

What is the Child Care Assistance Program (CCAP)?

CCAP is a subsidized program in which eligible families can apply for help to pay for quality child care.

You may be eligible if you:

- Are employed full or part-time or are self-employed
- Are in a training or education program (time and program limits apply)
- Are looking for a job (time limits apply)
- Are a teen parent (age limits apply)
- Are in a family currently participating in the Colorado Works/TANF program

How do I choose a provider?

A provider is the person who will be caring for the children while parents are participating in one of the above activities.

To locate a provider who accepts CCAP, call 303-441-3544 (English) and 303-441-4294 (Spanish) for a list of current providers.

All CCAP clients will receive a CCAP card that they are required to use to check their children in and out of provider care. This card must be kept in the client's possession at all times.



**It's easy to apply.
Contact us:**

**Boulder County
Housing & Human Services**

529 Coffman Street
Longmont, CO 80501

Phone: 303-441-1000
Fax: 303-441-1523
www.BoulderCountyChildcare.org



Hope
& help

Boulder County

CHILD CARE
ASSISTANCE
PROGRAM

Work Supports Division



**HUMAN
HOUSING & SERVICES**
Hope for the future, help when you need it.

Low-Income Child Care

To qualify for Low-Income Child Care (LICC), our families must meet the income guidelines and provide documentation such as birth certificates, IDs, proof of residency, schedule and income verification.

What to Know about *LICC CCAP*:

- An application is required and an eligibility determination will be made within 15 days of the county's receipt of the application
- The household is required to comply with Child Support Services for all children in the home (even if coverage is not being requested for those children)
- Families are required to report a change in their eligible activity within 4 weeks
- Families are required to report a change in their schedule, provider, or income (if over 85% of State Median Income) within 10 days

Colorado Works/TANF CCAP

Families receiving Colorado Works/TANF cash benefits may be eligible for a child care assistance referral as a way to maintain participation and move toward self-sufficiency and stabilization.

What to Know about *TANF CCAP*:

- A referral from the TANF case manager is required for the assistance to be extended
- Referrals from the case manager will be processed within 5 business days
- Referrals for CCAP will match the IRC participation agreed upon between client and case manager and do not have to meet the LICC eligible activities list
- All changes and updates must be reported to your case manager, who will make the necessary referral for changes
- Compliance with Child Support Services is required

Child Welfare CCAP

Families that are actively collaborating with our case workers in the Family and Children Services Division may be eligible for a referral for CCAP; the goal is to help keep families safe and thriving.

What to Know about *Child Welfare CCAP*:

- A referral from the case worker is required for the assistance to be extended
- Referrals from case workers will be processed within 24 hours
- All changes and updates are to be communicated to a case worker, who will make the necessary referrals for changes
- Families working with Child Welfare (CW) do not have to meet the eligible activities list for LICC while approved for CW CCAP
- Compliance with Child Support Services is not required

A family may "roll off" TANF due to income or a training or education activity. However, the family will need to meet the criteria for LICC to continue the transition process.

Recipients of Child Welfare CCAP are strongly encouraged to apply for LICC to prevent a lapse in coverage. At this time, the family will need to meet the eligibility criteria for LICC to maintain eligibility.



HUMAN HOUSING & SERVICES
Hope for the future, help when you need it.

Hope & help