



# Department of Housing & Human Services

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**Human Services Board  
MONTHLY BOARD MEETING  
Tuesday, January 25, 2011 1:30 p.m.  
Commissioner's Conference Room – 3<sup>rd</sup> Floor  
Boulder County Courthouse, Boulder, Colorado**

**Agenda:**

- 1) Call to Order
- 2) Approval of Minutes from December 7, 2010.
- 3) Director's Report
  - a) Update on Ballot Initiative 1A
    - i) Status on CCAP enrollment
    - ii) Hiring update
    - iii) Request for Application progress
  - b) Review of Monthly Statistical Report
  - c) Self-Sufficiency and Community Support Division Update
  - d) Family and Children Services Division Update
  - e) CHSDA Update
- 4) Financial Report – Jay Morein, Finance and Operations Director
  - a) Review of Monthly Financial Statements
- 5) Matters from Members of the Board
- 6) Matters from Members of the Public\*\*
- 7) Next Meeting:
- 8) Adjourn

**\*\*Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algun formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

**\*The monthly board meeting of the Boulder County Housing Authority Board will immediately follow the conclusion of the Human Services Board Meeting.**

**BOULDER COUNTY HUMAN SERVICES BOARD  
MEETING MINUTES  
December 7, 2010**

**Members Present:** Commissioner Domenico  
Commissioner Pearlman  
Commissioner Toor

**Staff Present:** Frank Alexander, Jay Morein, Margaret Parish,  
Sue Tiernan, Chris Campbell

**APPROVAL OF MINUTES**

Motion was made by Commissioner Toor to approve the October 26, 2010 Human Services Board minutes as written. Motion was seconded by Commissioner Pearlman and passed unanimously.

**DIRECTOR'S REPORT**

**Public Hearing: 2011 Budget for the Temporary Human Services Safety Net (1A)**

**Funds:**

Frank Alexander, Jay Morein, and Margaret Parish, Boulder County Budget Director, presented a PowerPoint presentation showing the expenditure proposal of 2011 ballot issue 1A funds that tracks closely to the ballot language itself, specifically follows the guidance in the ballot, details the allocation of the funds and the breakdown of the funds to deal with the emergency needs of the community for the next five years.

- Voter approved tax initiative will sunset after 2015
- Estimated collections of \$5.15 million in CY 2011
- 2011 Spending Plan:
  - Child Care Waitlist, 900 children currently on waitlist, estimated 400 children will be served.
  - Non-Profit Contracts, Contractors will be selected through Request for Applications process, services to target emergency shelter, housing and rental assistance, food assistance, food stamp outreach and Medicaid enrollment.
  - Access to Benefits, hiring of term positions to address increased caseloads, ensure timely provision of benefits, and provide program support.
  - Accountability and Administration, hiring of term accountant to monitor, report and assist in the administration of the funds and will provide transparency.

(Public Hearing – Open to the Public)

**Review of Monthly Statistical Report:**

The report continues to show similar patterns of increased ongoing cases and a flattening of new applications, along with positive outcomes in the Child Welfare programs in terms

of reductions in Open Involvements, D & N's (Dependency & Neglect) and Out-of-Home placements.

**Self-Sufficiency and Community Support Division Update:**

We have been awarded \$225,000 through the Colorado Health Foundation in partnership with the St. Vrain and Boulder Valley School Districts, to outstation Income Maintenance Eligibility Technicians onsite within the school districts to help ensure enrollment of eligible but un-enrolled kids in Food Assistance and CHP+ Programs Frank thanks the CARS (Community Assistance & Resource Services and Healthy Kids Teams taking the opportunity to perform creative work and moving out into the community.

**Family and Children's Services Division Update:**

The Permanency Round Tables have been instrumental in reducing Out-of-Home placements. In partnership with Casey Family Foundation, we participated training this model to other Colorado Counties in Broomfield last week.

**CHSDA Update:**

The organization officially changed its name from CSSDA (Colorado Social Services Directors Association) to CHSDA (Colorado Human Services Directors Association). The CCI (Colorado Counties Inc.)/CHSDA conference was successful and productive.

**FINANCIAL REPORT**

Jay Morein presented the Financial Reports, which were also presented at the Human Services Budget Meeting to the Public and BOCC.

The 2010 Approved Human Services Budget (CY 2010 Report) shows expenditures of 71% and revenues of 81%, January through October 2010.

The Boulder County SFY 2010/2011 report shows the Comparison of State Allocations and County Expenditures. As of October 31, 2010, four months into the fiscal year, BCDHS has expenditures over the State allocation in the areas of Child Welfare, Child Care Assistance, and County Administration.

The Non-major Program and Non-allocated Program Expenditures and Revenues Report for October 2010 through June 2011 show Boulder County spent \$12,374,164 on non-allocated programs and was reimbursed from State and Federal funding \$11,535,448. The difference \$838,716, will be funded through mill levy and other county revenues.

The calculated and adjusted October 31, 2010 Fund Balance is \$6,103,693.  
The TANF Reserve at October 31, 2010 is \$510,739.

The Human Services Board reviewed the monthly financials.

**MATTERS FROM MEMBERS OF THE BOARD**

None.

## **MATTERS FROM MEMBERS OF THE PUBLIC**

None.

Meeting Adjourned.

## **CONTRACTS AWARDED**

09/20/2010, Jonathan Garson to provide Specialized Therapeutic Services in the amount of \$10,000 for the period of 6/1/2010 – 5/31/2011.

11/15/2010, Boulder County Public Health to provide TANF Alcohol Drug Monitoring in the amount of \$15,000 for the period of 7/1/2010 – 6/30/2011.

11/16/2010, Colorado Judicial Department to provide REACH (Responsibility-Empathy-Accountability-Community-Honesty) School Liaison Specialist in the amount of \$33,370 for the period of 7/1/2010 – 6/30/2011.

11/16/2010, Mental Health Center to provide Family Integrated Treatment Court in the amount of \$75,000 for the period of 1/1/2010 – 12/31/2010.

12/06/2010, Jonathan Garson for IMPACT to provide Therapeutic Service in the amount of \$10,000 for the period of 6/1/2010 – 5/31/2011.

12/6/2010, Sweepstakes Unlimited to provide Legal Document Delivery in the amount of \$5,000 for the period of 1/1/11 – 12/31/2011.

12/6/2010, Debbie Riley to provide Adoption Consultation Services in the amount of \$2,000 for the period of 1/1/2011 – 12/31/2011.

12/6/2010, Lynn Parrish to provide Home Studies Foster Care and Adaptive Certification in the amount of \$20,000 for the period of 1/1/2011 – 12/31/2011.

12/7/2010, Savio House to provide Community Based Child Protection Agreement in the amount of \$35,000 for the period of 6/1/2010 – 6/30/2010.

12/7/2010, Savio House to provide Community Based Services Child Protection Agreement in the amount of \$50,000 for the period of 7/1/2010 – 5/31/2011.

12/13/2010, Mental Health Center to provide Managed Child Welfare Services through IMPACT in the amount of \$200,000 for the period of 7/1/2010 – 6/30/2011.

12/21/2010, Lorraine Kroehl to provide Foster Care and Adoption Certification Home Studies Services in the amount of \$ 50,000 for the period of 12/1/2010- 11/30/2011.

12/28/2010

Karen Murphy to provide Home Studies for consideration of Foster Care Certification Services in the amount of \$50,000 for the period of 12/1/2010 – 11/30/2011.

	A	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	BOULDER COUNTY DEPARTMENT OF HOUSING AND HUMAN SERVICES (DHHS)															
2	2010 BCDHHS DIRECTOR'S STATISTICAL REPORT															% Change
3	1/14/11	YTD Average													YTD Average	YTD 2009
4	CARS Applications	2009	January	February	March	April	May	June	July	August	September	October	November	December	2010	to 2010
5	# Colorado Works (TANF)	135	152	124	125	144	111	144	137	143	157	122	133	130	135	0%
6	# Food Stamps	627	756	603	640	627	534	652	667	695	672	650	654	590	645	3%
7	# Medicaid	443	341	326	371	415	342	400	386	415	461	360	379	336	378	-15%
8	# CHP+ (Children's Health Plan Plus)	289	214	216	246	286	216	267	274	331	330	247	264	211	259	-11%
9	# CHP+ Applicants	792	552	587	600	726	522	657	716	868	809	580	691	493	650	-18%
10	# Adult Financial (OAP + AND)	129	152	137	137	133	135	155	145	136	129	144	128	143	149	8%
11	# Overdue Applications (as of end of month)	40	30	62	46	36	53	53	74	56	41	40	40	53	49	22%
12	% HPLG's Determined Within Program Guidelines (calculated after 60 days)	Not available														
13	Average # Days Application to Authorization	Not available														
14	CARS - Open High Level Program Groups															
15	# Colorado Works (TANF) Adults	183	234	219	213	194	246	264	275	282	292	239	286	281	252	37%
16	# Colorado Works (TANF) Children	488	561	544	579	505	623	662	696	677	719	611	716	740	636	30%
17	# Colorado Works (TANF) Households	263	306	293	312	277	342	360	377	380	395	336	395	399	348	32%
18	# Colorado Works (TANF) Clients with Open Child Welfare Cases	30	26	Not available												
19	# AND Adults	329	386	393	401	413	414	413	429	415	408	420	420	420	411	25%
20	# OAP Adults	1,034	1,081	1,095	1,112	1,115	1,131	1,129	1,009	1,017	1,031	1,042	1,056	1,066	1,074	4%
21	# Medicaid Adults (without Children)	6,961	7,252	7,290	7,376	7,405	7,464	7,528	7,327	7,376	7,403	6,666	7,523	7,346	7,331	5%
22	# Family Medicaid Adults	3,492	3,758	3,824	4,217	4,278	4,761	4,978	5,260	7,279	7,629	7,668	7,875	8,164	5,808	66%
23	# Family Medicaid Children	13,864	14,903	15,397	15,747	15,884	14,760	14,983	14,907	14,203	14,252	14,135	14,241	14,428	14,820	7%
24	# Family & Adult Medicaid Households	14,122	15,171	15,277	15,567	15,664	14,829	15,011	14,806	14,694	14,750	13,983	14,947	13,067	14,814	5%
25	# Total Medicaid Clients	24,317	25,913	26,511	27,340	27,567	26,985	27,489	27,494	28,858	29,284	28,489	29,639	29,938	27,959	15%
26	# Food Stamp Adults	Not available	6,926	7,028	7,050	Not available	Not available									
27	# Food Stamp Children	Not available	7,458	7,558	7,606	Not available	Not available									
28	# Total Food Stamp Clients	Not available	13,258	13,363	13,796	13,362	14,028	13,287	13,471	13,659	14,051	14,384	14,586	14,656	Not available	Not available

	A	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
29	Child Welfare	YTD Avg 2009	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Avg 2010	% Change
30	# Total Open Cases	857	815	805	806	783	776	779	764	739	733	732	724	725	765	-11%
31	# D & N's Open/Ongoing, Pending with Court	237	214	218	219	210	203	203	181	180	177	171	167	167	193	-19%
32	# D & N's Filed with Court in Month	14	5	11	14	15	6	8	4	4	5	6	10	10	8	-40%
33	# Total Children in Open Involvements	1,340	1,290	1,268	1,264	1,248	1,220	1,205	1,179	1,166	1,134	1,120	1,108	1,102	1,192	-11%
34	# Children in Program Area 4 (Youth In Conflict)	165	148	141	138	136	127	125	123	115	113	111	103	111	124	-25%
35	# Children in Program Area 5 (Child Welfare)	472	427	408	404	400	375	360	346	343	312	293	288	271	352	-25%
36	# Children in Program Area 6 (Adoption)	621	626	629	635	624	630	635	624	620	623	628	630	630	628	1%
37	# Children Placed In Month	33	20	28	37	29	12	32	21	16	18	18	17	29	23	-30%
38	# Children in Out of Home (OOH) Placement, DSS Custody	169	138	135	139	146	142	139	130	127	126	119	114	111	131	-23%
39	# Foster Family Homes	153	141	139	140	135	134	142	139	134	133	126	124	124	134	-12%
40	# Children/Parental Rights Terminated in Month	5	2	2	1	3	5	4	1	2	4	3	3	6	3	-33%
41	# Children Available for Adoption	23	19	23	23	17	21	19	19	20	23	24	22	23	21	-10%
42	# Children Legally Free Not in Post-Adopt Placement	4	6	6	6	6	4	4	4	4	4	4	4	4	5	14%
43	# Adoptions Finalized in Month	4	2	0	1	7	1	1	6	2	0	4	3	5	3	-13%
44	# Children Returned Home (from OOH Placement)	9	10	2	5	11	2	11	7	11	4	5	3	4	5	-26%
45	# Children in Subsidized Adoption	576	600	600	601	600	602	602	610	600	603	604	604	608	603	5%
46	# Children in OOH Placement Without Medicaid	4	5	6	2	4	5	3	2	0	2	3	1	2	3	-24%
47	# Referrals Received	313	348	347	399	404	348	278	253	311	355	359	389	329	343	10%
48	# Referrals Assigned for Assessment	155	162	164	205	205	147	136	139	153	171	155	164	138	162	4%
49	% Referrals Received that were Assigned for Assessment	50%	46%	47%	51%	51%	42%	49%	55%	49%	48%	43%	42%	42%	47%	-5%
50	# Assessments Assigned as Cases	17	9	10	17	11	7	14	7	8	11	13	11	9	11	-36%
51	% Assessments Assigned as Cases	11%	6%	6%	8%	5%	5%	10%	5%	5%	6%	8%	7%	7%	7%	-39%

	A	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
52	Permanency Goal	YTD Avg 2009	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Avg 2010	% Change
53	% Remain Home	77%	79%	79%	78%	79%	79%	79%	80%	80%	80%	80%	80%	80%	79%	3%
54	% Return Home	13%	11%	10%	10%	10%	10%	10%	9%	8%	8%	8%	8%	8%	9%	-27%
55	% Adoption	6%	6%	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	22%
56	% Other Planned Perm. Living Arrangements (OPLA)	4%	4%	4%	5%	4%	4%	4%	4%	5%	5%	5%	5%	5%	5%	8%
57	Adult Protection (NOTE: State data reported 30 days in arrears)															
58	# Open Cases/Households	1,846	65	65	68	79	65	67	108	125	113	110	86	Not available	Not available	Not available
59	# Cases Opened in the Month	17	20	9	20	11	8	11	0	0	19	15	20	Not available	Not available	Not available
60	# County Guardianships	6	6	6	6	6	6	6	6	6	6	6	6	Not available	Not available	Not available
61	# County Conservatorships	0	0	0	0	0	0	0	0	0	0	0	0	Not available	Not available	Not available
62	# Representative Payeeships	7	6	6	6	6	6	6	6	6	6	6	5	Not available	Not available	Not available
63	Child Support Enforcement															
64	# Open Child Support Cases	4,965	4927	4,963	4,997	5,003	5040	5,051	5,102	5,141	5,128	5,106	5,091	5,069	5,052	2%
65	# Open Foster Care Fee Cases	374	350	347	343	334	329	328	321	314	311	307	294	290	322	-14%
66	% Payors in Foster Care Fee Cases	34%	34%	36%	33%	36%	37%	34%	37%	38%	37%	37%	36%	38%	36%	7%
67	Total Child Support Collections in Month	\$ 877,673.58	Not available	\$ 898,581.56	\$ 1,159,322.58	\$ 949,956.42	\$ 987,387.81	\$ 857,103.63	\$ 805,147.25	\$ 861,805.40	\$ 837,828.16	\$ 818,226.32	\$ 789,091.61	\$ 858,317.10	Not available	Not available
68	Total FC Fee Collections in Month	\$ 18,953.25	\$ 13,891.00	\$ 28,812.00	\$ 28,140.00	\$ 18,635.00	\$ 21,451.00	\$ 12,295.00	\$ 14,319.00	\$ 13,071.00	\$ 12,725.00	\$ 15,143.00	\$ 12,043.00	\$ 9,284.00	\$ 16,650.75	-12%
69	# Total Open IV-E/Non-IV-E Cases Determined*	Not available	7	2	1	0	0	5	2	1	0	3	1	0	2	Not available
70	# Diligent Searches-Kin Located in the Month**	Not available	2	1	1	4	5	4	3	3	5	7	3	0	3	Not available
71	IEAP															
72	# Applications Received in Month	470	597	497	264	269	91	2	0	0	0	1,550	1610	748	625	33%
73	# Applications Approved in Month	429	685	752	540	409	227	1	0	0	0	603	691	723	515	20%
74	# Applications Pending as of End of Month	722	1,344	935	471	183	5	0	0	0	0	1,794	1748	1,697	909	26%
75	Child Care															
76	# Providers with Fiscal Agreement	341	334	326	233	235	234	238	242	Not available	263	-23%				
77	# Providers with Fiscal Agreement - Paid	151	165	166	168	162	158	142	108	Not available	153	1%				
78	# Children Receiving Benefits CCAP	1,225	1,303	1,301	1,195	1,033	938	813	745	667	Not available	Not available	Not available	Not available	999	-18%
79	# Children Receiving Benefits SCDC	113	73	77	62	55	52	49	41	29	Not available	Not available	Not available	Not available	55	-52%
80	# Children by Poverty Level															
81	100% Poverty Level	523	571	569	569	523	499	441	391	381	Not available	Not available	Not available	Not available	493	-6%
82	130% Poverty Level	182	184	162	163	168	154	118	86	93	Not available	Not available	Not available	Not available	141	-23%
83	150% Poverty Level	105	123	108	108	103	100	96	93	90	Not available	Not available	Not available	Not available	103	-3%
84	185% Poverty Level	147	142	170	170	162	169	162	141	124	Not available	Not available	Not available	Not available	155	6%
85	225% Poverty Level	82	92	77	77	64	69	50	38	9	Not available	Not available	Not available	Not available	60	-27%
86	INVESTIGATIONS															
87	# Total Open Fraud/Non-Fraud Investigations	255	240	227	207	193	199	210	213	212	209	207	213	238	214	-16%
88	# Total Open Claims	1,308	1,459	1474	1493	1,528	1,562	1,543	1570	1565	1551	1633	1687	1747	1,568	20%
89	# CBMS Claims Created in month	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
90	Total Funds Collected in the Month	\$ 112,950.92	\$ 70,351.00	\$ 62,010.00	\$ 110,027.00	\$ 84,333.00	99,571	80,588	\$ 91,676.00	\$ 74,260.00	\$ 89,022.00	\$ 61,946.00	\$ 74,083.00	\$ 44,173.00	\$ 78,503.33	-30%

	A	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
91	CARS DIVISION - DETAIL	YTD Avg 2009	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Avg 2010	% Change
92	Family Programs															
93	Food Stamps (FS) Households (HH's)	5,362	6,165	6,208	6,370	6,496	6,807	6,465	6,611	6,642	6,804	6,870	7,013	7,101	6,629	24%
94	Colorado Works (TANF) Households (HH's)	263	306	293	312	277	342	360	377	380	395	336	395	399	348	32%
95	Colorado Works Adults	183	234	219	213	194	246	264	275	282	292	239	266	281	252	37%
96	Colorado Works Children	488	561	544	579	505	623	662	696	677	719	611	716	740	836	30%
97	HH's on 1931 Family Medical Assistance (FM)	1,500	1,710	1,734	1,743	1,800	2,925	3,093	3,260	4,429	4,650	4,659	4,764	4,870	3,303	120%
98	HH's on Other FM	5,662	6,209	6,253	6,448	6,459	4,440	4,390	4,219	2,889	2,697	2,638	2,660	2,709	4,334	-23%
99	FM - # of Adults	3,492	3,758	3,824	4,217	4,278	4,761	4,978	5,260	7,279	7,629	7,668	7,875	8,164	5,808	66%
100	FM - # of Children	13,864	14,903	15,397	15,747	15,884	14,760	14,983	14,907	14,203	14,252	14,135	14,241	14,428	14,820	7%
101	Total HH's on FM	7,162	7,919	7,987	8,191	8,259	7,365	7,483	7,479	7,318	7,347	7,297	7,424	7,579	7,637	7%
102	Adult Programs															
103	State Aid to the Needy/Disabled (AND)	261	310	318	324	335	338	333	345	332	327	341	344	342	332	27%
104	AND/Supplemental Security Income (SSI)	67	76	75	77	78	76	80	84	83	81	79	78	78	79	17%
105	Home and Community Based Services (HCBS)	1,270	1,288	1,288	1,294	1,295	1,293	1,295	1,319	1,327	1,312	1,317	1,327	1,318	1,306	3%
106	Nursing Facility/30 Days	496	494	481	483	478	482	498	495	500	504	514	519	499	495	0%
107	Old Age Pension (OAP)	1,034	1,081	1,095	1,112	1,115	1,131	1,129	1,009	1,017	1,031	1,042	1,056	1,066	1,074	4%
108	Adult Medicaid OAP	617	657	661	678	679	691	689	558	565	578	591	601	607	630	2%
109	Pickle	7	7	5	5	5	5	6	6	6	6	6	6	6	6	-23%
110	Medical Savings Plan	1,118	1,165	1,176	1,198	1,197	1,202	1,231	1,229	1,235	1,238	1,235	1,248	1,077	1,203	8%
111	SSI Mandatory	2,352	2,484	2,509	2,529	2,558	2,584	2,600	2,627	2,643	2,653	2,676	2,688	2,695	2,604	11%
112	Total Adult Medicaid	6,961	7,252	7,290	7,376	7,405	7,464	7,528	7,327	7,376	7,403	7,460	7,523	7,346	7,396	6%
113	Note: All TANF recipients also receive 1931 Med, but are NOT included in the broken out number.															
114	All 1931 cases ARE included in the total of Family Medicaid Cases.															
115	*As of January 2009 this line item includes only determined cases.															
116	**As of January 2009 this line item includes only searches where kin were located.															
117																

**Boulder County Human Services  
Comparison of State Allocations and County Expenditures  
Five months actuals: through November 2010 for State fiscal year ending June 2011**

**Allocation status as of November 30, 2010:**

	Five Months State Allocation	Five Months Expenditures / EBT	(Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, Adopt, Case, Child Care, OOH	\$ 4,774,254	\$ 5,741,580	(\$967,326)
TRCCF, CHRP, Fee for Service	<u>1,475,717</u>	<u>730,100</u>	<u>\$745,617</u>
Total Child Welfare	6,249,971	6,471,680	(\$221,709)
<b>Colorado Works / TANF</b>			
Administration and Contracts		751,779	
Benefits and Support Services		<u>1,090,496</u>	
Total Colorado Works / TANF	2,583,125	1,842,275	\$740,850
<b>Child Care Assistance Program</b>			
Administration		207,589	
Programs		<u>1,270,876</u>	
Total Child Care Assistance Program	1,431,415	1,478,465	(47,050)
<b>County Admin and Food Assist Fraud</b>			
County Administration	1,180,469	1,935,628	(\$755,159)
Food Assistance Fraud	<u>33,841</u>	<u>22,480</u>	<u>\$11,361</u>
Total County Admin and FA Fraud	1,214,310	1,958,108	(\$743,798)
<b>Core Services</b>			
80/20 & 100	792,840	590,691	\$202,149
Mental Health	165,146	161,067	\$4,080
ADAD FICF	24,073	41,326	(\$17,253)
Special Economic Assistance	<u>7,500</u>	<u>3,197</u>	<u>\$4,303</u>
Total Core Services	989,559	796,280	\$193,279

**Estimated allocation status as of June 30, 2011:**

	Twelve months of State Allocation	Estimated twelve months of Expenditures / EBT	Est. expenditures (Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, OOH, Child Care, Adoption	\$ 11,458,210	\$ 13,779,793	(\$2,321,583)
TRCCF, CHRP, Fee for Service	<u>3,541,721</u>	<u>1,752,240</u>	<u>\$1,789,481</u>
Total Child Welfare-Foster Care	14,999,931	15,532,033	(\$532,102)
<b>Colorado Works / TANF</b>			
Administration and Contracts		1,804,269	
Benefits and Support Services		<u>2,617,192</u>	
Total CO Works / TANF	6,199,501	4,421,460	\$1,778,041
<b>Child Care Assistance Program</b>			
Child Care Assistance	3,435,395	3,548,316	(\$112,921)
<b>County Admin and Food Assist Fraud</b>			
County Administration	2,833,125	4,645,508	(\$1,812,383)
Food Assistance Fraud (preliminary)	<u>81,218</u>	<u>53,951</u>	<u>\$27,267</u>
Total County Admin and FA Fraud	2,914,343	4,699,459	(\$1,785,116)
<b>Core Services</b>			
80/20 & 100	1,902,815	1,417,658	\$485,157
Mental Health	396,351	386,560	\$9,791
ADAD FICF	57,776	99,183	(\$41,407)
Special Economic Assistance	<u>18,000</u>	<u>7,672</u>	<u>\$10,328</u>
Total Core Services	2,374,942	1,911,073	\$463,869

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System.

