE: Because VALE funds are obtained through the assessment of fines by the courts, it is impossible to know the exact amount of funds that will be available for grants in 2017. In 2016, the board awarded a total of \$647,434 to 17 agencies that provide services to victims of crime in Boulder County. It is anticipated that **approximately** \$600,000 will be available for the 2017 12-month grant cycle.

GRANT PERIOD: **January 1, 2017 through December 31, 2017**

ELIGIBILITY: The board is authorized to enter into contracts for the purchase and coordination of victims and witnesses assistance services with persons or agencies that the board deems appropriate. The board shall accept and evaluate applications related to the implementation of the rights afforded to crime victims pursuant to section 24-4.1-302.5 and the provision of services delineated pursuant to sections 24-4.1-303 and 304. Such moneys shall not be used for defraying the costs of routine and ongoing operating expenses.

Grants submitted to the board must serve persons residing or victimized in the Twentieth Judicial District, which is Boulder County.

FUNDING PRIORITIES: The Twentieth Judicial District VALE Board will give priority consideration to victim services and law enforcement programs that:

- (1) Are required to provide victim services for the implementation of the rights afforded to crime victims pursuant to Section 24-4.1-302.5 C.R.S.
- (2) Provide services and programs delineated in Sections 24-4.1-303 C.R.S., 24-4.1-304,C.R.S. and 24-4.2-105 (4) C.R.S. related to all crimes as defined by Section 24-4.1-302 (1) C.R.S.
- (3) Provide direct services to victims of crime in the 20th Judicial District.
- (4) Have demonstrated an effective response to victim needs; or will provide new, innovative, or unmet victim services.
- (5) Do not duplicate other victim services in the 20th Judicial District.
- (6) Provide victim services to previously under-served populations.

Note: The Board gives priority to funding salaries and benefits for personnel who provide direct services to crime victims. The Board will also consider proposals for equipment or any other need that will enhance applicants' ability to provide services to victims.

PLEASE NOTE: According to C.R.S. 24-4.2-105 (2.5) (a), "The board shall not accept, evaluate, or approve any application requesting grants of money... from any state agency, including local offices of such agencies; except. . . the court administrator. . .for the purpose of collecting all moneys assessed by the courts. . . (and) local probation department. . . for the purpose of implementing the rights of victims..."

PLEASE NOTE: Copies of the state statutes related to these funds are available on the Colorado State Government web page (www.state.co.us; click on Government then Colorado Constitution and Statutes, then Colorado Revised Statutes C.R.S.)

APPLICATION TIME TABLE:

September 9, 2016

Grant Application Submission Deadline.

An original and SIX copies of the completed grant application must be received by 5:00 p.m. on this date at the office of the District Attorney, 1777 6th Street, Boulder, Colorado.

NOTE: Applicants mailing their applications must allow sufficient mail delivery time to ensure receipt of their proposals by the specified time.

LATE PROPOSALS WILL NOT BE ACCEPTED.

October 4, 2016

Mandatory oral presentations for all applicants; application review by the VALE Board.

October 11, 2016

VALE Board will hold its decision making meeting beginning at 5:30 p.m. at the Boulder District Attorney's Office, 1777 6th Street, Boulder, CO.

October 17-21, 2016

Initial results of funding decisions will be mailed to applicants.

November 18, 2016

Deadline to file written request for reconsideration of funding decision for denied applicants.

December 6, 2016

Board will hear reconsiderations for denied applicants.
The final award decisions for all agencies will not be made until after the reconsideration process.

mid December 2016

Contracts will be sent to agencies and must be signed and returned by January 13, 2017.

APPLICATION SUBMISSION: An original and SIX copies of the entire application must be received **no later than 5:00 p.m., Friday, September 9, 2016, by Jean Gribben, VALE Board Administrator at the Boulder District Attorney's Office, 1777 6th Street, P. O. Box 471, Boulder, Colorado 80306.**

Applicants mailing their applications must allow sufficient mail delivery time to ensure **receipt** of their proposals by the deadline.

Please note: In addition to the original and six copies of the grant applications, please email a PDF submission to jgribben@bouldercounty.org.

EVALUATION CRITERIA:

In addition to considering whether the applicant meets any or all of the priorities identified on page 1, the Board will also consider the following when evaluating applications:

- (1) Application is complete, concise, clearly represents the proposed project, and provides all information requested.
- (2) Applicant efficiently utilizes its resources, including volunteers, or otherwise maximizes the number of persons served per grant dollar.
- (3) Applicant demonstrates good fiscal management practices.
- (4) Applicant has demonstrated the ability to comply with financial and program requirements (if applicant has received past funding from VALE Board).
- (5) Applicant demonstrates reasonable fund raising efforts, local volunteer and/or financial support and, if appropriate, a diversified funding base.

The fact that an applicant meets eligibility requirements or has received funding in the past does not guarantee funding.

All award disbursements are contingent upon the availability of local VALE funds.

A requesting agency or person shall acknowledge in writing that such agency or person has read and understands the rights afforded to crime victims pursuant to Section 24-4.1-302.5 C.R.S. and the services delineated pursuant to Sections 24-4.1-302 C.R.S. and 24-4.1-304 C.R.S. (The previous two statutory cites are commonly known as the "Victim Rights Act" and its "enabling legislation.") Such written acknowledgment shall be attached to such requesting agency's or person's application for monies pursuant to this section. The board shall not accept for evaluation any application for a grant or monies pursuant to this section until the requesting agency or person provides the board with such written acknowledgment.

As part of the application to the VALE Board, the contractor shall certify that it does not employ or contract with an "illegal alien" and that it has participated or attempted to participate in the Basic Pilot Employment Verification Program administered by the Department of Homeland Security in order to verify that it does not employ any "illegal aliens." Information on the Basic Pilot Verification Program can be found at <https://www.vis-dhs.com/EmployerRegistration/StartPage.aspx?JS=YES&AccessMethod>.

Any contract resulting from this RFP shall include provisions requiring compliance with C.R.S. 8-17.5-101 et seq. to ensure that "illegal aliens" do not perform work on a public contract for services. Such provisions shall include, but are not limited to, requirements that the contractor (1) shall not knowingly employ or contract with an "illegal alien" to perform work under that contract and (2) shall not enter into a contract with a subcontractor that fails to certify to the contractor that the subcontractor shall not knowingly employ or contract with an "illegal alien" to perform work under the contract with the VALE Board.

RECONSIDERATIONS: The VALE board reserves the right to reject any or all proposals, or to reject any portion of a proposal if it is determined to be in the best interest of the Twentieth Judicial District to do so. Applicants who have been completely denied funding have a right to request a reconsideration of the board's decision if the applicant can show additional information is available or if a change of circumstances has occurred. **NOTICE OF RECONSIDERATION MUST BE IN WRITING AND MUST BE RECEIVED BY THE BOARD WITHIN 30 DAYS OF THE DATE OF NOTIFICATION OF THE GRANT DECISION.** Reconsiderations will be heard at the December 6, 2016 board meeting. Written notification of the results of the reconsideration will be mailed to the applicant within seven (7) working days after a determination has been made.

APPLICANTS MAY REQUEST A GRANT APPLICATION PACKET BY CALLING OR WRITING.

Note: If your agency has requested funds from the local VALE Board in the last two years, you should find a 2017 application included with this RFP. You may also request that a grant application be e-mailed as a Word attachment. E-mail Jean Gribben ~ jgribben@bouldercounty.org for details.