**Purpose:** Compare YTD and projected year-end expenditures to prorated and full-year allocations (includes Federal/State/County shares).

**Summary:**

Based on five months' SFY11 actuals, three of the five major programs are exceeding prorated State allocations.

**Boulder County Human Services**

**Non-allocated and Non-major Program Expenditures and Revenues**

**Five months actuals: through November 2010 for State fiscal year ending June 2011**

	<u>Five Months Expenditures</u>	<u>Five Months Federal/State Revenues</u>	<u>County Portion of Expenditures</u>
<b><u>Non-allocated and Non-Major Programs:</u></b>			
Food Assistance Benefits (Food Stamps)	\$ 10,367,377	\$ 10,367,377	\$ -
Old Age Pension	1,969,218	1,969,218	-
Child Support Enfrmnt, Admin (note 1)	445,222	286,031	159,191
Low-income Energy Assistance Program	125,255	125,255	-
Non-allocated County Administration (note 1)	714,100	705,019	9,081
Use of Excess IV-E per HB 04-1414	-	-	-
Aid to the Blind	-	-	-
Aid to Needy Disabled	340,980	272,784	68,196
Home Care Allowance	141,012	133,961	7,051
IV-B, Promoting Safe and Stable Families	43,821	43,821	-
IV-E Independent Living	41,471	41,471	-
Automated Data Processing, Pass-Through	210,657	69,517	141,140
County-only Pass-thru/CAP	-	-	-
Colorado Works / TANF Collections	-	(7,371)	7,371
Total State Incentives	-	26,640	(26,640)
Total Federal Incentives	-	6,953	(6,953)
IV-D Child Support, TANF Collections	-	(118,963)	118,963
Medicaid Collections	-	(2,665)	2,665
Other Local Sources/Expenditures	96,099	-	96,099
Use of Excess Parental Fees, SB-94	95,804	95,804	-
Integrated Care Management Incentive	<u>149,797</u>	<u>149,797</u>	<u>-</u>
<b>Total Other Non-allocated Programs:</b>	<b><u>\$ 14,740,815</u></b>	<b><u>\$ 14,164,651</u></b>	<b><u>576,164</u></b>
<b>Cost Allocation Plan*</b>	<b><u>640,281</u></b>	<b><u>211,866</u></b>	<b><u>428,415</u></b>

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System (CFMS)

**Note 1:** The September settlement included \$596,855.39 in Federal Child Support Q1 FFP ARRA funding and \$95,804 in excess retained parental fees (100% State funds).

**Purpose:** Present reported non-allocated and non-major program expenditures and related State/Federal revenues.

**Conclusions:** Boulder County has spent \$15.4M on non-allocated programs and received revenue of \$14.4M for these programs. The final difference, which currently stands at \$1.0M, will be funded through mill levy and other county and non-State/non-Federal sources.

\* The Cost Allocation Plan provides federal reimbursements to Boulder County to support the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.

**Boulder County Human Services  
Fund Balance at November 30, 2010**

**Unreserved Fund Balance at November 30, 2010**

Unreserved fund balance on January 1, 2010	\$ 4,214,879
Total revenues minus total expenditures January through November, 2010	<u>2,721,997</u>
Calculated fund balance at November 30, 2010	\$ 6,936,876
Less: Deferred property taxes collected	(501,775)
Less: <b>Deferred 1a</b> (2002 initiative) revenue received	<u>(117,690)</u>
<b>Adjusted Unreserved Fund Balance</b>	<b><u><u>\$ 6,317,411</u></u></b>

**Note on Reserved Fund Balance**

Reserved fund balance of \$835,211 for Collaborative Management Program (CMP) spending was available as of 1/1/2010. The funds are dedicated to CMP initiatives and are expected to be fully-expended within the SFY11 ending 6/30/2011.

**Note on TANF Reserves**

TANF Reserve, June 30, 2009, 70% of 2009/2010 allocation	\$ 4,152,776
Addition to TANF Reserves from TANF Program, FY 2009/10	\$ 17,910
2009 TANF Audit Adjustment	\$ 1,031
TANF transfers to Child Welfare at June 30, 2010	(2,464,360)
TANF transfers to Child Care at June 30, 2010	<u>(1,196,617)</u>
<b>TANF Reserve at November 30, 2010</b>	<b><u><u>\$ 510,739</u></u></b>

**Boulder Human Services  
Budget to Actual Comparison  
January 2010 through November 2010**

	Annual Budget 2010	YTD Budget as of 11/30/2010	YTD Actuals as of 11/30/2010	% of Budget Expended 92% thru Yr	Amount (Over)/Under Budget to Date
<b>EXPENDITURES:</b>					
TANF Block (Colo Works)	\$ 3,984,352	\$ 3,652,323	\$ 2,739,354	69%	\$ 912,969
Child Care Assistance Program Block	917,294	840,853	726,312	79%	114,541
Child Welfare Block And County HS	14,112,142	12,936,130	10,843,665	77%	2,092,465
Administrative Expenditures	5,162,832	4,732,596	3,953,198	77%	779,398
Adoption Family Initiative Grant	51,828	47,509	-	0%	47,509
Child Support Enforcement	2,165,328	1,984,884	2,127,208	98%	(142,324)
Core Services Block	1,542,480	1,413,940	771,277	50%	642,663
Chafee Foster Care Independent Living	147,157	134,894	102,600	70%	32,294
Promoting Safe & Stable Families Grant	95,000	87,084	75,359	79%	11,725
Aid To Needy Disabled	104,558	95,845	165,875	159%	(70,030)
LEAP	180,839	165,769	231,286	128%	(65,517)
Old Age Pension	133,683	122,543	120,376	90%	2,167
Integrated/Collaborative Care Mgmt	695,865	637,876	401,235	0%	236,641
ARRA expenses	-	-	131,287	0%	(131,287)
Other Federal/State Sources	-	-	491,947	0%	(491,947)
<b>Total Expenditures</b>	<b>\$ 29,293,358</b>	<b>\$ 26,852,245</b>	<b>\$ 22,880,979</b>	<b>78%</b>	<b>\$ 3,971,266</b>

**REVENUE:**

Intergovernmental Revenue, incl ARRA	\$17,650,491	\$ 16,179,617	17,410,845	99%	\$ (1,231,228)
Property Tax	6,563,581	6,016,616	6,518,391	99%	(501,775)
Fund Balance (13th period only)	3,667,000	3,361,417	-	-	3,361,417
Other Sources Of Funds (1A)	1,412,286	1,294,596	1,412,286	100%	(117,690)
Other Sources Of Funds (Not 1A)	-	-	261,454	0%	(261,454)
<b>Total Revenue</b>	<b>\$29,293,358</b>	<b>\$26,852,245</b>	<b>25,602,976</b>	<b>87%</b>	<b>\$ 1,249,269</b>

**Note on EBT/EFT payments:**

There are no State or Federal electronic benefit transactions or electronic funds transfers (EBT/EFT) included in the above expenditures and revenues. The State and Federal EBT/EFT portions of the above expenditures are listed below.

(Source: "2010 EPTPTD Trudi" report in "Month End Spreadsheets" folder in "ss accounting")

Colorado Works Block	\$1,950,901
Child Care Block	2,509,715
Child Welfare Block	4,309,050
HB 04-1414 TANF MOE Eligibility	-
Core Services Block	1,065,336
Low Energy Assistance Program	1,481,750
Aid To Needy Disabled	424,721
Home Care Allowance	321,194
Old Age Pension	4,479,343
Food Assistance Benefits	22,214,703
Subtotal EBT/EFT	<b>\$38,756,713</b>
<b>Total authorized expenditures and EBT/EFT expenditures</b>	<b>\$61,637,692</b>



# Department of Housing & Human Services

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**Human Services Board  
MONTHLY BOARD MEETING  
Tuesday, February 22, 2011 2:00 p.m.  
Commissioner's Conference Room – 3<sup>rd</sup> Floor  
Boulder County Courthouse, Boulder, Colorado**

**Agenda:**

- 1) **Call to Order**
- 2) **Approval of Minutes from January 25, 2011**
- 3) **Director's Report**
  - a) **Update on Ballot Initiative 1A**
    - i) **Status on CCAP enrollment**
    - ii) **Eligibility Staffing update**
    - iii) **RFA update**
    - iv) **2<sup>nd</sup> Phase RFP Plan**
  - b) **Review of Monthly Statistical Report**
  - c) **State Budget update and current legislation**
  - d) **Self-Sufficiency and Community Support Division Update**
  - e) **Family and Children Services Division Update**
  - f) **CHSDA Update**
    - i) **Child Welfare forum for Legislators on March 17, 2011**
- 4) **Financial Report – Jay Morein, Finance and Operations Director**
  - a) **Review of Monthly Financial Statements**
- 5) **Matters from Members of the Board**
- 6) **Matters from Members of the Public\*\***
- 7) **Next Meeting is Tuesday, March 29, 2011**
- 8) **Adjourn**

**\*\*Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algun formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

**\*The monthly board meeting of the Boulder County Housing Authority Board will immediately follow the conclusion of the Human Services Board Meeting.**

**BOULDER COUNTY HUMAN SERVICES BOARD  
MEETING MINUTES  
January 25, 2011**

**Members Present:** Commissioner Pearlman  
Commissioner Domenico  
Commissioner Toor

**Staff Present:** Frank Alexander, DHHS Director, Jay Morein, DHHS Finance Director, Chris Campbell, Assistant to the Director, DHHS

**APPROVAL OF MINUTES**

Motion was made by Commissioner Domenico to approve the December 7, 2010 Human Services Board minutes as written. The Motion was seconded by Commissioner Toor and passed unanimously.

**DIRECTOR'S REPORT**

**Update: Temporary Human Services Safety Net (1A) Funds:**

Frank Alexander, DHHS Director provided an update on the progress made thus far with the funds approved by the voters back in 2010. In particular, an update was provided on the Child Care Assistance Program (CCAP) wait list:

- Since the implementation of 1A funding and since the focus on the CCAP waitlist, the Department has sent out 661 letters to eligible families since Thanksgiving. 87 children have currently enrolled in the program. 87 families have yet to receive a first letter. 57 additional families have attended the required orientation and now must complete the application process.
- The next steps are to send out a second round of letters to those families who did not respond and staff will continue to work their way through the waitlist.

1A spending plan steps also implemented by the Department include the hiring of additional staff including Income Maintenance Technicians and administrative staff to support the process of enrolling individuals to access eligible benefits and to ensure the staff capacity to address increase caseloads.

Additionally, in December, DHHS released a request for application (RFA) for Emergency Human Services to our community-based nonprofit partners—amounting to approximately \$500,000. A review committee will interview applicants over the next week to ten days. The Department will then ask this Board to approve the funding distribution. The total request for funding was approximately \$850,000; thus, there is a need to continue to hone the scope of work for these partners and funding amounts. We are very grateful to the community for providing this needed funding.

**Review of Monthly Statistical Report:**

Specifically, current caseloads in the TANF Program and the CO Works Program increased 37%, Aid to the Needy and Disabled increased by 25%, Old Age Pension increased 4%, Family Adult Medicaid increased 66%. Current caseloads in Medicaid overall have now reached 29,358 which is a historical high for the Department.

In terms of Child Welfare, the report continues to show similar patterns of increased ongoing cases and a flattening of new applications, along with positive outcomes in the Child Welfare programs in terms of reductions in Open Involvements, D & N's (Dependency & Neglect) and Out-of-Home placements.

Adult Protective Services Teams caseloads have doubled from last year due to a reorganized staff with a coordinated outreach program.

**Self-Sufficiency and Community Support Division Update:**

The Department is in a strategic evolution in Front End Services for over a year and a half and have made tremendous progress. The major focus has been on hiring new technicians to cope with increased case loads, to move into the integrated service model approach, and to focus on customer service.

Statewide, tremendous progress has been made on the PEAK system (online benefits system). A meeting was spearheaded by the CO PEAK Outreach Team that informed the various foundations funding the PEAK system of progress and of the impending launch of the system. Marketing and training materials were looked at and the deployment was discussed. PEAK will be phased in to allow for the Counties to build upon and improve the infrastructure to handle the increased caseloads. The emergency agencies involved in the RFA process will be a key partner in introducing the PEAK system, ultimately tightening the safety net for our County. This is a critical component on the front end prevention work.

**Family and Children's Services Division Update:**

The FCS Intake and Screening units are being consolidated into the Boulder Office in North Broadway to better increase collaboration across the Department and to provide more efficient technical support. This has been a goal for several month and we plan on informing the community about the changes.

**CHSDA Update:**

With the change in the State administration, we have already had positive communications with the new Department of Human Services Director and the Health Care and Financing Director. We have already seen a significant shift in philosophy and vision that is in concert with DHHS—i.e. integrated services, front-end services, housing services, etc.

Additionally, diligent work is occurring on the statewide Enrollment Strategic Assessment (ESA) process done by a hired consultant, Rebound Solutions. The report will be released in the next 2 weeks. This is a very complicated assessment trying to address the many state infrastructure issues. The vision is a seamless, integrated healthcare system with information sharing and collaboration. Through the work of many statewide partners, the

assessment is now backing off of delinking Medicaid from the other services. This is a very positive development.

### **FINANCIAL REPORT**

Jay Morein, Finance Director presented the Financial Reports. He focused on the November 2010 report.

Allocation statuses effective July 1<sup>st</sup>:

- In Child Welfare, through the first five months of the State Fiscal Year (SFY), an overspending of \$221,709. Compared to the same time a year ago, we had overspend the allocation by \$1,164,000, and this is indicative of the number of spending savings measures/efficiencies put in place over the last year, such as the reduction in the number of out of home placements.
- CO Works/TANF program, we show a surplus of \$740,850 compared to a year ago, where the Department was running a deficit of \$7,608.
- Child Care Assistance Program, we show an over allocation of \$47,000. At this same time last year we had overspent the allocation by \$953,000. This was prior to the freeze on childcare and the subsequent waitlist; thus, we do expect once the list opens up, this will begin to tip to the other direction.
- County Administration and Food Assistance, we show a deficit of \$744,000. Compare this to one year ago and we had overspent the allocation by \$910,000.
- Core Services, we show a surplus of \$193,000.

Non Allocated Programs: State Fiscal Year View (July 1<sup>st</sup>) Key Highlights:

- Food Assistance we've spent \$10,367,000 through the first 10 months. We've seen a 22% increase in the amount of benefits going the families since last year. As a reminder these benefits are spent in the county9\$ in economic impact for every \$5 spent.
- Aid to Needy and Disabled: Notably, we have seen an increase in these participants.

The unreserved Fund Balance at the end of November was \$6,317,000. TANF Reserve balance was \$910,739. Note: it will be another 2 months until we have a final fund balance.

Total Expenditure Line, through 92% of the calendar year, we have spent 78% of the amounts appropriated for the calendar year. This is reflective of the spending adjustments made by the department.

### **MATTERS FROM MEMBERS OF THE BOARD**

None.

### **MATTERS FROM MEMBERS OF THE PUBLIC**

None.

Meeting Adjourned.

**CONTRACTS AWARDED**

1/3/11, Jaqueline Reycraft to provide Therapeutic Services in the amount of \$1,000 for the period of 10/1/10 – 1/1/11.

1/3/11, Heather Gomez to provide Home Studies for Consideration of Foster Care in the amount of \$24,999 for the period of 1/1/11 – 12/31/11.

1/13/11, LexisNexis Risk Solutions FL, Inc. to provide Identifying information and Location Searches in the amount of \$14,500 for the period of 1/1/11 – 12/31/11.

1/18/11, Gerry Doran Ph.D. to provide Psychological Evaluations in the amount of \$40,000 for the period of 6/1/10 – 5/31/11.

	A	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	BOULDER COUNTY DEPARTMENT OF HOUSING AND HUMAN SERVICES (DHHS)															
2	2010 BCDHHS DIRECTOR'S STATISTICAL REPORT															
3	1/14/11	YTD Average													YTD Average	YTD 2009
4		2009	January	February	March	April	May	June	July	August	September	October	November	December	2010	to 2010
4	SARS Applications															
5	# Colorado Works (TANF)	135	152	124	125	144	111	144	137	143	157	122	133	130	135	0%
6	# Food Stamps	627	756	603	640	627	534	652	667	695	672	650	654	590	645	3%
7	# Medicaid	443	341	326	371	415	342	400	386	415	461	360	379	336	259	-11%
8	# CHP+ (Children's Health Plan Plus)	289	214	216	246	286	216	267	274	331	330	247	264	211	259	-11%
9	# CHP+ Applicants	792	552	587	600	726	522	657	716	868	809	580	691	493	650	-18%
10	# Adult Financial (OAP + AND)	129	152	137	137	133	135	155	145	136	129	144	128	143	140	8%
11	# Overdue Applications (as of end of month)	40	30	62	46	36	53	53	74	56	41	40	40	53	49	22%
12	% HLPG's Determined Within Program Guidelines (calculated after 60 days)	Not available														
13	Average # Days Application to Authorization	Not available														
14	SARS - Open High Level Program Groups															
15	# Colorado Works (TANF) Adults	183	234	219	213	194	246	264	275	282	292	239	286	281	252	37%
16	# Colorado Works (TANF) Children	488	561	544	579	505	623	662	696	677	719	611	716	740	636	30%
17	# Colorado Works (TANF) Households	263	306	293	312	277	342	360	377	380	395	336	395	399	348	32%
18	# Colorado Works (TANF) Clients with Open Child Welfare Cases	30	26	Not available												
19	# AND Adults	329	386	393	401	413	414	413	429	415	408	420	420	420	411	25%
20	# OAP Adults	1,034	1,081	1,095	1,112	1,115	1,131	1,129	1,009	1,017	1,031	1,042	1,056	1,066	1,074	4%
21	# Medicaid Adults (without Children)	6,961	7,252	7,290	7,376	7,405	7,464	7,528	7,327	7,376	7,403	6,686	7,523	7,346	7,331	5%
22	# Family Medicaid Adults	3,492	3,758	3,824	4,217	4,278	4,761	4,978	5,260	7,279	7,629	7,668	7,875	8,164	5,808	66%
23	# Family Medicaid Children	13,864	14,903	15,397	15,747	15,884	14,760	14,983	14,907	14,203	14,252	14,135	14,241	14,428	14,820	7%
24	# Family & Adult Medicaid Households	14,122	15,171	15,277	15,567	15,664	14,829	15,011	14,806	14,694	14,750	13,963	14,947	13,067	14,814	5%
25	# Total Medicaid Clients	24,317	25,913	26,511	27,340	27,567	26,985	27,489	27,494	28,858	29,264	28,489	29,639	29,938	27,959	15%
26	# Food Stamp Adults	Not available	6,926	7,028	7,050	Not available	Not available									
27	# Food Stamp Children	Not available	7,458	7,558	7,606	Not available	Not available									
28	# Total Food Stamp Clients	Not available	13,258	13,363	13,796	13,362	14,028	13,287	13,471	13,659	14,051	14,384	14,586	14,656	Not available	Not available

	A	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
29	Child Welfare	YTD Avg 2005	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Avg 2010	% Change
30	# Total Open Cases	857	815	805	806	783	776	779	764	739	733	732	724	725	765	-11%
31	# D & N's Open/Ongoing, Pending with Court	237	214	218	219	210	203	203	181	180	177	171	167	167	193	-19%
32	# D & N's Filed with Court in Month	14	5	11	14	15	6	8	4	4	5	6	10	10	8	-40%
33	# Total Children in Open Involvements	1,340	1,290	1,268	1,264	1,248	1,220	1,205	1,179	1,166	1,134	1,120	1,108	1,102	1,192	-11%
34	# Children in Program Area 4 (Youth In Conflict)	165	148	141	138	136	127	125	123	115	113	111	103	111	124	-25%
35	# Children in Program Area 5 (Child Welfare)	472	427	408	404	400	375	360	346	343	312	293	288	271	352	-25%
36	# Children in Program Area 6 (Adoption)	621	626	629	635	624	630	635	624	620	623	628	630	630	628	1%
37	# Children Placed In Month	33	20	28	37	29	12	32	21	16	18	18	17	29	23	-30%
38	# Children in Out of Home (OOH) Placement, DSS Custody	169	138	135	139	146	142	139	130	127	126	119	114	111	131	-23%
39	# Foster Family Homes	153	141	139	140	135	134	142	139	134	133	126	124	124	134	-12%
40	# Children/Parental Rights Terminated in Month	5	2	2	1	3	5	4	1	2	4	3	3	6	3	-33%
41	# Children Available for Adoption	23	19	23	23	17	21	19	19	20	23	24	22	23	21	-10%
42	# Children Legally Free Not in Foster-Adopt Placement	4	6	6	6	6	4	4	4	4	4	4	4	4	5	14%
43	# Adoptions Finalized in Month	4	2	0	1	7	1	1	6	2	0	4	3	5	3	-13%
44	# Children Returned Home (from OOH Placement)	9	10	2	5	11	2	11	7	11	4	5	3	4	6	-26%
45	# Children in Subsidized Adoption	576	600	600	601	600	602	602	610	600	603	604	604	608	603	5%
46	# Children in OOH Placement Without Medicaid	4	5	6	2	4	5	3	2	0	2	3	1	2	3	-24%
47	# Referrals Received	313	348	347	399	404	348	278	253	311	355	359	389	329	343	10%
48	# Referrals Assigned for Assessment	155	162	164	205	205	147	136	139	153	171	155	164	138	162	4%
49	% Referrals Received that were Assigned for Assessment	50%	46%	47%	51%	51%	42%	49%	55%	49%	48%	43%	42%	42%	47%	-5%
50	# Assessments Assigned as Cases	17	9	10	17	11	7	14	7	8	11	13	11	9	11	-36%
51	% Assessments Assigned as Cases	11%	6%	6%	8%	5%	5%	10%	5%	5%	6%	8%	7%	7%	7%	-39%

	A	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
52	Permanency Goal	YTDavg 2009	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTDavg 2010	% Change
53	% Remain Home	77%	79%	79%	78%	79%	79%	79%	80%	80%	80%	80%	80%	80%	79%	3%
54	% Return Home	13%	11%	10%	10%	10%	10%	10%	9%	8%	8%	8%	8%	8%	9%	-27%
55	% Adoption	6%	6%	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	7%	22%
56	% Other Planned Perm. Living Arrangements (OPLA)	4%	4%	4%	5%	4%	4%	4%	4%	5%	5%	5%	5%	5%	5%	8%
57	Adult Protection (NOTE: State data reported 30 days in arrears)															
58	# Open Cases/Households	1,846	65	65	68	79	65	67	108	125	113	110	86	80	Not available	Not available
59	# Cases Opened in the Month	17	20	9	20	11	8	11	0	0	19	15	20	16	Not available	Not available
60	# County Guardianships	6	6	6	6	6	6	6	6	6	6	6	6	6	Not available	Not available
61	# County Conservatorships	0	0	0	0	0	0	0	0	0	0	0	0	0	Not available	Not available
62	# Representative Payeeships	7	6	6	6	6	6	6	6	6	6	6	5	5	Not available	Not available
63	Child Support Enforcement															
64	# Open Child Support Cases	4,965	4927	4,963	4,997	5,003	5040	5,051	5,102	5,141	5,128	5,106	5,091	5,069	5,052	2%
65	# Open Foster Care Fee Cases	374	350	347	343	334	329	328	321	314	311	307	294	290	322	-14%
66	% Payors in Foster Care Fee Cases	34%	34%	36%	33%	36%	37%	34%	37%	38%	37%	37%	36%	38%	36%	7%
67	Total Child Support Collections in Month	\$ 877,573.56		\$ 898,581.56	\$ 1,159,322.58	\$949,956.42	\$ 987,387.81	\$ 857,103.63	\$805,147.25	\$861,805.40	\$837,828.16	\$ 818,226.32	\$ 789,091.61	\$ 858,317.10	\$ 892,978.89	2%
68	Total FC Fee Collections in Month	\$ 18,953.25	\$13,891.00	\$28,812.00	\$28,140.00	\$18,635.00	\$21,451.00	\$12,295.00	\$ 14,319.00	\$13,071.00	\$12,725.00	\$ 15,143.00	\$ 12,043.00	\$ 9,284.00	\$ 16,650.75	-12%
69	# Total Open IV-E/Non-IV-E Cases Determined*	Not available	7	2	1	0	0	5	2	1	0	3	1	0	2	Not available
70	# Diligent Searches-Kin Located in the Month**	Not available	2	1	1	4	5	4	3	3	5	7	3	0	3	Not available
71	LEAP															
72	# Applications Received in Month	470	597	497	264	269	91	2	0	0	0	1,550	1610	748	625	33%
73	# Applications Approved in Month	429	685	752	540	409	227	1	0	0	0	603	691	723	515	20%
74	# Applications Pending as of End of Month	722	1,344	935	471	183	5	0	0	0	0	1,794	1748	1,697	909	26%
75	Child Care															
76	# Providers with Fiscal Agreement	341	334	326	233	235	234	238	242	Not available	263	-23%				
77	# Providers with Fiscal Agreement - Paid	151	165	166	168	162	158	142	108	Not available	153	1%				
78	# Children Receiving Benefits CCAP	1,225	1,303	1,301	1,195	1,033	938	813	745	667	Not available	Not available	Not available	Not available	999	-18%
79	# Children Receiving Benefits SDCD	113	73	77	62	55	52	49	41	29	Not available	Not available	Not available	Not available	55	-52%
80	# Children by Poverty Level															
81	100% Poverty Level	523	571	569	569	523	499	441	391	381	Not available	Not available	Not available	Not available	493	-6%
82	130% Poverty Level	162	184	162	163	168	154	118	86	93	Not available	Not available	Not available	Not available	141	-23%
83	150% Poverty Level	105	123	108	108	103	100	96	93	90	Not available	Not available	Not available	Not available	103	-3%
84	185% Poverty Level	147	142	170	170	162	169	162	141	124	Not available	Not available	Not available	Not available	155	6%
85	225% Poverty Level	82	92	77	77	64	69	50	38	9	Not available	Not available	Not available	Not available	60	-27%
86	INVESTIGATIONS															
87	# Total Open Fraud/Non-Fraud Investigations	255	240	227	207	193	199	210	213	212	209	207	213	238	214	-16%
88	# Total Open Claims	1,308	1,459	1,474	1,493	1,528	1,562	1,543	1,570	1,565	1,551	1,633	1,687	1,747	1,568	20%
89	# CBMS Claims Created in month	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
90	Total Funds Collected in the Month	\$ 112,060.92	\$ 70,351.00	\$ 62,010.00	\$ 110,027.00	\$ 84,333.00	99,571	80,588	\$ 91,676.00	\$ 74,260.00	\$ 89,022.00	\$ 61,946.00	\$ 74,083.00	\$ 44,173.00	\$ 78,503.33	-30%

	A	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
91	CARS TANF/SSN - BREAK	YTD Avg 2009	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Avg 2010	% Change
92	Family Programs															
93	Food Stamps (FS) Households (HH's)	5,362	6,165	6,208	6,370	6,496	6,807	6,465	6,611	6,642	6,804	6,870	7,013	7,101	6,629	24%
94	Colorado Works (TANF) Households (HH's)	263	306	293	312	277	342	360	377	380	395	336	395	399	348	32%
95	Colorado Works Adults	183	234	219	213	194	246	264	275	282	292	239	286	281	252	37%
96	Colorado Works Children	488	561	544	579	505	623	662	696	677	719	611	716	740	636	30%
97	HH's on 1931 Family Medical Assistance (FM)	1,500	1,710	1,734	1,743	1,800	2,925	3,093	3,260	4,429	4,650	4,659	4,764	4,870	3,303	120%
98	HH's on Other FM	5,662	6,209	6,253	6,448	6,459	4,440	4,390	4,219	2,889	2,697	2,638	2,660	2,709	4,334	-23%
99	FM - # of Adults	3,492	3,758	3,824	4,217	4,278	4,761	4,978	5,260	7,279	7,629	7,668	7,875	8,164	5,808	66%
100	FM - # of Children	13,864	14,903	15,397	15,747	15,884	14,760	14,983	14,907	14,203	14,252	14,135	14,241	14,428	14,520	7%
101	Total HH's on FM	7,162	7,919	7,987	8,191	8,259	7,365	7,483	7,479	7,318	7,347	7,297	7,424	7,579	7,637	7%
102	Adult Programs															
103	State Aid to the Needy/Disabled (AND)	261	310	318	324	335	338	333	345	332	327	341	344	342	332	27%
104	AND/Supplemental Security Income (SSI)	67	76	75	77	78	76	80	84	83	81	79	78	78	79	17%
105	Home and Community Based Services (HCBS)	1,270	1,288	1,288	1,294	1,295	1,293	1,295	1,319	1,327	1,312	1,317	1,327	1,318	1,306	3%
106	Nursing Facility/30 Days	496	494	481	483	478	482	498	495	500	504	514	519	499	496	0%
107	Old Age Pension (OAP)	1,034	1,081	1,095	1,112	1,115	1,131	1,129	1,009	1,017	1,031	1,042	1,056	1,086	1,074	4%
108	Adult Medicaid OAP	617	657	661	678	679	691	689	558	565	578	591	601	607	630	2%
109	Pickle	7	7	5	5	5	5	6	6	6	6	6	6	6	6	-23%
110	Medical Savings Plan	1,118	1,165	1,176	1,198	1,197	1,202	1,231	1,229	1,235	1,238	1,235	1,248	1,077	1,203	8%
111	SSI Mandatory	2,352	2,484	2,509	2,529	2,558	2,584	2,600	2,627	2,643	2,653	2,676	2,688	2,695	2,604	11%
112	Total Adult Medicaid	6,961	7,252	7,290	7,376	7,405	7,484	7,528	7,327	7,376	7,403	7,460	7,523	7,346	7,396	6%
113	Note: All TANF recipients also receive 1931 Med, but are NOT included in the broken out number.															
114	All 1931 cases ARE included in the total of Family Medicaid Cases.															
115	*As of January 2009 this line item includes only determined cases.															
116	**As of January 2009 this line item includes only searches where kin were located.															
117																

**Boulder County Human Services  
Comparison of State Allocations and County Expenditures  
Six months actuals: through December 2010 for State fiscal year ending June 2011**

**Allocation status as of December 31, 2010:**

	Six Months State Allocation	Six Months Expenditures / EBT	(Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, Adopt, Case, Child Care, OOH	\$ 5,729,105	\$ 6,916,180	(\$1,187,075)
TRCCF, CHRP, Fee for Service	<u>1,770,861</u>	<u>866,277</u>	<u>\$904,584</u>
Total Child Welfare	7,499,966	7,782,456	(\$282,491)
<b>Colorado Works / TANF</b>			
Administration and Contracts		961,104	
Benefits and Support Services		<u>1,298,954</u>	
Total Colorado Works / TANF	3,099,751	2,260,058	\$839,693
<b>Child Care Assistance Program</b>			
Administration		259,811	
Programs		<u>1,477,294</u>	
Total Child Care Assistance Program	1,717,698	1,737,105	(19,407)
<b>County Admin and Food Assist Fraud</b>			
County Administration	1,416,562	2,513,733	(\$1,097,170)
Food Assistance Fraud	<u>40,609</u>	<u>26,177</u>	<u>\$14,432</u>
Total County Admin and FA Fraud	1,457,171	2,539,910	(\$1,082,738)
<b>Core Services</b>			
80/20 & 100	951,408	724,699	\$226,708
Mental Health	198,176	193,934	\$4,242
ADAD FICF	28,888	49,592	(\$20,704)
Special Economic Assistance	<u>9,000</u>	<u>4,027</u>	<u>\$4,973</u>
Total Core Services	1,187,471	972,252	\$215,219

**Estimated allocation status as of June 30, 2011:**

	Twelve months of State Allocation	Estimated twelve months of Expenditures / EBT	Est. expenditures (Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, OOH, Child Care, Adoption	\$ 11,458,210	\$ 13,832,359	(\$2,374,149)
TRCCF, CHRP, Fee for Service	<u>3,541,721</u>	<u>1,732,554</u>	<u>\$1,809,167</u>
Total Child Welfare-Foster Care	14,999,931	15,564,913	(\$564,982)
<b>Colorado Works / TANF</b>			
Administration and Contracts		1,922,208	
Benefits and Support Services		<u>2,597,908</u>	
Total CO Works / TANF	6,199,501	4,520,116	\$1,679,385
<b>Child Care Assistance Program</b>			
Child Care Assistance	3,435,395	3,474,209	(\$38,814)
<b>County Admin and Food Assist Fraud</b>			
County Administration	2,833,125	5,027,466	(\$2,194,341)
Food Assistance Fraud (preliminary)	<u>81,218</u>	<u>52,353</u>	<u>\$28,865</u>
Total County Admin and FA Fraud	2,914,343	5,079,819	(\$2,165,476)
<b>Core Services</b>			
80/20 & 100	1,902,815	1,449,399	\$453,416
Mental Health	396,351	387,868	\$8,484
ADAD FICF	57,776	99,183	(\$41,407)
Special Economic Assistance	<u>18,000</u>	<u>8,053</u>	<u>\$9,947</u>
Total Core Services	2,374,942	1,944,503	\$430,439

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System.

**Purpose:** Compare YTD and projected year-end expenditures to prorated and full-year allocations (includes Federal/State/County shares).

**Summary:**

Based on six months' SFY11 actuals, three of the five major programs are exceeding prorated State allocations.

**Boulder County Human Services**

**Non-allocated and Non-major Program Expenditures and Revenues**

**Six months actuals: through December 2010 for State fiscal year ending June 2011**

	<u>Six Months Expenditures</u>	<u>Six Months Federal/State Revenues</u>	<u>County Portion of Expenditures</u>
<u>Non-allocated and Non-Major Programs:</u>			
Food Assistance Benefits (Food Stamps)	\$ 12,520,003	\$ 12,520,003	\$ -
Old Age Pension	2,352,931	2,352,931	-
Child Support Enforcement, Admin (note 1)	671,367	428,083	243,285
Low-income Energy Assistance Program	435,074	435,074	-
Non-allocated County Administration (note 1)	730,980	720,322	10,658
Use of Excess IV-E per HB 04-1414	-	-	-
Aid to the Blind	-	-	-
Aid to Needy Disabled	426,019	340,815	85,204
Home Care Allowance	168,110	159,705	8,406
IV-B, Promoting Safe and Stable Families	49,892	49,892	-
IV-E Independent Living	47,603	47,603	-
Automated Data Processing, Pass-Through	251,316	82,934	168,381
County-only Pass-thru/CAP	-	-	-
Colorado Works / TANF Collections	-	(8,371)	8,371
Total State Incentives	-	26,929	(26,929)
Total Federal Incentives	-	8,552	(8,552)
IV-D Child Support, TANF Collections	-	(134,424)	134,424
Medicaid Collections	-	(2,860)	2,860
Other Local Sources/Expenditures	121,869	-	121,869
Use of Excess Parental Fees, SB-94	95,804	95,804	-
Integrated Care Management Incentive	<u>180,574</u>	<u>180,574</u>	<u>-</u>
 Total Other Non-allocated Programs:	 <u>\$ 18,051,542</u>	 <u>\$ 17,303,566</u>	 <u>747,977</u>
 Cost Allocation Plan (note 2)	 <u>1,283,181</u>	 <u>423,920</u>	 <u>859,261</u>

**Purpose:** Present reported non-allocated and non-major program expenditures and related State/Federal revenues.

**Conclusions:** Boulder County has spent \$18.1M on non-allocated programs and received revenue of \$17.3M for these programs. The final difference, which currently stands at \$748k, will be funded through mill levy and other county and non-State/non-Federal sources.

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System (CFMS).

**Note 1:** The September settlement included \$596,855 in Federal Child Support Q1 FFP ARRA funding and \$95,804 in excess retained parental fees (100% State funds).

**Note 2:** The Cost Allocation Plan provides federal reimbursements to Boulder County to support the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.

**Boulder County Human Services  
Fund Balance at December 31, 2010**

**Unreserved Fund Balance at December 31, 2010**

Unreserved fund balance on January 1, 2010	\$ 4,214,879
Total revenues minus total expenditures January through December, 2010	<u>1,494,233</u>
Calculated fund balance at December 31, 2010	\$ 5,709,112
Less: Deferred property taxes collected	n/a
Less: Deferred 1a (2002 initiative) revenue received	<u>n/a</u>
<b>Adjusted Unreserved Fund Balance</b>	<b><u><u>\$ 5,709,112</u></u></b>

**Note on Reserved Fund Balance**

Reserved fund balance of \$835,211 for Collaborative Management Program (CMP) spending was available as of 1/1/2010. The funds are dedicated to CMP initiatives and are expected to be fully-expended within the SFY11 ending 6/30/2011.

**Note on TANF Reserves**

TANF Reserve, June 30, 2009, 70% of 2009/2010 allocation	\$ 4,152,776
Addition to TANF Reserves from TANF Program, FY 2009/10	\$ 17,910
2009 TANF Audit Adjustment	\$ 1,031
TANF transfers to Child Welfare at June 30, 2010	(2,464,360)
TANF transfers to Child Care at June 30, 2010	<u>(1,196,617)</u>
<b>TANF Reserve at December 31, 2010</b>	<b><u><u>\$ 510,739</u></u></b>

**Boulder Human Services  
Budget to Actual Comparison  
January 2010 through December 2010**

	Annual Budget 2010	YTD Budget as of 12/31/2010	YTD Actuals as of 12/31/2010	% of Budget Expended 100% thru Yr	Amount (Over)/Under Budget to Date
<b><u>EXPENDITURES:</u></b>					
TANF Block (Colo Works)	\$ 3,984,352	\$ 3,984,352	\$ 3,035,962	76%	\$ 948,390
Child Care Assistance Program Block	917,294	917,294	839,137	91%	78,157
Child Welfare Block And County HS	14,112,142	14,112,142	11,897,409	84%	2,214,733
Administrative Expenditures	5,162,832	5,162,832	4,516,059	87%	646,773
Adoption Family Initiative Grant	51,828	51,828	-	0%	51,828
Child Support Enforcement	2,165,328	2,165,328	2,351,921	109%	(186,593)
Core Services Block	1,542,480	1,542,480	845,345	55%	697,135
Chafee Foster Care Independent Living	147,157	147,157	117,811	80%	29,346
Promoting Safe & Stable Families Grant	95,000	95,000	81,457	86%	13,543
Aid To Needy Disabled	104,558	104,558	187,377	179%	(82,819)
LEAP	180,839	180,839	262,091	145%	(81,252)
Old Age Pension	133,683	133,683	134,532	101%	(849)
Integrated/Collaborative Care Mgmt	695,865	695,865	480,728	0%	215,137
ARRA expenses	-	-	147,411	0%	(147,411)
Other Federal/State Sources	-	-	526,933	0%	(526,933)
<b>Total Expenditures</b>	<b>\$ 29,293,358</b>	<b>\$ 29,293,358</b>	<b>\$ 25,424,173</b>	<b>87%</b>	<b>\$ 3,869,185</b>

**REVENUE:**

Intergovernmental Revenue, incl ARRA	\$17,650,491	\$ 17,650,491	18,688,919	106%	\$ (1,038,428)
Property Tax	6,563,581	6,563,581	6,518,391	99%	45,190
Fund Balance (13th period only)	3,667,000	3,667,000	-	-	3,667,000
Other Sources Of Funds (1A)	1,412,286	1,412,286	1,412,286	100%	-
Other Sources Of Funds (Not 1A)	-	-	298,810	0%	(298,810)
<b>Total Revenue</b>	<b>\$29,293,358</b>	<b>\$29,293,358</b>	<b>26,918,406</b>	<b>92%</b>	<b>\$ 2,374,952</b>

**Note on EBT/EFT payments:**

There are no State or Federal electronic benefit transactions or electronic funds transfers (EBT/EFT) included in the above expenditures and revenues. The State and Federal EBT/EFT portions of the above expenditures are listed below.

(Source: "2010 EPTPTD Trudi" report in "Month End Spreadsheets" folder in "ss accounting")

Colorado Works Block	\$2,193,872
Child Care Block	2,685,940
Child Welfare Block	4,666,549
HB 04-1414 TANF MOE Eligibility	-
Core Services Block	1,169,517
Low Energy Assistance Program	1,482,784
Aid To Needy Disabled	687,649
Home Care Allowance	348,293
Old Age Pension	4,846,686
Food Assistance Benefits	24,367,329
Subtotal EBT/EFT	<b>\$42,448,619</b>

Total authorized expenditures and EBT/EFT expenditures **\$67,872,792**



# Department of Housing & Human Services

Housing Office: 2525 13<sup>th</sup> Street, Suite 204 • Boulder, Colorado 80304 • Tel: 303.441.3929 Fax: 720.564.2283  
Human Services: Boulder Office • 3400 Broadway • Boulder, Colorado 80304 • 303.441.1000  
Longmont Office • 529 Coffman, Suite 100 • Longmont, Colorado 80501 • 303.678.6000  
[www.bouldercounty.org](http://www.bouldercounty.org)

**Human Services Board  
MONTHLY BOARD MEETING  
Tuesday, March 29, 2011 2:00 p.m.  
Commissioner's Conference Room – 3<sup>rd</sup> Floor  
Boulder County Courthouse, Boulder, Colorado**

**Agenda:**

- 1) Call to Order
- 2) Approval of Minutes from February 22, 2011
- 3) Director's Report
  - a) Update on Temporary Human Services Safety Net Mill Levy
    - i) CCAP enrollment
    - ii) 2<sup>nd</sup> Phase RFP Project Plan and Update
  - b) Review of Monthly Statistical Report
  - c) Self-Sufficiency and Community Support Division Update
  - d) Family and Children Services Division Update
  - e) CHSDA Update
    - i) Legislation
    - ii) Child Welfare Forum for Legislators on March 17, 2011
    - iii) CBMS update
- 4) Financial Report – Jay Morein, Finance and Operations Director
  - a) Review of Monthly Financial Statements
- 5) Matters from Members of the Board
- 6) Matters from Members of the Public\*\*
- 7) Next Meeting is Tuesday, April 26, 2011
- 8) Adjourn

**\*\*Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs

to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algun formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

**\*The monthly board meeting of the Boulder County Housing Authority Board will immediately follow the conclusion of the Human Services Board Meeting.**

**BOULDER COUNTY HUMAN SERVICES BOARD  
MEETING MINUTES  
February 22, 2011**

**Members Present:** Commissioner Pearlman  
Commissioner Domenico  
Commissioner Toor

**Staff Present:** Frank Alexander, DHHS Director, Jay Morein, DHHS Finance Director, Chris Campbell, Assistant to the Director, DHHS, Kristyn Unrein, BCHA Grant Accountant, Vipheatra Dana, BCHA Finance Manager.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Pearlman to approve the January 25, 2011 Human Services Board minutes as written. The Motion was seconded by Commissioner Domenico and passed unanimously.

**DIRECTOR'S REPORT**

**Monthly Update on Ballot Initiative 1A Progress**

**Update: Status of Colorado Child Care Assistance Program (CCAP)**

Frank Alexander, DHHS Director, provided an update on the progress made thus far with the funds approved by the voters back in 2010. In particular, an update was provided on the Child Care Assistance Program (CCAP) wait list:

- We continue to implement the CCAP enrollment component of the 1A funding spending plan and are continuing to work our way through the previously frozen CCAP waitlist. To date, approximately 125 children and families are enrolled in the program. Additionally, we are accelerating our work with additional community partners and internal staff to increase the size of the waitlist as necessary to address community needs.

**Eligibility Staffing Update:**

1A spending plan components included the hiring of additional staff to process benefits applications. To date we have hired all staff and they are officially onboard as Boulder County employees. Importantly, CBMS training is scheduled during the end of February and early March to rapidly bring staff up to speed in processing applications. Specifically, these staff will support the process of enrolling individuals to access eligible benefits and to ensure the staff capacity to address increase caseloads.

**1A Request for Applications (RFA) Update:**

In December, DHHS released a request for application (RFA) for Emergency Human Services to our community-based nonprofit partners—amounting to approximately \$502,000. After an extensive review process, the Department allocated funding and released the list of nonprofits to the public.

- The Colorado PEAK System did go live on February 20<sup>th</sup>. Boulder County is one of the first pilot Counties that are utilizing online benefits enrollment system, and we are partnering with our community-based nonprofit partners to implement the system. We are very excited that the PEAK system has been deployed. Boulder County was the first to propose an integrated, online front-end benefits enrollment system to work with CBMS in December 2008. Boulder County then took the lead to develop the training toolkit for the entire State. The other two pilot Counties are Weld County and Adams County.
- The 2<sup>nd</sup> Phase of the 1A funding—released through a competitive Request for Proposal process (RFP)—project plan is laid out. Staff are working on data analysis, are looking at gaps in the community, and are looking at evidence-based practices to implement within the community. The project plan includes a research and data gathering phase, and a community input phase to gather suggestions for what the need are out in the community. The goal of this round of funding is to begin to facilitate the shift to an effective and proven front-end prevention model of service delivery.

### **REVIEW OF MONTHLY STATISTICAL REPORT**

Patterns continue to remain in line with Department's strategic focus. Over the next two months specifically we will focus on what benefit applications look like with the PEAK implementation. We will point out what shifts occur in the number of applications coming into the Department—we predict an increase in applications.

- In terms of the ability to handle increased applications, caseloads this calendar year are up 20%-66% depending on program. Over the previous two years, caseloads increased 60%-130%. Essentially, we have reached the apex of caseload increases. With the additional staffing now onboard, we should be able to handle the increased caseloads that could come to fruition with the PEAK system launch. The de-stigmatization work we have done in Boulder County has really helped families feel comfortable applying for benefits when needed and has impacted the number of applications over the last several years.

### **STATE BUDGET UPDATE AND CURRENT LEGISLATION**

The new Governor's proposed budget that was released recently is the best that a Human Services System could hope for at this time. When you look at the required core functionality that Counties are providing through the human services system, we were not subjected to any additional cuts beyond what we subjected to in the last proposed budget. We should take the time to thank the Governor and his staff for their difficult work. Notably, as a County, we should continue to monitor all of the economic indicators that will provide insight into the problem areas that may crop up over the next several years.

In terms of legislation, Senate Bill 124 allows for an expansion of the TANF reserve cap from the ratcheted down 34% back up to 70%. Boulder County will not be impacted for a couple of years until we work our way out of the economic downturn and start to accumulate reserves, but this is a much more reasonable and prudent cap level for TANF reserves. Another aspect of the bill allows counties more flexibility to share TANF reserves by providing a definite date when the books close. Counties are thus more easily

able to determine the amount of reserves on hand and share those reserve with struggling counties across the state.

House Bill 1196, a Flexible Financing bill, passed out of the House Local Government Committee with a 10-0 vote. It provides more flexibility and incentive for Counties and community-based partners to move toward front-end prevention and intervention services. For example, it allows the use of core services funds for families that have come into the child welfare system through a report of abuse and neglect without having an open case. Moreover, it allows Counties to certify public expenditures like RFF funds, foundation monies, and municipal dollars to be eligible federal match and federal pass through dollars.

#### **SELF-SUFFICIENCY AND COMMUNITY SUPPORT DIVISION UPDATE:**

See the Directors Report Above.

#### **FAMILY AND CHILDREN'S SERVICES DIVISION UPDATE:**

The FCS Intake and Screening units are being consolidated into the Boulder Office in North Broadway to better increase collaboration across the Department and to provide more efficient technical support. We informed the community of this change through a press release and through direct communication with community partners.

- Additionally, with our Adult Protective Services unit, we have seen a doubling of caseloads in the past several months. With the additional APS staff and the focus on assisting vulnerable older adults, we are now helping residents who were otherwise not on our radar.
- The entire FCS Department should be commended for their commitment to implementing cutting edge practice change that has impacted the state practice model and has impacted the evolution of our child welfare system in general.

#### **CHSDA UPDATE:**

An unprecedented Child Welfare Legislative Forum will take place on March 17, 2011. DHHS, CHSDA, CCI, CDHS and the Governor's Office, in collaboration with Casey Family Programs, is sponsoring the legislative luncheon titled "Child Welfare in Colorado: A State-Local Partnership". The event will include speeches by Governor John Hickenlooper, Susan Kelly, Managing Director, Strategic Consulting with Casey Family Programs, CDHS Director Reggie Bicha, CCI President, and County Commissioner Susan Beckman and Frank Alexander, CHSDA President and DHHS Director.

#### **FINANCIAL REPORT**

Jay Morein, Finance Director, presented the Financial Reports. He focused on the December 2010 report.

Allocation statuses effective July 1<sup>st</sup>: We are halfway through the State Fiscal Year (SFY). We can thus compare spending in Boulder County to statewide spending to see how we match up.

- In Child Welfare as of December 31, we have spent \$282k beyond our six month allocation. Last year at this time we had spent \$1,744,000 beyond our six month

allocation. Therefore we have reduced spending by 17.1%. Compare this to the statewide spending over similar parameters and spending has been reduced by 3.4%.

- In TANF, we have a surplus of roughly \$840k; compare that to this time last year where we were overspent by \$428k. This equals reduced spending of about 38% versus the statewide reduced spending of 8.3%.
- In CCAP, last year we were overspent by \$1,133,000. Currently we are right at allocation, and will probably be overspent as our enrollment increases through the 1A focus. We reduced spending by approximately 36% versus the state which has reduced spending by about 5%.
- In County Administration we are trending the opposite direction from the other three programs, having overspent by \$1,082,000. Last year at this time we were overspent by \$721k. Note that some of this is planned spending intended to draw down federal match dollars based on the receipt of grant funds from the Health Foundation and others. Compared to last year, spending has increased for DHHS by 5.4% compared to the statewide trend of 1.2%.
- In Core Services, we were overspent by about \$24k this time last year; right now we are showing a surplus of approximately \$215k. Spending is therefore down by about 21% compared to the statewide trend of 10%.

#### Non Allocated Programs: State Fiscal Year View (July 1<sup>st</sup>) Key Highlights:

- Food Assistance we've seen a 21% increase in the amount of benefits going the families since last year.

Cost Allocation Plan which shows federal and state revenues that come directly into the County General Fund: The County has received roughly \$424k which is a \$100k increase from this time last year.

The unreserved Fund Balance at the end of December 31 was \$5,709,000.

Total Expenditure Line, through 100% of the calendar year, we have underspent by \$3.9 million of the amounts appropriated for DHHS this calendar year. This is reflective of the spending adjustments made by the department.

#### **MATTERS FROM MEMBERS OF THE BOARD**

None.

#### **MATTERS FROM MEMBERS OF THE PUBLIC**

None.

Meeting Adjourned.

#### **CONTRACTS AND GRANTS AWARDED**

1/13/2011, Jenni Maroney Photography to provide Photography Services in the amount of \$4,500 for the period of 1/1/2011 – 12/31/2011

1/25/2011, Irene McGaughey to provide Home Studies for Consideration of Foster Care Certification in the amount of \$50,000 for the period of 1/1/2011 – 12/31/2011.

1/25, Mental Health to provide Managed Are Child Welfare Services Though IMPACT in the amount of \$40,000 for the period of 11/1/2010 – 6/30/2011.

2/8/2011, Reflection for Youth, Inc. to provide therapeutic Services to include Virtual residential Services in the amount of \$40,000 for the period of 7/1/2010 – 5/31/2011.

2/8/2011, Workforce MOU to provide employment Training Services to BC Works TANF Recipients for in the amount of \$604,195.00 for the period of 7/1/2010 – 6/30/2011.

2/18/2011, ST Vrain School District MOU to provide Employee and Family Medicaid, CHP + Intake and Outreach Specialist in the amount of 0.00 for the period of 2/1/2011 through t TBD.

2/15/2011, Boulder Valley School District MOU to provide Employee and Family Medicaid, CHP + Intake and Outreach in the amount of 0.00 for the period of 2/1/2011 through TBD.

2/15/2011, Danielle Bernard to provide Foster Care and Adoption Certificate Home Study in the amount of \$50,000 for the period of 1/1/11 – 12/31/11.

2/15/2011, Grant Funded/Colorado Department of Human Services For Chafee Foster Care Independence Annual Program Plan to provide Foster Care Independence Annual Program Plan in the amount of \$103,058 for the period of 10/1/2010 – 9/30/2011.

3/1/2011, Adrienne Elliott to provide Home Studies for Consideration of Foster Care Certification in the amount of \$50,000 for the period of 1/15/2011 – 1/15/2011.

3/1/2011, Safehouse Progressive Alliance of NonViolence to provide Emergency Human Services in the amount of \$ 71,470 for the period of 2/1/2011 – 12/31/2011.

3/1/2011, Mental Health Center to provide Homebased, Adoption Counseling, and Day Treatment in the amount of \$ 741,698.25 for the period of 1/1/2011 – 5/31/2011.

3/1/2011, 1A 2010 Ballot Initiative Outreach United Resource to provide Emergency Human Services in the amount of \$75,000 for the period of 2/1/2011 – 12/31/2011.

3/1/2011, 1A 2010 Ballot Initiative Safehouse Progressive to provide Emergency Human Services in the amount of \$71,470 for the period of 2/1/2011 – 12/31/2011.

3/1/2011, 1A 2010 Ballot Initiative Sister Carman Community Center to provide Emergency Human Services in the amount of \$75,000 for the period of 2/1/2011 – 12/31/2011.

3/1/2011, 1A 2010 Ballot Initiative The Inn Between of Longmont to provide Emergency Human Services in the amount of \$30,000 for the period of 2/1/2011 – 12/31/2011.

BOULDER COUNTY DEPARTMENT OF HOUSING AND HUMAN SERVICES (DHHS)					
2011 BCDHHS DIRECTOR'S STATISTICAL REPORT	YTD Average			YTD Average	% Change YTD 2009 to 2010
3/21/11	2010	January	February	2011	
<b>CARS Applications</b>					
# Colorado Works (TANF)	138	141	100	121	-13%
# Food Stamps	680	682	616	649	-4%
# Medicaid	334	410	346	378	13%
# CHP+ (Children's Health Plan Plus)	215	278	234	256	19%
# CHP+ Applicants	570	687	594	641	12%
# Adult Financial (OAP + AND)	145	137	127	132	-9%
# Overdue Applications (as of end of month)	46	51	45	48	4%
% HLPG's Determined Within Program Guidelines (calculated after 60 days)	Not available				
Average # Days Application to Authorization	Not available				
<b>CARS - Open High Level Program Groups</b>					
# Colorado Works (TANF) Adults	227	292	306	299	32%
# Colorado Works (TANF) Children	553	767	798	783	42%
# Colorado Works (TANF) Households	300	423	434	429	43%
# Colorado Works (TANF) Clients with Open Child Welfare Cases	26	Not available	Not available	Not available	Not available
# AND Adults	390	418	401	410	5%
# OAP Adults	1,088	1,068	1,074	1,071	-2%
# Medicaid Adults (without Children)	7,271	7,555	7,536	7,546	4%
# Family Medicaid Adults	3,791	8,282	8,485	8,384	121%
# Family Medicaid Children	15,150	14,516	14,690	14,603	-4%
# Family & Adult Medicaid Households	15,224	15,161	15,189	15,175	0%
# Total Medicaid Clients	26,212	30,353	30,711	30,532	16%
# Food Stamp Adults	Not available	6,831	6,392	6,612	Not available
# Food Stamp Children	Not available	7,439	6,890	7,165	Not available
# Total Food Stamp Clients	Not available	14,270	13,282	13,776	Not available

Child Welfare	YTD Avg 2010	Jan	Feb	YTD Avg 2011	% Change
# Total Open Cases	810	722	722	722	-11%
# D & N's Open/Ongoing, Pending with Court	216	154	153	154	-29%
# D & N's Filed with Court in Month	8	4	10	7	-13%
# Total Children in Open Involvements	1,279	1,108	1,113	1,111	-13%
# Children in Program Area 4 (Youth In Conflict)	145	105	104	105	-28%
# Children in Program Area 5 (Child Welfare)	418	286	291	289	-31%
# Children in Program Area 6 (Adoption)	628	629	633	631	1%
# Children Placed In Month	24	20	18	19	-21%
# Children in Out of Home (OOH ) Placement, DSS Custody	137	111	110	111	-19%
# Foster Family Homes	140	116	114	115	-18%
# Children/Parental Rights Terminated in Month	2	0	5	0	-100%
# Children Available for Adoption	21	23	25	24	14%
# Children Legally Free Not in Fost-Adopt Placement	6	5	3	4	-33%
# Adoptions Finalized in Month	2	1	1	1	-50%
# Children Returned Home (from OOH Placement)	6	3	4	4	-42%
# Children in Subsidized Adoption	600	606	607	607	1%
# Children in OOH Placement Without Medicaid	6	4	2	3	-45%
# Referrals Received	348	305	334	320	-8%
# Referrals Assigned for Assessment	163	136	157	147	-10%
% Referrals Received that were Assigned for Assessment	47%	45%	47%	46%	-2%
# Assessments Assigned as Cases	10	11	13	12	26%
% Assessments Assigned as Cases	6%	8%	8%	8%	38%

Permanency Goal	YTD Avg 2010	Jan	Feb	YTD Avg 2011	% Change
% Remain Home	79%	80%	81%	80%	1%
% Return Home	11%	7%	7%	8%	-22%
% Adoption	7%	7%	7%	7%	5%
% Other Planned Perm. Living Arrangements (OPLA)	4%	6%	5%	6%	38%
<b>Adult Protection (NOTE: State data reported 30 days in arrears)</b>					
# Open Cases/Households	65	77	Not available	77	18%
# Cases Opened in the Month	20	13	Not available	13	-35%
# County Guardianships	6	6	Not available	6	0%
# County Conservatorships	0	0	Not available	0	0%
# Representative Payeeships	6	5	Not available	5	-17%
<b>Child Support Enforcement</b>					
# Open Child Support Cases	4,945	5096	5,110	5,103	3%
# Open Foster Care Fee Cases	349	291	281	286	-18%
% Payors in Foster Care Fee Cases	35%	40%	43%	42%	19%
Total Child Support Collections in Month	\$ 898,581.56	\$808,589.03	\$ 960,068.51	\$ 884,328.77	-2%
Total FC Fee Collections in Month	\$ 21,351.50	\$11,473.00	\$25,745.00	\$ 18,609.00	-13%
# Total Open IV-E/Non-IV-E Cases Determined*	5	0	0	0	-100%
# Diligent Searches-Kin Located in the Month**	2	1	2	2	0%
<b>LEAP</b>					
# Applications Received in Month	547	545	400	473	-14%
# Applications Approved in Month	719	783	718	751	4%
# Applications Pending as of End of Month	1,140	1,353	873	1,113	-2%
<b>Child Care</b>					
# Providers with Fiscal Agreement	330	Not available	Not available	Not available	Not available
# Providers with Fiscal Agreement - Paid	166	Not available	Not available	Not available	Not available
# Children Receiving Benefits CCAP	1,302	Not available	Not available	Not available	Not available
# Children Receiving Benefits SCDC	75	Not available	Not available	Not available	Not available
# Children by Poverty Level		Not available	Not available	Not available	Not available
100% Poverty Level	570	Not available	Not available	Not available	Not available
130% Poverty Level	173	Not available	Not available	Not available	Not available
150% Poverty Level	116	Not available	Not available	Not available	Not available
185% Poverty Level	156	Not available	Not available	Not available	Not available
225% Poverty Level	85	Not available	Not available	Not available	Not available
<b>INVESTIGATIONS</b>					
# Total Open Fraud/Non-Fraud Investigations	234	238	243	241	3%
# Total Open Claims	1,467	1,802	1883	1,843	26%
# CBMS Claims Created in month	Not available				
Total Funds Collected in the Month	\$ 66,180.50	\$ 34,900.00	\$ 79,923.00	\$ 57,411.50	-13%

CARS DIVISION - DETAIL	YTD Avg 2010	Jan	Feb	YTD Avg 2011	% Change
<b>Family Programs</b>					
Food Stamps (FS) Households (HH's)	6,187	7,191	7,344	7,268	17%
Colorado Works (TANF) Households (HH's)	300	423	434	429	43%
Colorado Works Adults	227	292	306	299	32%
Colorado Works Children	553	767	798	783	42%
HH's on 1931 Family Medical Assistance (FM)	1,722	4,922	5,005	4,964	188%
HH's on Other FM	6,231	2,684	2,648	2,666	-57%
FM - # of Adults	3,791	8,282	8,485	8,384	121%
FM - # of Children	15,150	14,516	14,690	14,603	-4%
Total HH's on FM	7,953	7,606	7,653	7,630	-4%
<b>Adult Programs</b>					
State Aid to the Needy/Disabled (AND)	314	343	328	336	7%
AND/Supplemental Security Income (SSI)	76	75	73	74	-2%
Home and Community Based Services (HCBS)	1,288	1,333	1,329	1,331	3%
Nursing Facility/30 Days	488	508	505	507	4%
Old Age Pension (OAP)	1,088	1,068	1,074	1,071	-2%
Adult Medicaid OAP	659	615	623	619	-6%
Pickle	6	7	7	7	17%
Medical Savings Plan	1,171	1,253	1,249	1,251	7%
SSI Mandatory	2,497	2,696	2,676	2,686	8%
Total Adult Medicaid	7,271	7,555	7,536	7,546	4%
<i>Note: All TANF recipients also receive 1931 Med, but are NOT included in the broken out number.</i>					
<i>All 1931 cases ARE included in the total of Family Medicaid Cases.</i>					
<i>*As of January 2009 this line item includes only determined cases.</i>					
<i>**As of January 2009 this line item includes only searches where kin were located.</i>					

**Boulder County Human Services**  
**Comparison of State Allocations and County Expenditures**  
**Seven months actuals: through January 2011 for State fiscal year ending June 2011**

**Allocation status as of January 31, 2011:**

	Seven Months State Allocation	Seven Months Expenditures / EBT	(Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, Adopt, Case, Child Care, OOH	\$ 6,683,956	\$ 8,020,236	(\$1,336,280)
TRCCF, CHRP, Fee for Service	<u>2,066,004</u>	<u>991,061</u>	<u>\$1,074,943</u>
Total Child Welfare	8,749,960	9,011,297	(\$261,337)
<b>Colorado Works / TANF</b>			
Administration and Contracts		1,160,926	
Benefits and Support Services		<u>1,506,367</u>	
Total Colorado Works / TANF	3,616,376	2,667,293	\$949,082
<b>Child Care Assistance Program</b>			
Administration		302,360	
Programs		<u>1,636,171</u>	
Total Child Care Assistance Program	2,003,980	1,938,531	65,449
<b>County Admin and Food Assist Fraud</b>			
County Administration	1,652,656	2,772,364	(\$1,119,708)
Food Assistance Fraud	<u>47,377</u>	<u>30,378</u>	<u>\$16,999</u>
Total County Admin and FA Fraud	1,700,033	2,802,742	(\$1,102,709)
<b>Core Services</b>			
80/20 & 100	1,109,975	865,505	\$244,471
Mental Health	231,205	226,801	\$4,404
ADAD FICF	33,703	57,857	(\$24,154)
Special Economic Assistance	<u>10,500</u>	<u>4,570</u>	<u>\$5,930</u>
Total Core Services	1,385,383	1,154,733	\$230,650

**Estimated allocation status as of June 30, 2011:**

	Twelve months of State Allocation	Estimated twelve months of Expenditures / EBT	Est. expenditures (Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, OOH, Child Care, Adoption	\$ 11,458,210	\$ 13,748,976	(\$2,290,766)
TRCCF, CHRP, Fee for Service	<u>3,541,721</u>	<u>1,698,962</u>	<u>\$1,842,759</u>
Total Child Welfare-Foster Care	14,999,931	15,447,938	(\$448,007)
<b>Colorado Works / TANF</b>			
Administration and Contracts		1,990,160	
Benefits and Support Services		<u>2,582,343</u>	
Total CO Works / TANF	6,199,501	4,572,503	\$1,626,998
<b>Child Care Assistance Program</b>			
Child Care Assistance	3,435,395	3,323,196	\$112,199
<b>County Admin and Food Assist Fraud</b>			
County Administration	2,833,125	4,752,625	(\$1,919,500)
Food Assistance Fraud (preliminary)	<u>81,218</u>	<u>52,076</u>	<u>\$29,142</u>
Total County Admin and FA Fraud	2,914,343	4,804,701	(\$1,890,358)
<b>Core Services</b>			
80/20 & 100	1,902,815	1,483,722	\$419,093
Mental Health	396,351	388,801	\$7,550
ADAD FICF	57,776	99,183	(\$41,407)
Special Economic Assistance	<u>18,000</u>	<u>7,835</u>	<u>\$10,165</u>
Total Core Services	2,374,942	1,979,542	\$395,400

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System.

**Purpose:** Compare YTD and projected year-end expenditures to prorated and full-year allocations (includes Federal/State/County shares).

**Summary:**

Based on seven months' SFY11 actuals, two of the five major programs are exceeding prorated State allocations.

**Boulder County Human Services**

**Non-allocated and Non-major Program Expenditures and Revenues**

**Seven months actuals: through January 2011 for State fiscal year ending June 2011**

	<u>Seven Months Expenditures</u>	<u>Seven Months Federal/State Revenues</u>	<u>County Portion of Expenditures</u>
<b><u>Non-allocated and Non-Major Programs:</u></b>			
Food Assistance Benefits (Food Stamps)	\$ 14,660,827	\$ 14,660,827	\$ -
Old Age Pension	2,728,902	2,728,902	-
Child Support Enforcement Administration	900,695	572,357	328,339
Low-income Energy Assistance Program	595,661	595,661	-
Non-allocated County Administration	874,262	861,828	12,434
Use of Excess IV-E per HB 04-1414	-	-	-
Aid to the Blind	-	-	-
Aid to Needy Disabled	508,653	406,923	101,731
Home Care Allowance	192,996	183,346	9,650
IV-B, Promoting Safe and Stable Families	55,931	55,931	-
IV-E Independent Living	60,689	60,689	-
Automated Data Processing, Pass-Through	293,857	96,973	196,885
County-only Pass-thru/CAP	-	-	-
Colorado Works / TANF Collections	-	(8,371)	8,371
Total State Incentives	-	27,532	(27,532)
Total Federal Incentives	-	10,627	(10,627)
IV-D Child Support, TANF Collections	-	(154,929)	154,929
Medicaid Collections	-	(3,273)	3,273
Other Local Sources/Expenditures	159,556	-	159,556
Use of Excess Parental Fees, SB-94	95,804	95,804	-
Integrated Care Management Incentive	234,299	234,299	-
	<hr/>	<hr/>	<hr/>
Total Other Non-allocated Programs:	\$ 21,362,134	\$ 20,425,127	937,007
	<hr/>	<hr/>	<hr/>
Cost Allocation Plan (note 1)	1,283,181	423,920	859,261

**Purpose:** Present reported non-allocated and non-major program expenditures and related State/Federal revenues.

**Conclusion:** Through January 2011, Boulder County has spent \$21.4M on non-allocated programs and has received revenue of \$20.4M for these programs. The final difference, which currently stands at \$937k, will be funded through mill levy and other county and non-State/non-Federal sources.

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System (CFMS).

**Note 1:** The Cost Allocation Plan provides federal reimbursements to Boulder County to support the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.

**Boulder County Human Services  
Fund Balance at January 31, 2011**

**Unreserved Fund Balance at January 31, 2011**

Unreserved fund balance on January 1, 2011	\$ 5,709,112
Total revenues minus total expenditures for one month, January 2011	<u>(156,500)</u>
Calculated fund balance at January 31, 2011	\$ 5,552,612
Less: Deferred property taxes collected	n/a
Less: Deferred 2005 Ballot Initiative 1A revenue received	<u>n/a</u>
<b>Adjusted Unreserved Fund Balance</b>	<b><u><u>\$ 5,552,612</u></u></b>

**Note on Reserved Fund Balance**

Reserved fund balance of \$835,211 for Collaborative Management Program (CMP) spending was available as of 1/1/2010. The funds are dedicated to CMP initiatives and are expected to be fully-expended within the SFY11 ending 6/30/2011.

**Note on TANF Reserves**

TANF Reserve, June 30, 2009, 70% of 2009/2010 allocation	\$ 4,152,776
Addition to TANF Reserves from TANF Program, FY 2009/10	\$ 17,910
2009 TANF Audit Adjustment	\$ 1,031
TANF transfers to Child Welfare at June 30, 2010	(2,464,360)
TANF transfers to Child Care at June 30, 2010	<u>(1,196,617)</u>
<b>TANF Reserve at January 31, 2011</b>	<b><u><u>\$ 510,739</u></u></b>

**Boulder Human Services  
Budget to Actual Comparison  
For One Month January 2011**

	Annual Budget <u>2011</u>	YTD Budget as of <u>1/31/2011</u>	YTD Actuals as of <u>1/31/2011</u>	% of Budget Expended 8.3% thru Yr	Amount (Over)/Under Budget to Date
<b><u>EXPENDITURES:</u></b>					
TANF Block (Colo Works)	\$ 3,193,315	\$ 266,110	\$ 165,062	5%	\$ 101,048
Child Care Assistance Program Block	3,027,485	252,290	43,004	1%	209,286
Child Welfare Block And County HS	13,038,061	1,086,505	887,517	7%	198,988
Administrative Expenditures	9,561,918	796,827	238,990	2%	557,837
Child Support Enforcement	2,475,529	206,294	211,535	9%	(5,241)
Core Services Block	733,146	61,096	68,119	9%	(7,024)
Chafee Foster Care Independent Living	105,053	8,754	7,272	7%	1,482
Promoting Safe & Stable Families Grant	96,140	8,012	6,014	6%	1,998
Aid To Needy Disabled	168,671	14,056	19,717	12%	(5,661)
LEAP	237,579	19,798	21,581	9%	(1,783)
Old Age Pension	123,413	10,284	7,873	6%	2,411
Integrated/Collaborative Care Mgmt	-	-	5,008	n/a	(5,008)
Other Federal/State Sources	-	-	191,908	n/a	(191,908)
<b>Total Expenditures</b>	<b>\$ 32,760,310</b>	<b>\$ 2,730,026</b>	<b>\$ 1,873,600</b>	<b>6%</b>	<b>\$ 856,426</b>

**REVENUE:**

Intergovernmental Revenue	\$19,675,945	\$ 1,639,662	1,515,011	8%	\$ 124,651
Property Tax	6,539,073	544,923	170,974	3%	373,949
2005 1A Ballot Initiative	1,412,286	117,691	-	0%	117,690
2010 1A Ballot Initiative	5,150,000	-	31,115	0%	398,052
<b>Total Revenue</b>	<b>\$32,777,304</b>	<b>\$2,302,275</b>	<b>1,717,100</b>	<b>5%</b>	<b>\$ 1,014,342</b>

**Note on EBT/EFT payments:**

There are no State or Federal electronic benefit transactions or electronic funds transfers (EBT/EFT) included in the above expenditures and revenues. The State and Federal EBT/EFT portions of the above expenditures are listed below.

Colorado Works Block	\$118,324
Child Care Block	125,740
Child Welfare Block	352,397
HB 04-1414 TANF MOE Eligibility	-
Core Services Block	112,497
Low Energy Assistance Program	135,617
Aid To Needy Disabled	64,937
Home Care Allowance	24,886
Old Age Pension	368,098



# Department of Housing & Human Services

Housing Office: 2525 13<sup>th</sup> Street, Suite 204 • Boulder, Colorado 80304 • Tel: 303.441.3929 Fax: 720.564.2283  
Human Services: Boulder Office • 3400 Broadway • Boulder, Colorado 80304 • 303.441.1000  
Longmont Office • 529 Coffman, Suite 100 • Longmont, Colorado 80501 • 303.678.6000  
[www.bouldercounty.org](http://www.bouldercounty.org)

**Human Services Board  
MONTHLY BOARD MEETING  
Tuesday, April 26, 2011 2:00 p.m.  
Commissioner's Conference Room – 3<sup>rd</sup> Floor  
Boulder County Courthouse, Boulder, Colorado**

**Agenda:**

- 1) Call to Order
- 2) Approval of Minutes from March 29, 2011
- 3) Director's Report
  - a) Update on Temporary Human Services Safety Net Mill Levy
    - i) CCAP enrollment
    - ii) 2<sup>nd</sup> Phase RFP Project Plan and Update
  - b) Review of Monthly Statistical Report
  - c) Self-Sufficiency and Community Support Division Update
  - d) Family and Children Services Division Update
  - e) CHSDA Update
    - i) Spring Conference Update
    - ii) CBMS/Medicaid/Maximus Contract update
- 4) Financial Report – Jay Morein, Finance and Operations Director
  - a) Review of Monthly Financial Statements
  - b) Status of 2010 Audit for DHHS
- 5) Matters from Members of the Board
- 6) Matters from Members of the Public\*\*
- 7) Next Meeting is Tuesday, May 31, 2011
- 8) Adjourn

**\*\*Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs

to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algun formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

**\*The monthly board meeting of the Boulder County Housing Authority (BCHA) Board will immediately follow the conclusion of the Human Services Board Meeting.**



# Colorado **Child Care Assistance** Program **CCAP**

## You May Be Eligible:

- Working Parents
- Parents looking for a job (within State established time limits)
- Teen parents (up to age 22) in a HS diploma or GED program
- Parents enrolled in post-secondary education/training
- GED, ESL, or Adult Basic Education
- Families receiving Colorado Works/TANF



INCOME MUST NOT EXCEED THE FOLLOWING GROSS MONTHLY INCOMES:

<b>Family Size</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>Max Monthly Gross Income</b>	<b>\$2246</b>	<b>\$2823</b>	<b>\$3400</b>	<b>\$3976</b>	<b>\$4553</b>	<b>\$5130</b>	<b>\$5705</b>

Applicants must be residents of Boulder County.

## TO APPLY CONTACT:

### **Aspen Family Services**

*Boulder County Child Care Assistance Program*

450 Courtney Way, Suite 101, Lafayette, CO 80026

CCAP Phone: 303.604.1043, extension 2828

CCAP Fax: 720.240.0008



Final eligibility is determined by CCAP staff after the applicant has:

- ★ completed an application,
- ★ attended an orientation,
- ★ provided eligibility verification.

#### Program Requirements

- ★ Eligibility for continued assistance is periodically re-determined; parents must continuously meet eligibility requirements,
- ★ Applications can not be processed without income verification
- ★ Qualifying Families still pay a portion of the cost directly to their childcare provider,
- ★ Parents must cooperate with Child Support Enforcement services if applicable.



# Programa de Asistencia Para el Cuidado de Niños en Colorado

Colorado Child Care Assistance Program (CCAP)

## ¿Quién puede pedir ayuda?

- ★ Padres que están trabajando
- ★ Padres que están buscando trabajo (durante un tiempo limitado determinado por el Estado)
- ★ Padres jóvenes (hasta los 22 años de edad) en un programa para obtener su diploma de secundaria o GED
- ★ Padres que que obtener educación post secundaria o entrenamient,
- ★ GED, ESL, o Educación Básica para Adultos hasta
- ★ Familias recibiendo Colorado Works/TANF



**Ingresos, antes de impuestos, no pueden exceder los siguientes límites fijados abajo:**

<b>Tamaño de la familia</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>Ingresos Mensuales Máximos, Antes de Impuestos:</b>	<b>\$2246</b>	<b>\$2823</b>	<b>\$3400</b>	<b>\$3976</b>	<b>\$4553</b>	<b>\$5130</b>	<b>\$5705</b>

Los solicitantes tienen que ser residentes del Condado de Boulder.



## CONTACTO:

### Aspen Family Services

*Boulder County Child Care Assistance Program*

450 Courtney Way, Suite 101, Lafayette, CO 80026  
 CCAP Phone: 303.604.1043, extension 2828  
 CCAP Fax: 720.240.0008



La determinación final la hará su trabajador cuando:

- ★ haya entregado su solicitud completada,
- ★ asistido a la orientación,
- ★ entregado los comprobantes necesarios.

#### Requisitos del Programa

- ★ Se determinará si sigue o siguen llenado los requisitos,
- ★ Los padres tienen que proporcionar comprobantes de ingresos antes de ser aprobados
- ★ Familias que llenan los requisitos para el programa tendrán que pagarle una cuota directamente a su proveedor de servicios para cubrir una porción del costo total,
- ★ Los padres tienen que cooperar y cumplir con su Manutención Infantil (Child Support Enforcement /CSE)

**BOULDER COUNTY HUMAN SERVICES BOARD  
MEETING MINUTES  
March 29, 2011**

**Members Present:** Commissioner Pearlman  
Commissioner Domenico  
Commissioner Toor

**Staff Present:** Frank Alexander, DHHS Director, Jay Morein, DHHS Finance Director, Chris Campbell, Assistant to the Director, DHHS, Vipheatra Dana, BCHA Finance Manager.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Domenico to approve the February 22, 2011 Human Services Board minutes as written. The Motion was seconded by Commissioner Pearlman and subsequently passed unanimously.

**DIRECTOR'S REPORT**

**Ballot Initiative 1A: Temporary Human Services Safety Net Mill Levy Expenditures Update**

Frank Alexander, DHHS Director, provided an update on the 1A expenditures to date:

**Update: Status of Colorado Child Care Assistance Program (CCAP):**

- To date, approximately 720 children and families are enrolled in the program. We have capacity to add about 300 children to the program. Additionally, we are accelerating our work with our community partners and internal staff to increase the size of the waitlist as necessary to address community needs. The Department is tying our marketing efforts to our CO PEAK benefits website outreach and tying our marketing efforts to the work we are doing in the food assistance and Medicaid arenas.

**2<sup>nd</sup> Phase Request for Proposals (RFP) Project Plan and Update:**

- The 2<sup>nd</sup> Phase of the 1A funding—released through a competitive Request for Proposal process (RFP)—project plan is in full swing. We have begun working with DHHS staff along with consultants who have helped us review the various regional strategic planning efforts (10 Year Plan to End Homelessness, Human Services Strategic Plan, etc.) to identify gaps in Boulder County's safety net. DHHS staff are working on data analysis, are looking at gaps in the community, and are looking at evidence-based practices to implement within the community. The goal is to begin to coalesce a very effective strategic approach to investing resources in early intervention and prevention best practices in addition to the emergency human services needs we are meeting with the 1A dollars.

- The project plan includes a research and data gathering phase including internal focus groups, and a community input/dialogue phase to gather suggestions for what the need are out in the community.
- Approximately \$1 million will be released in August coinciding with the state fiscal year.

### **REVIEW OF MONTHLY STATISTICAL REPORT**

Patterns continue to remain in line with Department's strategic focus. Note that there are a few anomalies that staff will research in depth and correct for the next meeting, specifically the drop in food stamp clients from January to February 2011. Otherwise, the report is progressing in a positive direction.

- Another data systems issue is with the new CHATS database (Statewide Child Welfare statistical database) and our inability to access macro-level data trends. This leaves the department flying somewhat blind, but we are working with the state and other counties to quantify the problems so that they can be addressed.

### **SELF-SUFFICIENCY AND COMMUNITY SUPPORT DIVISION UPDATE:**

We are fully staffed in our CARS Division with a strong team of eligibility technicians. This has allowed SSCS to complete nearly the entire backlog of food assistance and Medicaid applications—previously a bottleneck with the decreased staff capacity.

- Boulder County continues to lead the way by working with sister counties in improving food assistance and Medicaid application process improvements. Our SSCS Division has done some incredible work in ensuring we are in line with timeliness requirements and will surely comply with the CBMS settlement compliance benchmarks.

### **FAMILY AND CHILDREN'S SERVICES DIVISION UPDATE:**

The FCS Division continues their cutting edge work and continues to look at structural redesign efforts that shift our services to a front-end prevention/differential/alternative response model. A continued result of this shift is additional front-end cases. This has left the Intake unit somewhat understaffed to handle caseloads; however, the hiring process is underway and we hope to have additional caseworkers on board shortly. Some Ongoing staff have shifted to assist the Intake unit to alleviate burdensome caseloads.

### **CHSDA UPDATE:**

- HB 1196, the Flexible Financing Bill and Senate Bill 124, the TANF Reserves Bill are still on the table. Some new potential amendments have surfaced for HB 1196 that could have some impact but we are working to ensure the bill's spirit stays intact. These bills are vital to DHHS's strategic front-end, differential response service model moving forward, and we will continue to work for their passage.
- An unprecedented Child Welfare Legislative Forum took place March 17, 2011. DHHS, CHSDA, CCI, CDHS and the Governor's Office, in collaboration with Casey Family Programs, sponsored legislative luncheon titled "Child Welfare in

Colorado: A State-Local Partnership”. The forum focused on assessment of Colorado as whole, areas where the state is exceling and areas that could use improvement. County representatives presented a unified and aligned front to state legislators and the Governor’s Office. The event included speeches by Governor John Hickenlooper, Susan Kelly, Managing Director, Strategic Consulting with Casey Family Programs, CDHS Director Reggie Bicha, CCI President, and County Commissioner Susan Beckman and Frank Alexander, CHSDA President and DHHS Director.

- As we look statewide at the human services system and the human services safety net, the top priority is CBMS in terms of a fully defined eligibility and enrollment system. It not only touches those who need food assistance, but it also will assist in Federal health care reform implementation. Therefore, DHHS will continue to work to improve the system with all involved stakeholders.

### **FINANCIAL REPORT**

Jay Morein, Finance Director, presented the Financial Reports. He focused on the January 31, 2011 report—7 months into the state fiscal year.

- In Child Welfare as of January 31, we have spent \$448 k beyond our allocation. Last year at this time we had spent approximately \$2,600,000 beyond our allocation.
- In CO Works, as of January 31, we have a surplus of \$1.6 million. Some of the surplus will be used to offset the spending deficits in Child Welfare. Notably, any other remaining funds will roll back into our TANF reserve fund which has been depleted over the past two years.
- In CCAP, we are now showing a surplus in that line which is reflective of the caseload not coming back as quickly as anticipated after the reopening of the program. We do foresee ending in a deficit position.
- In County Administration we have overspent by \$1.9 million. Note that some of this is planned spending intended to draw down federal match dollars based on the receipt of grant funds from the Health Foundation and others.

Non Allocated Programs: State Fiscal Year View Key Highlights:

- Child Support enforcement program: The local dollars invested in the program are around \$328,000. This investment has generated around \$5.8 million in child support collections, and of those collections, approximately \$200,000 goes back to reimburse TANF funds. The balance goes to custodial parents—this is an extremely effective use of taxpayer dollars.

The unreserved Fund Balance at the end of January 31 was approximately \$5.5 million (unaudited). The TANF reserve balance is around \$500,000, a number that is only updated once a year (state fiscal year), so we will see the true reflection of that number at the end of August, early September.

### **MATTERS FROM MEMBERS OF THE BOARD**

None.

**MATTERS FROM MEMBERS OF THE PUBLIC**

None.

Meeting Adjourned.

**CONTRACTS AND GRANTS AWARDED**

3/3/2011, Willow Cichocki to provide IFAS Implementation Professional Services in the amount of \$9,100 for the period of 2/28/2011 – 4/29/2011.

3/7/2011, 1A 2010 Ballot Initiative Boulder County Aids Project to provide Emergency Human Services in the amount of \$20,000 for the period of 2/1/2011 – 12/31/2011.

3/8/2011, Marcie Howell to provide Home studies for Consideration of Foster Care Certification in the amount of \$50,000 for the period of 1/1/2011 – 12/31/2011.

3/17/2011, 1A 2010 Ballot Initiative Boulder Shelter for the Homeless to provide Emergency Human Services in the amount of \$75,000 for the period of 2/1/2011 – 12/31/2011.

3/17/2011, 1A 2010 Ballot Initiative Community Food Share to provide Emergency Human Services in the amount of \$50,000 for the period of 2/1/2011 – 12/31/2011.

3/17/2011, 1A 2010 Ballot Initiative The Carriage House Community Table to provide Emergency Human Services in the amount of \$30,000 for the period of 2/1/2011 – 12/31/2011.

3/17/2011, 1A 2010 Ballot Initiative Emergency Family Assistance Association (EFAA) to provide Emergency Human Services in the amount of \$75,000 for the period of 2/1/2011 – 12/31/2011.

3/17/2011, Boulder County Public Health to provide Substance Abuse Treatment in the amount of \$41,327 for the period of 1/1/2011 – 5/31/2011.

3/18/2011, Homewatch Caregivers of Boulder County to provide Emergency Short Term in Home Health Care and Personal Care to APS Clients in the amount of \$1,500 for the period of 3/1/2011 – 12/31/2011.

3/18/2011, Graig Crawford to provide Purchase of Services for Information Technology Products and Services in the amount of \$10,000 for the period of 1/1/2011 – 12/31/2011.

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MEETING MINUTES  
March 29, 2011**

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Commissioner Toor

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### **MATTERS FROM MEMBERS OF THE BOARD**

None.

**MATTERS FROM MEMBERS OF THE PUBLIC**

None.

Meeting Adjourned.

**CONTRACTS AND GRANTS AWARDED**

	A	C	D	E	F	P	Q
1	BOULDER COUNTY DEPARTMENT OF HOUSING AND HUMAN SERVICES (DHHS)						
2	2011 BCDHHS DIRECTOR'S STATISTICAL REPORT	YTD Average				YTD Average	% Change YTD 2010
3	4/18/11	2010	January	February	March	2011	TO 2011
4	<b>CARS Applications</b>						
5	# Colorado Works (TANF)	134	141	100	119	120	-10%
6	# Food Stamps	666	682	616	674	657	-1%
7	# Medicaid	346	410	346	444	400	16%
8	# CHP+ (Children's Health Plan Plus)	225	278	234	291	268	19%
9	# CHP+ Applicants	580	687	594	678	653	13%
10	# Adult Financial (OAP + AND)	142	137	127	149	138	-3%
11	# Overdue Applications (as of end of month)	46	51	45	21	39	-15%
12	% HLPG's Determined Within Program Guidelines (calculated after 60 days)	Not available					
13	Average # Days Application to Authorization	Not available					
14	<b>CARS - Open High Level Program Groups</b>						
15	# Colorado Works (TANF) Adults	222	292	306	317	305	37%
16	# Colorado Works (TANF) Children	561	767	798	800	788	40%
17	# Colorado Works (TANF) Households	304	423	434	442	433	43%
18	# Colorado Works (TANF) Clients with Open Child Welfare Cases	26	Not available				
19	# AND Adults	393	418	401	392	404	3%
20	# OAP Adults	1,096	1,068	1,074	1,091	1,078	-2%
21	# Medicaid Adults (without Children)	7,306	7,555	7,536	7,564	7,552	3%
22	# Family Medicaid Adults	3,933	8,282	8,485	8,641	8,469	115%
23	# Family Medicaid Children	15,349	14,516	14,690	14,700	14,635	-5%
24	# Family & Adult Medicaid Households	15,338	15,161	15,189	15,237	15,196	-1%
25	# Total Medicaid Clients	26,588	30,353	30,711	30,905	30,656	15%
26	# Food Stamp Adults	Not available	6,831	6,392	6,088	6,437	Not available
27	# Food Stamp Children	Not available	7,439	6,890	6,609	6,979	Not available
28	# Total Food Stamp Clients	Not available	14,270	13,282	12,697	13,416	Not available

	A	C	D	E	F	P	Q
29	Child Welfare	YTD Avg 2010	Jan	Feb	Mar	YTD Avg 2011	% Change
30	# Total Open Cases	809	722	722	721	722	-11%
31	# D & N's Open/Ongoing, Pending with Court	217	154	153	152	153	-29%
32	# D & N's Filed with Court in Month	10	4	10	9	8	-23%
33	# Total Children in Open Involvements	1,274	1,108	1,113	1,107	1,109	-13%
34	# Children in Program Area 4 (Youth In Conflict)	142	105	104	106	105	-26%
35	# Children in Program Area 5 (Child Welfare)	413	286	291	288	288	-30%
36	# Children in Program Area 6 (Adoption)	630	629	633	632	631	0%
37	# Children Placed In Month	28	20	18	16	18	-36%
38	# Children in Out of Home (OOH ) Placement, DSS Custody	137	111	110	109	110	-20%
39	# Foster Family Homes	140	116	114	111	114	-19%
40	# Children/Parental Rights Terminated in Month	2	0	5	1	2	20%
41	# Children Available for Adoption	22	23	25	26	25	14%
42	# Children Legally Free Not in Fost-Adopt Placement	6	5	3	4	4	-33%
43	# Adoptions Finalized in Month	2	1	1	1	1	-33%
44	# Children Returned Home (from OOH Placement)	6	3	4	5	4	-29%
45	# Children in Subsidized Adoption	600	606	607	607	607	1%
46	# Children in OOH Placement Without Medicaid	4	4	2	1	2	-46%
47	# Referrals Received	365	305	334	349	329	-10%
48	# Referrals Assigned for Assessment	177	136	157	152	148	-16%
49	% Referrals Received that were Assigned for Assessment	48%	45%	47%	44%	45%	-6%
50	# Assessments Assigned as Cases	12	11	13	7	10	-14%
51	% Assessments Assigned as Cases	7%	8%	8%	5%	7%	6%

	A	C	D	E	F	P	Q
52	Permanency Goal	YTD Avg 2010	Jan	Feb	Mar	YTD Avg 2011	% Change
53	% Remain Home	79%	80%	81%	82%	80%	2%
54	% Return Home	10%	7%	7%	7%	8%	-24%
55	% Adoption	7%	7%	7%	7%	7%	4%
56	% Other Planned Perm. Living Arrangements (OPLA)	4%	6%	5%	4%	5%	15%
57	Adult Protection (NOTE: State data reported 30 days in arrears)						
58	# Open Cases/Households	65	77	79	Not available	78	20%
59	# Cases Opened in the Month	15	13	18	Not available	16	7%
60	# County Guardianships	6	6	6	Not available	6	0%
61	# County Conservatorships	0	0	0	Not available	-	0%
62	# Representative Payeeships	6	5	4	Not available	5	-25%
63	Child Support Enforcement						
64	# Open Child Support Cases	4,962	5,096	5,110	5,126	5,111	3%
65	# Open Foster Care Fee Cases	347	291	281	276	283	-18%
66	% Payors in Foster Care Fee Cases	34%	40%	43%	37%	40%	17%
67	Total Child Support Collections in Month	\$ 1,028,952.07	\$808,589.03	\$ 960,068.51	\$ 1,095,346.58	\$ 954,668.04	-7%
68	Total FC Fee Collections in Month	\$ 23,614.33	\$11,473.00	\$25,745.00	\$25,884.00	\$ 21,034.00	-11%
69	# Total Open IV-E/Non-IV-E Cases Determined*	3	0	0	5	3	-25%
70	# Diligent Searches-Kin Located in the Month**	1	1	2	0	1	-25%
71	LEAP						
72	# Applications Received in Month	453	545	400	253	399	-12%
73	# Applications Approved in Month	659	783	718	576	692	5%
74	# Applications Pending as of End of Month	917	1,353	873	232	819	-11%
75	Child Care						
76	# Providers with Fiscal Agreement	298	Not available	Not available	Not available	Not available	Not available
77	# Providers with Fiscal Agreement - Paid	166	Not available	Not available	Not available	Not available	Not available
78	# Children Receiving Benefits CCAP	1,266	Not available	Not available	Not available	Not available	Not available
79	# Children Receiving Benefits SCDC	71	Not available	Not available	Not available	Not available	Not available
80	# Children by Poverty Level		Not available	Not available	Not available	Not available	Not available
81	100% Poverty Level	570	Not available	Not available	Not available	Not available	Not available
82	130% Poverty Level	170	Not available	Not available	Not available	Not available	Not available
83	150% Poverty Level	113	Not available	Not available	Not available	Not available	Not available
84	185% Poverty Level	161	Not available	Not available	Not available	Not available	Not available
85	225% Poverty Level	82	Not available	Not available	Not available	Not available	Not available
86	INVESTIGATIONS						
87	# Total Open Fraud/Non-Fraud Investigations	225	238	243	233	238	6%
88	# Total Open Claims	1,475	1,802	1,883	1,922	1,869	27%
89	# CBMS Claims Created in month	Not available	Not available	Not available	Not available	Not available	Not available
90	Total Funds Collected in the Month	\$ 80,796.00	\$ 34,900.00	\$ 79,923.00	\$ 82,911.00	\$ 65,911.33	-18%

	A	C	D	E	F	P	Q
91	CARS DIVISION - DETAIL	YTD Avg 2010	Jan	Feb	Mar	YTD Avg 2011	% Change
92	<b>Family Programs</b>						
93	Food Stamps (FS) Households (HH's)	6,248	7,191	7,344	7,526	7,354	18%
94	Colorado Works (TANF) Households (HH's)	304	423	434	442	433	43%
95	Colorado Works Adults	222	292	306	317	305	37%
96	Colorado Works Children	561	767	798	800	788	40%
97	HH's on 1931 Family Medical Assistance (FM)	1,729	4,922	5,005	5,090	5,006	190%
98	HH's on Other FM	6,303	2,684	2,648	2,583	2,638	-58%
99	FM - # of Adults	3,933	8,282	8,485	8,641	8,469	115%
100	FM - # of Children	15,349	14,516	14,690	14,700	14,635	-5%
101	Total HH's on FM	8,032	7,606	7,653	7,673	7,644	-5%
102	<b>Adult Programs</b>						
103	State Aid to the Needy/Disabled (AND)	317	343	328	313	328	3%
104	AND/Supplemental Security Income (SSI)	76	75	73	79	76	0%
105	Home and Community Based Services (HCBS)	1,290	1,333	1,329	1,332	1,331	3%
106	Nursing Facility/30 Days	486	508	505	497	503	4%
107	Old Age Pension (OAP)	1,096	1,068	1,074	1,091	1,078	-2%
108	Adult Medicaid OAP	665	615	623	637	625	-6%
109	Pickle	6	7	7	6	7	18%
110	Medical Savings Plan	1,180	1,253	1,249	1,250	1,251	6%
111	SSI Mandatory	2,507	2,696	2,676	2,672	2,681	7%
112	Total Adult Medicaid	7,306	7,555	7,536	7,564	7,552	3%
113	<i>Note: All TANF recipients also receive 1931 Med, but are NOT included in the broken out number.</i>						
114	<i>All 1931 cases ARE included in the total of Family Medicaid Cases.</i>						
115	<i>*As of January 2009 this line item includes only determined cases.</i>						
116	<i>**As of January 2009 this line item includes only searches where kin were located.</i>						

**Boulder County Human Services  
Comparison of State Allocations and County Expenditures  
Eight months actuals: through February 2011 for State fiscal year ending June 2011**

**Allocation status as of February 28, 2011:**

	Eight Months State Allocation	Eight Months Expenditures / EBT	(Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, Adopt, Case, Child Care, OOH	\$ 7,638,807	\$ 9,054,307	(\$1,415,500)
TRCCF, CHRP, Fee for Service	<u>2,361,147</u>	<u>1,124,205</u>	<u>\$1,236,943</u>
Total Child Welfare	9,999,954	10,178,511	(\$178,557)
<b>Colorado Works / TANF</b>			
Administration and Contracts		1,366,805	
Benefits and Support Services		<u>1,715,544</u>	
Total Colorado Works / TANF	4,133,001	3,082,349	\$1,050,651
<b>Child Care Assistance Program</b>			
Administration		314,676	
Programs		<u>1,799,679</u>	
Total Child Care Assistance Program	2,290,263	2,114,356	175,907
<b>County Admin and Food Assist Fraud</b>			
County Administration	1,937,166	3,148,519	(\$1,211,353)
Food Assistance Fraud	<u>56,995</u>	<u>34,791</u>	<u>\$22,204</u>
Total County Admin and FA Fraud	1,994,161	3,183,311	(\$1,189,149)
<b>Core Services</b>			
80/20 & 100	1,268,543	1,041,087	\$227,456
Mental Health	264,234	277,469	(\$13,235)
ADAD FICF	38,517	66,122	(\$27,605)
Special Economic Assistance	<u>12,000</u>	<u>5,959</u>	<u>\$6,041</u>
Total Core Services	1,583,295	1,390,638	\$192,657

**Estimated allocation status as of June 30, 2011:**

	Twelve months of State Allocation	Estimated twelve months of Expenditures / EBT	Est. expenditures (Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, OOH, Child Care, Adoption	\$ 11,458,210	\$ 13,581,460	(\$2,123,250)
TRCCF, CHRP, Fee for Service	<u>3,541,721</u>	<u>1,686,307</u>	<u>\$1,855,414</u>
Total Child Welfare-Foster Care	14,999,931	15,267,767	(\$267,836)
<b>Colorado Works / TANF</b>			
Administration and Contracts		2,050,208	
Benefits and Support Services		<u>2,573,316</u>	
Total CO Works / TANF	6,199,501	4,623,524	\$1,575,977
<b>Child Care Assistance Program</b>			
Child Care Assistance	3,435,395	3,171,534	\$263,861
<b>County Admin and Food Assist Fraud</b>			
County Administration	2,905,749	4,722,779	(\$1,817,030)
Food Assistance Fraud (preliminary)	<u>85,493</u>	<u>52,187</u>	<u>\$33,306</u>
Total County Admin and FA Fraud	2,991,242	4,774,966	(\$1,783,724)
<b>Core Services</b>			
80/20 & 100	1,902,815	1,561,630	\$341,185
Mental Health	396,351	416,204	(\$19,853)
ADAD FICF	57,776	99,184	(\$41,408)
Special Economic Assistance	<u>18,000</u>	<u>8,938</u>	<u>\$9,062</u>
Total Core Services	2,374,942	2,085,956	\$288,986

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System.

**Purpose:** Compare YTD and projected year-end expenditures to prorated and full-year allocations (includes Federal/State/County shares).

**Summary:**

Based on seven months' SFY11 actuals, two of the five major programs are exceeding prorated State allocations.

**Boulder County Human Services**  
**Non-allocated and Non-major Program Expenditures and Revenues**  
**Eight months actuals: through February 2011 for State fiscal year ending June 2011**

	<u>Eight Months</u> <u>Expenditures</u>	<u>Eight Months</u> <u>Federal/State</u> <u>Revenues</u>	<u>County Portion</u> <u>of Expenditures</u>
<b><u>Non-allocated and Non-Major Programs:</u></b>			
Food Assistance Benefits (Food Stamps)	\$ 16,848,176	\$ 16,848,176	\$ -
Old Age Pension	3,109,816	3,109,816	-
Child Support Enforcement Administration	1,140,995	744,164	396,831
Low-income Energy Assistance Program	1,120,801	1,120,801	-
Non-allocated County Administration	948,663	934,452	14,210
Use of Excess IV-E per HB 04-1414	-	-	-
Aid to the Blind	-	-	-
Aid to Needy Disabled	548,183	438,546	109,637
Home Care Allowance	220,838	209,796	11,042
IV-B, Promoting Safe and Stable Families	64,583	64,583	-
IV-E Independent Living	73,899	73,899	-
Automated Data Processing, Pass-Through	337,241	111,290	225,952
County-only Pass-thru/CAP	-	-	-
Colorado Works / TANF Collections	-	(14,557)	14,557
Total State Incentives	-	40,617	(40,617)
Total Federal Incentives	-	14,377	(14,377)
IV-D Child Support, TANF Collections	-	(175,921)	175,921
Medicaid Collections	-	(3,804)	3,804
Other Local Sources/Expenditures	199,837	-	199,837
Use of Excess Parental Fees, SB-94	95,804	95,804	-
Integrated Care Management Incentive	291,427	291,427	-
<b>Total Other Non-allocated Programs:</b>	<b>\$ 25,000,264</b>	<b>\$ 23,903,466</b>	<b>1,096,798</b>
<b>Cost Allocation Plan (note 1)</b>	<b>1,283,181</b>	<b>423,920</b>	<b>859,261</b>

**Purpose:** Present reported non-allocated and non-major program expenditures and related State/Federal revenues.

**Conclusion:** Through February 2011, Boulder County has spent \$25.0M on non-allocated programs and has received revenue of \$23.9M for these programs. The final difference, which currently stands at \$1.1M, will be funded through mill levy and other county and non-State/non-Federal sources.

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System (CFMS).

**Note 1:** The Cost Allocation Plan provides federal reimbursements to Boulder County to support the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.

**Boulder County Human Services  
Fund Balance at February 28, 2011**

**Unreserved Fund Balance at February 28, 2011**

Unreserved fund balance on January 1, 2011	\$ 5,709,112
Total revenues minus total expenditures from January to February 2011	<u>1,340,820</u>
Calculated fund balance at February 28, 2011	\$ 7,049,932
Less: Deferred property taxes collected	(862,432)
Less: Deferred 2005 Ballot Initiative 1A revenue received	<u>n/a</u>
<b>Adjusted Unreserved Fund Balance</b>	<b><u><u>\$ 6,187,500</u></u></b>

**Note on Reserved Fund Balance**

Reserved fund balance of \$835,211 for Collaborative Management Program (CMP) spending was available as of 1/1/2010. The funds are dedicated to CMP initiatives and are expected to be fully-expended within the SFY11 ending 6/30/2011.

**Note on TANF Reserves**

TANF Reserve, June 30, 2009, 70% of 2009/2010 allocation	\$ 4,152,776
Addition to TANF Reserves from TANF Program, FY 2009/10	\$ 17,910
2009 TANF Audit Adjustment	\$ 1,031
TANF transfers to Child Welfare at June 30, 2010	(2,464,360)
TANF transfers to Child Care at June 30, 2010	<u>(1,196,617)</u>
<b>TANF Reserve at February 28, 2011</b>	<b><u><u>\$ 510,739</u></u></b>

**Boulder Human Services  
Budget to Actual Comparison  
For Two Months February 2011**

	Annual Budget <u>2011</u>	YTD Budget as of <u>2/28/2011</u>	YTD Actuals as of <u>2/28/2011</u>	% of Budget Expended <u>16.7% thru Yr</u>	Amount (Over)/Under Budget to Date
<b><u>EXPENDITURES:</u></b>					
TANF Block (Colo Works)	\$ 3,193,315	\$ 532,219	\$ 255,733	8%	\$ 276,486
Child Care Assistance Program Block	3,027,485	504,581	82,427	3%	422,154
Child Welfare Block And County HS	13,038,061	2,173,010	1,834,528	14%	338,482
Administrative Expenditures	9,561,918	1,593,653	342,467	4%	1,251,186
Child Support Enforcement	2,475,529	412,588	379,532	15%	33,056
Core Services Block	733,146	122,191	135,023	18%	(12,832)
Chafee Foster Care Independent Living	105,053	17,509	14,464	14%	3,045
Promoting Safe & Stable Families Grant	96,140	16,023	13,192	14%	2,831
Aid To Needy Disabled	168,671	28,112	22,109	13%	6,003
LEAP	237,579	39,597	49,320	21%	(9,724)
Old Age Pension	123,413	20,569	15,392	12%	5,177
Integrated/Collaborative Care Mgmt	-	-	24,665	n/a	(24,665)
Other Federal/State Sources	-	-	295,872	n/a	(295,872)
<b>Total Expenditures</b>	<b>\$ 32,760,310</b>	<b>\$ 5,460,052</b>	<b>\$ 3,464,724</b>	<b>11%</b>	<b>\$ 1,995,328</b>

**REVENUE:**

Intergovernmental Revenue	\$19,675,945	\$ 3,279,324	2,830,393	14%	\$ 448,931
Property Tax	6,474,643	1,079,107	1,941,539	30%	(862,432)
2005 1A Ballot Initiative	1,412,286	235,381	-	0%	235,380
2010 1A Ballot Initiative	5,150,000	858,333	-	0%	858,330
Other Sources of Funds	-	-	33,612	n/a	(33,612)
<b>Total Revenue</b>	<b>\$32,712,874</b>	<b>\$4,593,812</b>	<b>4,805,544</b>	<b>15%</b>	<b>\$ 646,597</b>

**Note on EBT/EFT payments:**

There are no State or Federal electronic benefit transactions or electronic funds transfers (EBT/EFT) included in the above expenditures and revenues. The State and Federal EBT/EFT portions of the above expenditures are listed below.

Colorado Works Block	\$227,382
Child Care Block	260,517
Child Welfare Block	609,845
HB 04-1414 TANF MOE Eligibility	-
Core Services Block	264,240
Low Energy Assistance Program	622,143
Aid To Needy Disabled	95,912
Home Care Allowance	52,728
Old Age Pension	741,033
Food Assistance Benefits	4,328,173
Subtotal EBT/EFT	<u>\$7,201,973</u>
Total authorized expenditures and EBT/EFT expenditures	<u>\$10,666,697</u>



# Department of Housing & Human Services

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**Human Services Board  
MONTHLY BOARD MEETING  
Tuesday, May 31, 2011 2:00 p.m.  
Commissioner's Conference Room – 3<sup>rd</sup> Floor  
Boulder County Courthouse, Boulder, Colorado**

**Agenda:**

- 1) **Call to Order**
- 2) **Approval of Minutes from April 26, 2011**
- 3) **Director's Report**
  - a) **Update on Temporary Human Services Safety Net Mill Levy**
    - i) **CCAP enrollment**
    - ii) **2<sup>nd</sup> Phase RFP Update**
  - b) **Review of Monthly Statistical Report**
  - c) **Self-Sufficiency and Community Support Division Update**
  - d) **Family and Children Services Division Update**
  - e) **CHSDA Update**
    - i) **CBMS/Medicaid/Maximus Contract update**
- 4) **Financial Report – Jay Morein, Finance and Operations Director**
  - a) **Review of Monthly Financial Statements**
  - b) **Status of 2010 Audit for DHHS**
- 5) **Matters from Members of the Board**
- 6) **Matters from Members of the Public\*\***
- 7) **Next Meeting is Tuesday, June 28, 2011**
- 8) **Adjourn**

**\*\*Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algun formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

**\*The monthly board meeting of the Boulder County Housing Authority (BCHA) Board will immediately follow the conclusion of the Human Services Board Meeting.**

**BOULDER COUNTY HUMAN SERVICES BOARD  
MEETING MINUTES  
April 26, 2011**

**Members Present:** Commissioner Pearlman  
Commissioner Domenico  
Commissioner Toor

**Staff Present:** Frank Alexander, DHHS Director, Jay Morein, DHHS Finance Director, Chris Campbell, Assistant to the Director, DHHS.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Domenico to approve the March 29, 2011 Human Services Board minutes as written. The Motion was seconded by Commissioner Toor and subsequently passed unanimously.

**DIRECTOR'S REPORT**

**Ballot Initiative 1A: Temporary Human Services Safety Net Mill Levy Expenditures Update**

Frank Alexander, DHHS Director, provided an update on the 1A expenditures to date:

**Update: Status of Colorado Child Care Assistance Program (CCAP):**

- To date, approximately 750 children and families are enrolled in the program. We have capacity to add about 250 children to the program. Additionally, we are accelerating our work with our community partners and internal staff to increase the size of the waitlist as necessary to address community needs. Recently, article appeared in the Longmont Times Call and the Boulder Daily Camera highlighting the program. The Department also is working with the community child care providers to increase enrollment. We are starting to see an uptick in child care expenditures over the last two months.

**2<sup>nd</sup> Phase Request for Proposals (RFP) Project Plan and Update:**

- The 2<sup>nd</sup> Phase of the 1A funding—released through a competitive Request for Proposal process (RFP)—project plan is in full swing. We have begun working with DHHS staff along with consultants who have helped us review the various regional strategic planning efforts (10 Year Plan to End Homelessness, Human Services Strategic Plan, etc.) to identify gaps in Boulder County's safety net. DHHS staff are working on data analysis, are looking at gaps in the community, and are looking at evidence-based practices to implement within the community. The goal is to begin to coalesce a very effective strategic approach to investing resources in early intervention and prevention best practices in addition to the emergency human services needs we are meeting with the 1A dollars.
- The project plan includes a research and data gathering phase including internal focus groups, and a community input/dialogue phase to gather suggestions for what

the need are out in the community. These meetings are set for May 12 and May 13 in both Longmont and Boulder. We will presenting data created through collaborative, community strategic planning processes—Human Services Strategic Plan, 10 Year Plan to Address Homelessness, etc, and the results of our internal research.

- Approximately \$1 million will be released in August coinciding with the state fiscal year.

### **REVIEW OF MONTHLY STATISTICAL REPORT**

Patterns continue to remain in line with Department's strategic focus. Note that there are a few anomalies that staff will research in depth and correct for the next meeting, specifically the drop in food stamp clients from January to February 2011. Otherwise, the report is progressing in a positive direction.

- Another data systems issue is with the new CHATS database (Statewide Child Welfare statistical database) and our inability to access macro-level data trends. The business shifts such as swipe cards for kids entering the program have taxed the new state system.
- Overall Caseloads remain high with approximately 31,000 people on the Medicaid rolls.
- Another anomaly in the data exists with food assistance numbers, which have increase significantly, but the total of number of clients have decreased. This may be a CBMS coding issue.
- TANF cases have increased as well.
- Child welfare data is consistent with the trend over the last 18 months with a consistent drop in DNNs and children in placement.

### **SELF-SUFFICIENCY AND COMMUNITY SUPPORT DIVISION UPDATE:**

We are fully staffed in our CARS Division with a strong team of eligibility technicians. This has allowed SSCS to complete nearly the entire backlog of food assistance and Medicaid applications—previously a bottleneck with the decreased staff capacity.

- Settlement agreements have been completed and negotiated with both the Colorado Human Services department and the Dept. of Health Care Policy and Financing for eligibility enrollment processing and the first monthly targets need to be hit by the end of March. In particular, counties have aligned to help Denver Human Services address their case backlog to reach state compliance.
- Notably, Boulder County was the top performance county in the State in terms of eligibility processing and should staff be lauded for that effort. We reached compliance in the three focus areas which are initial application processing, expedited case processing, and redeterminations.

### **FAMILY AND CHILDREN'S SERVICES DIVISION UPDATE:**

The FCS Division continues their cutting edge work and continues to look at structural redesign efforts that shift our services to a front-end prevention/differential/alternative response model. A continued result of this shift is additional front-end cases.

- The community is pleased with our Intake unit shifts, including our improvement with after-hours response times, and our referral system.

- The community is also pleased with our increase staffing levels in our Adult protective services unit, which is helped a significant amount of vulnerable adults.

### **CHSDA UPDATE:**

- HB 1196, the Flexible Financing Bill passed and is expected to be signed by the Governor shortly. This allows the Department more flexible use of Core Services dollars in Child Welfare, it will allow us move money to the front end, and will allow more matching dollars in the Medicaid system. This bill is vital to DHHS's strategic front-end, differential response service model moving forward and we are extremely excited with the
- In terms of the State budget passage, the Department completed the process as best we possibly could. The department does continue to face a deterioration of some allocations, including a \$533,000 cut in our child welfare allocation for 2011-2012 and a \$301,000 in our TANF allocation.
- Federal Health Reform Update: there is a continued focus on the impact on Federal health reform on Colorado's systems. Based on the changes, we predict a very significant increase in Medicaid cases as well as shifts business wise and IT wise. The environment will remain very fluid over the next 24 months and significant decisions will need to be made, decisions that will impact multiple systems over the next several decades. There are multiple, Governor appointed committees addressing the work that needs done.
- CBMS/Medicaid/Maximus update: we continue to remain concerned about the bifurcation of services and will fight against this trend over the next several months.
- A full statewide deployment of PEAK will occur on May 29.

### **FINANCIAL REPORT**

Jay Morein, Finance Director, presented the Financial Reports. He focused on the February 2011 report—8 months into the state fiscal year. Jay also presented a comparison of current state fiscal year spending versus the prior year's state fiscal year spending.

- In Child Welfare as of February, we are slightly overspent on our allocation
- In CO Works, as of January 31, we have a surplus. Some of the surplus will be used to offset the spending deficits in Child Welfare. Notably, any other remaining funds will roll back into our TANF reserve fund which has been depleted over the past two years.
- In CCAP, we are now showing a surplus in that line which is reflective of the caseload not coming back as quickly as anticipated after the reopening of the program. We do foresee ending in a deficit position. Through yesterday, we have seen an uptick for the month of April.
- In County Administration we have overspent by \$2.2 million. Note that some of this is planned spending intended to draw down federal match dollars based on the receipt of grant funds from the Health Foundation and others.

- In Core Services, we show a surplus of just under \$200,000.

Non Allocated Programs: State Fiscal Year View Key Highlights:

- Food Assistance Benefits, we've spent \$16.8 million in food stamps through the last 8 months.
- Cost Allocation Plan: \$423,900 help offset costs of CDHS services.

The unreserved Fund Balance at the end of February was approximately \$6.2 million (unaudited). The TANF reserve balance is around \$502,000, a number that is only updated once a year (state fiscal year), so we will see the true reflection of that number at the end of August, early September.

- Audit Update: Clifton Gunderson has concluded its review of DHHS's federal expenditures, (A 133 Audit). We have a few minor exceptions that have been noted, such as parent fees calculated by Aspen Services.

**MATTERS FROM MEMBERS OF THE BOARD**

None.

**MATTERS FROM MEMBERS OF THE PUBLIC**

None.

Meeting Adjourned.

**CONTRACTS AND GRANTS AWARDED**

3/3/2011, Willow Cichocki to provide IFAS Implementation Professional Services in the amount of \$9,100 for the period of 2/28/2011 – 4/29/2011.

3/7/2011, 1A 2010 Ballot Initiative Boulder County Aids Project to provide Emergency Human Services in the amount of \$20,000 for the period of 2/1/2011 – 12/31/2011.

3/8/2011, Marcie Howell to provide Home studies for Consideration of Foster Care Certification in the amount of \$50,000 for the period of 1/1/2011 – 12/31/2011.

3/17/2011, 1A 2010 Ballot Initiative Boulder Shelter for the Homeless to provide Emergency Human Services in the amount of \$75,000 for the period of 2/1/2011 – 12/31/2011.

3/17/2011, 1A 2010 Ballot Initiative Community Food Share to provide Emergency Human Services in the amount of \$50,000 for the period of 2/1/2011 – 12/31/2011.

3/17/2011, 1A 2010 Ballot Initiative The Carriage House Community Table to provide Emergency Human Services in the amount of \$30,000 for the period of 2/1/2011 – 12/31/2011.

3/17/2011, 1A 2010 Ballot Initiative Emergency Family Assistance Association (EFAA) to provide Emergency Human Services in the amount of \$75,000 for the period of 2/1/2011 – 12/31/2011.

3/17/2011, Boulder County Public Health to provide Substance Abuse Treatment in the amount of \$41,327 for the period of 1/1/2011 – 5/31/2011.

3/18/2011, Homewatch Caregivers of Boulder County to provide Emergency Short Term in Home Health Care and Personal Care to APS Clients in the amount of \$1,500 for the period of 3/1/2011 – 12/31/2011.

3/18/2011, Graig Crawford to provide Purchase of Services for Information Technology Products and Services in the amount of \$10,000 for the period of 1/1/2011 – 12/31/2011.

	A	C	D	E	F	G	P	Q
1	<b>BOULDER COUNTY DEPARTMENT OF HOUSING AND HUMAN SERVICES (DHHS)</b>							
2	<b>2011 BCDHHS DIRECTOR'S STATISTICAL REPORT</b>	<b>YTD Average</b>					<b>YTD Average</b>	<b>% Change YTD 2010</b>
3	5/2/11	2010	January	February	March	April	2011	TO 2011
4	<b>CARS Applications</b>							
5	# Colorado Works (TANF)	134	141	100	119	122	121	-10%
6	# Food Stamps	666	682	616	674	616	647	-3%
7	# Medicaid	346	410	346	444	402	401	16%
8	# CHP+ (Children's Health Plan Plus)	225	278	234	291	250	263	17%
9	# CHP+ Applicants	580	687	594	678	587	637	10%
10	# Adult Financial (OAP + AND)	142	137	127	149	126	135	-5%
11	# Overdue Applications (as of end of month)	46	51	45	21	31	37	-20%
12	% HPLG's Determined Within Program Guidelines (calculated after 60 days)	Not available	Not available	Not available	Not available	Not available	Not available	Not available
13	Average # Days Application to Authorization	Not available	Not available	Not available	Not available	Not available	Not available	Not available
14	<b>CARS - Open High Level Program Groups</b>							
15	# Colorado Works (TANF) Adults	222	292	306	317	307	306	38%
16	# Colorado Works (TANF) Children	561	767	798	800	796	790	41%
17	# Colorado Works (TANF) Households	304	423	434	442	431	433	42%
18	# Colorado Works (TANF) Clients with Open Child Welfare Cases	26	Not available	Not available				
19	# AND Adults	393	418	401	392	402	403	3%
20	# OAP Adults	1,096	1,068	1,074	1,091	1,086	1,080	-1%
21	# Medicaid Adults (without Children)	7,306	7,555	7,536	7,564	7,558	7,553	3%
22	# Family Medicaid Adults	3,933	8,282	8,485	8,641	8,763	8,543	117%
23	# Family Medicaid Children	15,349	14,516	14,690	14,700	14,763	14,667	-4%
24	# Family & Adult Medicaid Households	15,338	15,161	15,189	15,237	15,242	15,207	-1%
25	# Total Medicaid Clients	26,588	30,353	30,711	30,905	31,084	30,763	16%
26	# Food Stamp Adults	Not available	6,831	6,392	Not available	Not available	6,612	Not available
27	# Food Stamp Children	Not available	7,439	6,890	Not available	Not available	7,165	Not available
28	# Total Food Stamp Clients	Not available	14,270	13,282	16,005	15,482	14,760	Not available

	A	C	D	E	F	G	P	Q
29	Child Welfare	YTD Avg 2010	Jan	Feb	Mar	Apr	YTD Avg 2011	% Change
30	# Total Open Cases	809	722	722	721	703	717	-11%
31	# D & N's Open/Ongoing, Pending with Court	217	154	153	152	146	151	-30%
32	# D& N's Filed with Court in Month	10	4	10	9	6	7.25	-28%
33	# Total Children in Open Involvements	1,274	1,108	1,113	1,107	1,085	1,103	-13%
34	# Children in Program Area 4 (Youth In Conflict)	142	105	104	106	98	103	-27%
35	# Children in Program Area 5 (Child Welfare)	413	286	291	288	278	286	-31%
36	# Children in Program Area 6 (Adoption)	630	629	633	632	632	632	0%
37	# Children Placed In Month	28	20	18	16	12	17	-42%
38	# Children in Out of Home (OOH ) Placement, DSS Custody	137	111	110	109	108	110	-20%
39	# Foster Family Homes	140	116	114	111	105	112	-20%
40	# Children/Parental Rights Terminated in Month	1.67	0	5	1	2	2.00	20%
41	# Children Available for Adoption	22	23	25	26	25	25	14%
42	# Children Legally Free Not in Fost-Adopt Placement	6.00	5	3	4	4	4.00	-33%
43	# Adoptions Finalized in Month	1.50	1	1	1	2	1.25	-17%
44	# Children Returned Home (from OOH Placement)	5.67	3	4	5	6	4.50	-21%
45	# Children in Subsidized Adoption	600	606	607	601	600	604	1%
46	# Children in OOH Placement Without Medicaid	4.33	4	2	1	3	2.50	-42%
47	# Referrals Received	365	305	334	349	397	346	-5%
48	# Referrals Assigned for Assessment	177	136	157	152	183	157	-11%
49	% Referrals Received that were Assigned for Assessment	48%	45%	47%	44%	46%	45%	-6%
50	# Assessments Assigned as Cases	12	11	13	7	8	9.75	-19%
51	% Assessments Assigned as Cases	7%	8%	8%	5%	4%	6%	-4%

	A	C	D	E	F	G	P	Q
52	<b>Permanency Goal</b>	<b>YTD Avg 2010</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>YTD Avg 2011</b>	<b>% Change</b>
53	% Remain Home	79%	80%	81%	82%	82%	81%	3%
54	% Return Home	10%	7%	7%	7%	7%	8%	-26%
55	% Adoption	7%	7%	7%	7%	7%	7%	4%
56	% Other Planned Perm. Living Arrangements (OPLA)	4%	6%	5%	4%	4%	5%	10%
57	<b>Adult Protection (NOTE: State data reported 30 days in arrears)</b>							
58	# Open Cases/Households	65	77	79	74	Not available	77	18%
59	# Cases Opened in the Month	15	13	18	18	Not available	13	-10%
60	# County Guardianships	6	6	6	6	Not available	6.00	0%
61	# County Conservatorships	0	0	0	0	Not available	0	0%
62	# Representative Payeeships	6	5	4	4	Not available	5.00	-17%
63	<b>Child Support Enforcement</b>							
64	# Open Child Support Cases	4,962	5096	5,110	5,126	5,142	5,119	3%
65	# Open Foster Care Fee Cases	347	291	281	276	267	279	-20%
66	% Payors in Foster Care Fee Cases	34%	40%	43%	37%	37%	39%	14%
67	Total Child Support Collections in Month	\$ 1,028,952.07	\$808,589.03	\$ 960,068.51	\$ 1,095,346.58	\$1,054,026.48	\$ 979,507.65	-5%
68	Total FC Fee Collections in Month	\$ 23,614.33	\$11,473.00	\$25,745.00	\$25,884.00	\$17,510.00	\$ 20,153.00	-15%
69	# Total Open IV-E/Non-IV-E Cases Determined*	3	0	0	5	8	4.33	30%
70	# Diligent Searches-Kin Located in the Month**	1.33	1	2	0	2	1.25	-6%
71	<b>LEAP</b>							
72	# Applications Received in Month	453	545	400	253	195	348	-23%
73	# Applications Approved in Month	659	783	718	576	282	590	-11%
74	# Applications Pending as of End of Month	917	1,353	873	232	76	634	-31%
75	<b>Child Care</b>							
76	# Providers with Fiscal Agreement	298	Not available	Not available	Not available	Not available	Not available	Not available
77	# Providers with Fiscal Agreement - Paid	166	Not available	Not available	Not available	Not available	Not available	Not available
78	# Children Receiving Benefits CCAP	1,266	Not available	Not available	Not available	799	Not available	Not available
79	# Children Receiving Benefits SCDC	71	Not available	Not available	Not available	56	Not available	Not available
80	# Children by Poverty Level		Not available	Not available	Not available	Not available	Not available	Not available
81	100% Poverty Level	570	Not available	Not available	Not available	Not available	Not available	Not available
82	130% Poverty Level	170	Not available	Not available	Not available	Not available	Not available	Not available
83	150% Poverty Level	113	Not available	Not available	Not available	Not available	Not available	Not available
84	185% Poverty Level	161	Not available	Not available	Not available	Not available	Not available	Not available
85	225% Poverty Level	82	Not available	Not available	Not available	Not available	Not available	Not available
86	<b>INVESTIGATIONS</b>							
87	# Total Open Fraud/Non-Fraud Investigations	225	238	243	233	252	242	7%
88	# Total Open Claims	1,475	1,802	1883	1922	2,011	1,905	29%
89	# CBMS Claims Created in month	Not available	Not available	Not available	Not available	Not available	Not available	Not available
90	Total Funds Collected in the Month	\$ 80,796.00	\$ 34,900.00	\$ 79,923.00	\$ 82,911.00	\$ 52,781.00	\$ 62,628.75	-22%

	A	C	D	E	F	G	P	Q
91	CARS DIVISION - DETAIL	YTD Avg 2010	Jan	Feb	Mar	Apr	YTD Avg 2011	% Change
92	<b>Family Programs</b>							
93	Food Stamps (FS) Households (HH's)	6,248	7,191	7,344	7,526	7,625	7,422	19%
94	Colorado Works (TANF) Households (HH's)	304	423	434	442	431	433	42%
95	Colorado Works Adults	222	292	306	317	307	306	38%
96	Colorado Works Children	561	767	798	800	796	790	41%
97	HH's on 1931 Family Medical Assistance (FM)	1,729	4,922	5,005	5,090	5,121	5,035	191%
98	HH's on Other FM	6,303	2,684	2,648	2,583	2,563	2,620	-58%
99	FM - # of Adults	3,933	8,282	8,485	8,641	8,763	8,543	117%
100	FM - # of Children	15,349	14,516	14,690	14,700	14,763	14,667	-4%
101	Total HH's on FM	8,032	7,606	7,653	7,673	7,684	7,654	-5%
102	<b>Adult Programs</b>							
103	State Aid to the Needy/Disabled (AND)	317	343	328	313	321	326	3%
104	AND/Supplemental Security Income (SSI)	76	75	73	79	81	77	1%
105	Home and Community Based Services (HCBS)	1,290	1,333	1,329	1,332	1,305	1,325	3%
106	Nursing Facility/30 Days	486	508	505	497	494	501	3%
107	Old Age Pension (OAP)	1,096	1,068	1,074	1,091	1,086	1,080	-1%
108	Adult Medicaid OAP	665	615	623	637	639	629	-6%
109	Pickle	5.67	7	7	6	1	5.25	-7%
110	Medical Savings Plan	1,180	1,253	1,249	1,250	1,235	1,247	6%
111	SSI Mandatory	2,507	2,696	2,676	2,672	2,692	2,684	7%
112	Total Adult Medicaid	7,306	7,555	7,536	7,564	7,558	7,553	3%
113	<i>Note: All TANF recipients also receive 1931 Med, but are NOT included in the broken out number.</i>							
114	<i>All 1931 cases ARE included in the total of Family Medicaid Cases.</i>							
115	<i>*As of January 2009 this line item includes only determined cases.</i>							
116	<i>**As of January 2009 this line item includes only searches where kin were located.</i>							

**Boulder County Human Services  
Comparison of State Allocations and County Expenditures  
Nine months actuals: through March 2011 for State fiscal year ending June 2011**

**Allocation status as of March 31, 2011:**

	Nine Months State Allocation	Nine Months Expenditures / EBT	(Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, Adopt, Case, Child Care, OOH	\$ 8,593,658	\$ 10,030,833	(\$1,437,175)
TRCCF, CHRP, Fee for Service	<u>2,656,291</u>	<u>1,227,582</u>	<u>\$1,428,709</u>
Total Child Welfare	11,249,948	11,258,415	(\$8,466)
<b>Colorado Works / TANF</b>			
Administration and Contracts		1,544,906	
Benefits and Support Services		<u>1,945,225</u>	
Total Colorado Works / TANF	4,649,626	3,490,131	\$1,159,495
<b>Child Care Assistance Program</b>			
Administration		359,234	
Programs		<u>2,002,044</u>	
Total Child Care Assistance Program	2,576,546	2,361,278	215,268
<b>County Admin and Food Assist Fraud</b>			
County Administration	2,179,312	3,613,987	(\$1,434,675)
Food Assistance Fraud	<u>64,120</u>	<u>38,994</u>	<u>\$25,126</u>
Total County Admin and FA Fraud	2,243,432	3,652,981	(\$1,409,550)
<b>Core Services</b>			
80/20 & 100	1,427,111	1,225,649	\$201,462
Mental Health	297,263	328,138	(\$30,875)
ADAD FICF	43,332	74,388	(\$31,056)
Special Economic Assistance	<u>13,500</u>	<u>6,859</u>	<u>\$6,641</u>
Total Core Services	1,781,207	1,635,034	\$146,172

**Estimated allocation status as of June 30, 2011:**

	Twelve months of State Allocation	Estimated twelve months of Expenditures / EBT	Est. expenditures (Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, OOH, Child Care, Adoption	\$ 11,458,210	\$ 13,374,444	(\$1,916,234)
TRCCF, CHRP, Fee for Service	<u>3,541,721</u>	<u>1,636,775</u>	<u>\$1,904,946</u>
Total Child Welfare-Foster Care	14,999,931	15,011,219	(\$11,288)
<b>Colorado Works / TANF</b>			
Administration and Contracts		2,059,875	
Benefits and Support Services		<u>2,593,633</u>	
Total CO Works / TANF	6,199,501	4,653,508	\$1,545,993
<b>Child Care Assistance Program</b>			
Child Care Assistance	3,435,395	3,148,371	\$287,024
<b>County Admin and Food Assist Fraud</b>			
County Administration	2,905,749	4,818,649	(\$1,912,900)
Food Assistance Fraud (preliminary)	<u>85,493</u>	<u>51,992</u>	<u>\$33,501</u>
Total County Admin and FA Fraud	2,991,242	4,870,642	(\$1,879,400)
<b>Core Services</b>			
80/20 & 100	1,902,815	1,634,199	\$268,616
Mental Health	396,351	437,518	(\$41,167)
ADAD FICF	57,776	99,184	(\$41,408)
Special Economic Assistance	<u>18,000</u>	<u>9,145</u>	<u>\$8,855</u>
Total Core Services	2,374,942	2,180,045	\$194,897

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System.

**Purpose:** Compare YTD and projected year-end expenditures to prorated and full-year allocations (includes Federal/State/County shares).

**Summary:**

Based on nine months' SFY11 actuals, two of the five major programs are exceeding prorated State allocations.

**Boulder County Human Services**  
**Non-allocated and Non-major Program Expenditures and Revenues**  
**Nine months actuals: through March 2011 for State fiscal year ending June 2011**

	<u>Nine Months Expenditures</u>	<u>Nine Months Federal/State Revenues</u>	<u>County Portion of Expenditures</u>
<b><u>Non-allocated and Non-Major Programs:</u></b>			
Food Assistance Benefits (Food Stamps)	\$ 19,096,902	\$ 19,096,902	\$ -
Old Age Pension	3,517,727	3,517,727	-
Child Support Enforcement Administration	1,329,087	861,608	467,479
Low-income Energy Assistance Program	1,402,803	1,402,803	-
Non-allocated County Administration	932,714	916,527	16,187
Use of Excess IV-E per HB 04-1414	-	-	-
Aid to the Blind	-	-	-
Aid to Needy Disabled	577,857	462,286	115,571
Home Care Allowance	245,618	233,337	12,281
IV-B, Promoting Safe and Stable Families	73,399	73,399	-
IV-E Independent Living	76,359	76,359	-
Automated Data Processing, Pass-Through	396,371	130,802	265,568
County-only Pass-thru/CAP	-	-	-
Colorado Works / TANF Collections	(20,502)	(16,401)	(4,100)
Total State Incentives	-	41,059	(41,059)
Total Federal Incentives	-	18,313	(18,313)
IV-D Child Support, TANF Collections	(274,686)	(219,749)	(54,937)
Medicaid Collections	(4,571)	(4,571)	-
Other Local Sources/Expenditures	217,052	-	217,052
Use of Excess Parental Fees, SB-94	95,804	95,804	-
Integrated Care Management Incentive	260,249	260,249	-
<b>Total Other Non-allocated Programs:</b>	<b><u>\$ 27,922,183</u></b>	<b><u>\$ 26,946,454</u></b>	<b><u>975,729</u></b>
Cost Allocation Plan (note 1)	<u>1,930,049</u>	<u>637,744</u>	<u>1,292,305</u>

**Purpose:** Present reported non-allocated and non-major program expenditures and related State/Federal revenues.

**Conclusion:** Through March 2011, Boulder County has spent \$27.9M on non-allocated programs and has received revenue of \$26.9M for these programs. The final difference, which currently stands at \$1.0M, will be funded through mill levy and other county and non-State/non-Federal sources.

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System (CFMS).

**Note 1:** The Cost Allocation Plan provides federal reimbursements to Boulder County to support the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.

**Boulder County Human Services  
Fund Balance at March 31, 2011**

**Unreserved Fund Balance at March 31, 2011**

Unreserved fund balance on January 1, 2011	\$ 5,709,112
Total revenues minus total expenditures from January to March 2011	<u>1,108,627</u>
Calculated fund balance at March 31, 2011	\$ 6,817,739
Less: Deferred property taxes collected	(877,570)
Less: Deferred 2005 Ballot Initiative 1A revenue received	<u>n/a</u>
<b>Adjusted Unreserved Fund Balance</b>	<b><u><u>\$ 5,940,169</u></u></b>

**Note on Reserved Fund Balance**

Reserved fund balance of \$313,176 for Collaborative Management Program (CMP) spending was available as of 1/1/2011. The funds are dedicated to CMP initiatives and are expended throughout calendar year 2011.

**Note on TANF Reserves**

TANF Reserve, June 30, 2009, 70% of 2009/2010 allocation	\$ 4,152,776
Addition to TANF Reserves from TANF Program, FY 2009/10	\$ 17,910
2009 TANF Audit Adjustment	\$ 1,031
TANF transfers to Child Welfare at June 30, 2010	(2,464,360)
TANF transfers to Child Care at June 30, 2010	<u>(1,196,617)</u>
<b>TANF Reserve at March 31, 2011</b>	<b><u><u>\$ 510,739</u></u></b>

**Boulder Human Services  
Budget to Actual Comparison  
For Three Months March 2011**

	Annual Budget 2011	YTD Budget as of 3/31/2011	YTD Actuals as of 3/31/2011	% of Budget Expended 25% thru Yr	Amount (Over)/Under Budget to Date
<b>EXPENDITURES:</b>					
TANF Block (Colo Works)	\$ 3,193,315	\$ 798,329	\$ 657,443	21%	\$ 140,886
Child Care Assistance Program Block	3,027,485	756,871	160,480	5%	596,391
Child Welfare Block And County HS	13,038,061	3,259,515	2,764,173	21%	495,342
Administrative Expenditures	9,561,918	2,390,480	792,178	8%	1,598,302
Child Support Enforcement	2,475,529	618,882	595,622	24%	23,260
Core Services Block	733,146	183,287	228,447	31%	(45,161)
Chafee Foster Care Independent Living	105,053	26,263	21,501	20%	4,762
Promoting Safe & Stable Families Grant	96,140	24,035	21,975	23%	2,060
Aid To Needy Disabled	168,671	42,168	62,815	37%	(20,647)
LEAP	237,579	59,395	75,758	32%	(16,363)
Old Age Pension	123,413	30,853	29,504	24%	1,349
Integrated/Collaborative Care Mgmt	-	-	29,750	n/a	(29,750)
Other Federal/State Sources	-	-	365,104	n/a	(365,104)
<b>Total Expenditures</b>	<b>\$ 32,760,310</b>	<b>\$ 8,190,078</b>	<b>\$ 5,804,750</b>	<b>18%</b>	<b>\$ 2,385,328</b>

**REVENUE:**

Intergovernmental Revenue	\$19,675,945	\$ 4,918,986	4,498,709	23%	\$ 420,277
Property Tax	6,474,643	1,618,661	2,496,231	39%	(877,570)
2005 1A Ballot Initiative	1,412,286	353,072	-	0%	353,070
2010 1A Ballot Initiative	5,150,000	1,287,500	-	0%	1,287,500
Other Sources of Funds	-	-	(81,563)	n/a	81,563
<b>Total Revenue</b>	<b>\$32,712,874</b>	<b>\$8,718,219</b>	<b>6,913,377</b>	<b>21%</b>	<b>\$ 1,264,840</b>

**Note on EBT/EFT payments:**

There are no State or Federal electronic benefit transactions or electronic funds transfers (EBT/EFT) included in the above expenditures and revenues. The State and Federal EBT/EFT portions of the above expenditures are listed below.

Colorado Works Block	\$353,423
Child Care Block	427,558
Child Welfare Block	863,245
HB 04-1414 TANF MOE Eligibility	-
Core Services Block	420,603
Low Energy Assistance Program	887,997
Aid To Needy Disabled	112,182
Home Care Allowance	77,508
Old Age Pension	1,134,832
Food Assistance Benefits	6,576,899
<b>Subtotal EBT/EFT</b>	<b>\$10,854,247</b>

Total authorized expenditures and EBT/EFT expenditures **\$16,658,997**



# Department of Housing & Human Services

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[www.bouldercounty.org](http://www.bouldercounty.org)

**Human Services Board  
MONTHLY BOARD MEETING  
Tuesday, June 28, 2011 2:00 p.m.  
Commissioner's Conference Room – 3<sup>rd</sup> Floor  
Boulder County Courthouse, Boulder, Colorado**

**Agenda:**

- 1) Call to Order
- 2) Approval of Minutes from May 31, 2011
- 3) Program of the Month Presentation: Colorado Child Care Assistance Program (CCAP)
- 4) Director's Report
  - a) Update on Temporary Human Services Safety Net Mill Levy
    - i) 2<sup>nd</sup> Phase RFQ Update
  - b) Review of Monthly Statistical Report
  - c) Self-Sufficiency and Community Support Division Update
  - d) Family and Children Services Division Update
    - i) Family Unification Program Housing Choice Vouchers Award from HUD
  - e) CHSDA Update
- 5) Financial Report – Jay Morein, Finance and Operations Director
  - a) Review of Monthly Financial Statements
- 6) Matters from Members of the Board
- 7) Matters from Members of the Public\*\*
- 8) Next Meeting is Tuesday, July 19, 2011
- 9) Adjourn

**\*\*Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algun formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

**\*The monthly board meeting of the Boulder County Housing Authority (BCHA) Board will immediately follow the conclusion of the Human Services Board Meeting.**

**BOULDER COUNTY HUMAN SERVICES BOARD  
MEETING MINUTES  
May 31, 2011**

**Members Present:** Commissioner Pearlman  
Commissioner Domenico  
Commissioner Toor

**Staff Present:** Frank Alexander, DHHS Director, Jay Morein, DHHS Finance Director, Sue Tiernan, Administrative Division Manager, DHHS.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Domenico to approve the March 29, 2011 Human Services Board minutes as written. The Motion was seconded by Commissioner Toor and subsequently passed unanimously.

**DIRECTOR'S REPORT**

**Ballot Initiative 1A: Temporary Human Services Safety Net Mill Levy Expenditures Update**

Frank Alexander, DHHS Director, provided an update on the 1A expenditures to date:

**2<sup>nd</sup> Phase Request for Proposals (RFP) Project Plan and Update:**

- The project plan includes a research and data gathering phase including internal focus groups, and a community input/dialogue phase to gather suggestions for what the need are out in the community. We have completed the round of community dialogue meetings—held on May 12 and May 13 in both Longmont and Boulder. These meetings were well attending and efficacious. Additionally, a comment period for additional input from our community partner recently concluded.
  - Discussions will now focus on funding decisions and releasing an RFP around June 27.
- Approximately \$1 million will be released by September 1<sup>st</sup>, coinciding with the state fiscal year.

**Update: Status of Colorado Child Care Assistance Program (CCAP):**

- We are still frustrated by the inability to extract data from the CHATS system (Statewide Child Welfare statistical database)—exact numbers of enrollees—and are thus managing on expenditures for this reason. However, expenditures have increased 20% in the last month indicating that enrollment has increased.

## **REVIEW OF MONTHLY STATISTICAL REPORT**

Patterns continue to remain in line with Department's strategic focus.

Another anomaly in the data exists with food assistance numbers, which have increased significantly, but the total of number of clients, have decreased. The Department is still trying to reconcile some data inconsistencies in this area. This may be a CBMS coding issue. Previously, we deferred to the March/April state data reports. Based on the statewide data, we served 13,000 clients in March/April, however our internal data show we served approximately 16,000 clients. We will continue to work with our state partners to address these inconsistencies.

Trends follow a similar trajectory as seen throughout 2011.

- TANF cases have decreased slightly and food assistance cases have decreased as well.
- CHP+, Medicaid, and caseloads in all the benefits programs have increased as well.
- Child welfare data are consistent with the trend over the last 18 months with a consistent drop in DNNs and children in placement.

### **SELF-SUFFICIENCY AND COMMUNITY SUPPORT DIVISION UPDATE:**

Notably, the Department continues to resource eligibility technicians out in the community—i.e. the school districts and the clinics. This push for community-based services will continue to capture the eligible but un-enrolled populations in the county.

Additionally, the CBMS web system is fully implemented and the CO Peak system was fully deployed 2 days ago.

### **FAMILY AND CHILDREN'S SERVICES DIVISION UPDATE:**

The FCS Division continues their cutting edge work and continues to look at structural redesign efforts that shift our services to a front-end prevention/differential/alternative response model. A continued result of this shift is additional front-end cases and the need to shift resources from the Ongoing unit to the Intake unit.

Additionally, we are looking at where SSCS and FCS continue to intersect (integrated services) and how we allocate the right resources. This intersection is a key to our front end prevention and early intervention push.

### **CHSDA UPDATE:**

- The state association continues to face a similar rocky climate at the state level, with an outdated enrollment system (CBMS) and Medicaid enrollment issues. CBMS/Medicaid/Maximus update: we continue to remain concerned about the bifurcation of services and will fight against this trend over the next several months.
- The next Colorado Counties Inc. (CCI) meeting is very important with HCPF Director, Sue Birch and Joan Henneberry, Health Insurance Exchange Director

attending to discuss Federal Health Reform, Eligibility and Enrollment, and IT issues with the various state departments.

### **FINANCIAL REPORT**

Jay Morein, Finance Director, presented the Financial Reports. He focused on the March 2011 report—9 months into the state fiscal year. Jay also presented a comparison of current state fiscal year spending versus the prior year's state fiscal year spending.

- In CCAP, we are now showing a surplus in that line which is reflective of the caseload not coming back as quickly as anticipated after the reopening of the program. For the month of April, we have seen a 20% (\$50 k) uptick. We are monitoring this on a weekly basis to ensure that we are reaching the intended target for the CCAP population.
- In Child Welfare as of March, we are slightly overspent on our allocation. We anticipate that we will see a surplus amount due to a decrease in costly out of home placements.
- In Core Services, we show a surplus; therefore we are allocating these resources out into the community. In light of this strategy, we anticipate a slight deficit in Core Services expenditures.

Non Allocated Programs: State Fiscal Year View Key Highlights:

- Food Assistance Benefits have increased 18.5% over our spending this time last year.
- Aid to Needy/Disabled expenditures are up 10% over where they were last year.
- Cost Allocation Plan: is up 32% to \$637,000 help offset costs of CDHS services by matching Federal Dollars.

The TANF reserve balance was around \$510,000 at the end of the previous year. We anticipate a reserve of around \$2 million at the close of this state fiscal year—well under the statutory limitations.

The revenue for the 1A expenditures will begin to build up shortly.

- Audit Update: Clifton Gunderson has concluded its review of DHHS's federal expenditures, (A 133 Audit). We have a few minor exceptions that have been noted, such as parent fees calculated by Aspen Services. Financial statements have been produced for inclusion in the comprehensive annual financial report.

### **MATTERS FROM MEMBERS OF THE BOARD**

Program of the Month: 5-10 minute presentation on various DHHS programs. CCAP would be one program for discussion. Efforts around CHP+ enrollment.

### **MATTERS FROM MEMBERS OF THE PUBLIC**

None.

Meeting Adjourned.

**Boulder County Human Services**  
**Contracts Executed – April and May 2011**

**April 2011**

Per internal tracking reports, there were no contracts executed in April 2011

**May 2011**

<u>Contractor</u>	<u>Execution Date</u>	<u>Services</u>	<u>Amount</u>	<u>Term Begin</u>	<u>Term End</u>
<u>CPR Colorado</u>	<u>5/23/11</u>	<u>First aid &amp; CPR training</u>	<u>\$ 10,000</u>	<u>1/1/2011</u>	<u>12/31/2011</u>
<u>Mental Health Partners</u>	<u>5/12/11</u>	<u>Community Evaluation Team</u>	<u>\$140,000</u>	<u>6/1/2011</u>	<u>5/31/2012</u>
<u>Sardinia, Jennifer</u>	<u>5/20/11</u>	<u>Foster care home study</u>	<u>\$ 50,000</u>	<u>3/1/2011</u>	<u>12/31/11</u>

	A	C	D	E	F	G	H	P	Q
1	BOULDER COUNTY DEPARTMENT OF HOUSING AND HUMAN SERVICES (DHHS)								
2	2011 BCDHHS DIRECTOR'S STATISTICAL REPORT		YTD Average					YTD Average	% Change YTD 2010
3	6/17/11	2010	January	February	March	April	May	2011	TO 2011
4	CARS Applications								
5	# Colorado Works (TANF)	131	141	100	119	122	120	120	-8%
6	# Food Stamps	632	682	616	674	616	628	643	2%
7	# Medicaid	359	410	346	444	402	456	412	15%
8	# CHP+ (Children's Health Plan Plus)	236	278	234	291	250	263	263	12%
9	# CHP+ Applicants	597	687	594	678	587	612	632	6%
10	# Adult Financial (OAP + AND)	139	137	127	149	126	135	135	-3%
11	# Overdue Applications (as of end of month)	45	51	45	21	31	55	41	-11%
12	% HLPG's Determined Within Program Guidelines (calculated after 60 days)	Not available							
13	Average # Days Application to Authorization	Not available							
14	CARS - Open High Level Program Groups								
15	# Colorado Works (TANF) Adults	221	292	306	317	307	331	311	40%
16	# Colorado Works (TANF) Children	562	767	798	800	796	795	791	41%
17	# Colorado Works (TANF) Households	306	423	434	442	431	446	435	42%
18	# Colorado Works (TANF) Clients with Open Child Welfare Cases	26	Not available						
19	# AND Adults	401	418	401	392	402	410	405	1%
20	# OAP Adults	1,107	1,068	1,074	1,091	1,086	1,096	1,083	-2%
21	# Medicaid Adults (without Children)	7,357	7,555	7,536	7,564	7,558	7,655	7,574	3%
22	# Family Medicaid Adults	4,168	8,282	8,485	8,641	8,763	9,195	8,673	108%
23	# Family Medicaid Children	15,338	14,516	14,690	14,700	14,763	15,254	14,785	-4%
24	# Family & Adult Medicaid Households	15,302	15,161	15,189	15,237	15,242	15,657	15,297	0%
25	# Total Medicaid Clients	26,863	30,353	30,711	30,905	31,084	32,104	31,031	16%
26	# Food Stamp Adults	Not available	6,831	6,392	Not available	Not available	Not available	6,612	Not available
27	# Food Stamp Children	Not available	7,439	6,890	Not available	Not available	Not available	7,165	Not available
28	# Total Food Stamp Clients	Not available	14,270	13,282	16,005	15,482	15,658	14,939	Not available

	A	C	D	E	F	G	H	P	Q
29	Child Welfare	YTD Avg 2010	Jan	Feb	Mar	Apr	May	YTD Avg 2011	% Change
30	# Total Open Cases	797	722	722	721	703	697	713	-11%
31	# D & N's Open/Ongoing, Pending with Court	213	154	153	152	146	148	151	-29%
32	# D& N's Filed with Court in Month	10	4	10	9	6	7	7.20	-29%
33	# Total Children in Open Involvements	1,258	1,108	1,113	1,107	1,085	1,106	1,104	-12%
34	# Children in Program Area 4 (Youth In Conflict)	138	105	104	106	98	100	103	-26%
35	# Children in Program Area 5 (Child Welfare)	403	286	291	288	278	294	287	-29%
36	# Children in Program Area 6 (Adoption)	629	629	633	632	632	635	632	1%
37	# Children Placed In Month	25	20	18	16	12	17	17	-34%
38	# Children in Out of Home (OOH ) Placement, DSS Custody	140	111	110	109	108	99	107	-23%
39	# Foster Family Homes	138	116	114	111	105	102	110	-20%
40	# Children/Parental Rights Terminated in Month	2.60	0	5	1	2	1	1.80	-31%
41	# Children Available for Adoption	21	23	25	26	25	21	24	17%
42	# Children Legally Free Not in Fost-Adopt Placement	5.60	5	3	4	4	3	3.80	-32%
43	# Adoptions Finalized in Month	2.75	1	1	1	2	3	1.60	-42%
44	# Children Returned Home (from OOH Placement)	6.00	3	4	5	6	4	4.40	-27%
45	# Children in Subsidized Adoption	601	606	607	601	600	600	603	0%
46	# Children in OOH Placement Without Medicaid	4.40	4	2	1	3	3	2.60	-41%
47	# Referrals Received	369	305	334	349	397	377	352	-5%
48	# Referrals Assigned for Assessment	177	136	157	152	183	156	157	-11%
49	% Referrals Received that were Assigned for Assessment	47%	45%	47%	44%	46%	41%	45%	-6%
50	# Assessments Assigned as Cases	11	11	13	7	8	13	10.40	-4%
51	% Assessments Assigned as Cases	6%	8%	8%	5%	4%	8%	7%	11%

	A	C	D	E	F	G	H	P	Q
52	<b>Permanency Goal</b>	<b>YTD Avg 2010</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>YTD Avg 2011</b>	<b>% Change</b>
53	% Remain Home	79%	80%	81%	82%	82%	83%	81%	3%
54	% Return Home	10%	7%	7%	7%	7%	6%	7%	-28%
55	% Adoption	7%	7%	7%	7%	7%	7%	7%	2%
56	% Other Planned Perm. Living Arrangements (OPLA)	4%	6%	5%	4%	4%	4%	5%	10%
57	<b>Adult Protection (NOTE: State data reported 30 days in arrears)</b>								
58	# Open Cases/Households	69	77	79	74	82	Not available	77	11%
59	# Cases Opened in the Month	15	13	18	18	29	Not available	13	-13%
60	# County Guardianships	6.00	6	6	6	6	Not available	6.00	0%
61	# County Conservatorships	0	0	0	0	0	Not available	0	0%
62	# Representative Payeeships	6.00	5	4	4	6	Not available	5.00	-17%
63	<b>Child Support Enforcement</b>								
64	# Open Child Support Cases	4,986	5096	5,110	5,126	5,142	5158	5,126	3%
65	# Open Foster Care Fee Cases	341	291	281	276	267	264	276	-19%
66	% Payors in Foster Care Fee Cases	35%	40%	43%	37%	37%	34%	38%	9%
67	Total Child Support Collections in Month	\$ 998,812.09	\$808,589.03	\$ 960,068.51	\$ 1,095,346.58	\$1,054,026.48	\$ 973,217.00	\$ 978,249.52	-2%
68	Total FC Fee Collections in Month	\$ 22,185.80	\$11,473.00	\$25,745.00	\$25,884.00	\$17,510.00	\$12,674.00	\$ 18,657.20	-16%
69	# Total Open IV-E/Non-IV-E Cases Determined*	2	0	0	5	8	12	6.25	213%
70	# Diligent Searches-Kin Located in the Month**	2.60	1	2	0	2	4	1.80	-31%
71	<b>LEAP</b>								
72	# Applications Received in Month	344	545	400	253	195	93	297	-14%
73	# Applications Approved in Month	523	783	718	576	282	130	498	-5%
74	# Applications Pending as of End of Month	588	1,353	873	232	76	6	508	-14%
75	<b>Child Care</b>								
76	# Providers with Fiscal Agreement	272	Not available	Not available	Not available	Not available	Not available	Not available	Not available
77	# Providers with Fiscal Agreement - Paid	164	Not available	Not available	Not available	Not available	Not available	Not available	Not available
78	# Children Receiving Benefits CCAP	1,154	Not available	Not available	Not available	799	Not available	Not available	Not available
79	# Children Receiving Benefits SCDC	64	Not available	Not available	Not available	56	Not available	Not available	Not available
80	# Children by Poverty Level		Not available	Not available	Not available	Not available	Not available	Not available	Not available
81	100% Poverty Level	546	Not available	Not available	Not available	Not available	Not available	Not available	Not available
82	130% Poverty Level	166	Not available	Not available	Not available	Not available	Not available	Not available	Not available
83	150% Poverty Level	108	Not available	Not available	Not available	Not available	Not available	Not available	Not available
84	185% Poverty Level	163	Not available	Not available	Not available	Not available	Not available	Not available	Not available
85	225% Poverty Level	76	Not available	Not available	Not available	Not available	Not available	Not available	Not available
86	<b>INVESTIGATIONS</b>								
87	# Total Open Fraud/Non-Fraud Investigations	213	238	243	233	252	267	247	16%
88	# Total Open Claims	1,503	1,802	1883	1922	2,011	2,095	1,943	29%
89	# CBMS Claims Created in month	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
90	Total Funds Collected in the Month	\$ 85,258.40	\$ 34,900.00	\$ 79,923.00	\$ 82,911.00	\$ 52,781.00	\$ 47,929.00	\$ 59,688.80	-30%

	A	C	D	E	F	G	H	P	Q
91	CARS DIVISION - DETAIL	YTD Avg 2010	Jan	Feb	Mar	Apr	May	YTD Avg 2011	% Change
92	<b>Family Programs</b>								
93	Food Stamps (FS) Households (HH's)	6,409	7,191	7,344	7,526	7,625	7,655	7,468	17%
94	Colorado Works (TANF) Households (HH's)	306	423	434	442	431	446	435	42%
95	Colorado Works Adults	221	292	306	317	307	331	311	40%
96	Colorado Works Children	562	767	798	800	796	795	791	41%
97	HH's on 1931 Family Medical Assistance (FM)	1,982	4,922	5,005	5,090	5,121	5,301	5,088	157%
98	HH's on Other FM	5,962	2,684	2,648	2,583	2,563	2,701	2,636	-56%
99	FM - # of Adults	4,168	8,282	8,485	8,641	8,763	9,195	8,673	108%
100	FM - # of Children	15,338	14,516	14,690	14,700	14,763	15,254	14,785	-4%
101	Total HH's on FM	7,944	7,606	7,653	7,673	7,684	8,002	7,724	-3%
102	<b>Adult Programs</b>								
103	State Aid to the Needy/Disabled (AND)	325	343	328	313	321	328	327	0%
104	AND/Supplemental Security Income (SSI)	76	75	73	79	81	82	78	2%
105	Home and Community Based Services (HCBS)	1,292	1,333	1,329	1,332	1,305	1,312	1,322	2%
106	Nursing Facility/30 Days	484	508	505	497	494	508	502	4%
107	Old Age Pension (OAP)	1,107	1,068	1,074	1,091	1,086	1,096	1,083	-2%
108	Adult Medicaid OAP	673	615	623	637	639	643	631	-6%
109	Pickle	5.40	7	7	6	1	6	5.40	0%
110	Medical Savings Plan	1,188	1,253	1,249	1,250	1,235	1,279	1,253	6%
111	SSI Mandatory	2,533	2,696	2,676	2,672	2,692	2,729	2,693	6%
112	Total Adult Medicaid	7,357	7,555	7,536	7,564	7,558	7,655	7,574	3%
113	<i>Note: All TANF recipients also receive 1931 Med, but are NOT included in the broken out number.</i>								
114	<i>All 1931 cases ARE included in the total of Family Medicaid Cases.</i>								
115	<i>*As of January 2009 this line item includes only determined cases.</i>								
116	<i>**As of January 2009 this line item includes only searches where kin were located.</i>								

FOR IMMEDIATE RELEASE

June 22, 2011

Contact: Dan Rowland, 303-441-3399

## **Boulder County awarded Family Unification Program vouchers**

*HUD program helps stabilize families and move them toward self-sufficiency*

**Boulder County, Colo.** – In recognition of its effective, integrated approach to human services delivery, where children and families are offered a full continuum of early and preventative support services that increase their safety and their chances to be self-sufficient, the Boulder County Department of Housing and Human Services was recently awarded 50 Family Unification Program Housing Choice Vouchers by the U.S. Department of Housing and Urban Development.

Only 150 vouchers were awarded in Colorado and less than 2,000 nationwide.

By providing access to stable housing and supportive services, the Family Unification Program enables Boulder County to reunite children in foster care with their parents or to prevent children from entering the foster care system. Research consistently shows that children who are able to safely stay with their families have much better long-term outcomes than children who are removed from their homes.

FUP vouchers will be available for families whose inadequate housing is the primary factor in the separation or near separation from their children. Families and youths are permitted to rent housing from private landlords and generally pay 30 percent of their monthly income toward rent and utilities. County staff will refer eligible clients to the voucher program.

“We feel strongly that a lack of affordable housing is not a valid reason to separate children from their families,” said Frank Alexander, Director of the county’s Department of Housing and Human Services. “With these vouchers, we can ensure that families have a safe and affordable place to live and thereby remove one obstacle from parents who want to take care of their children but do not have the financial resources to do so. Providing short-term supportive services to at-risk families on the front end can make the difference for kids and families over the long term.”

According to the National Center for Housing and Child Welfare, it costs the federal government approximately \$56,892 annually per family to place children into foster care. Yet the cost to provide housing and supportive services to one family averages less than \$14,000 annually. Through this investment in FUP to reunify families who are separated due to a lack of affordable housing options, the U.S. Department of Housing and Urban Development, known as HUD, will reunite nearly 3,500 children with their parents, thus saving \$74 million in annual foster care expenditures.

Cost savings are also considerable for young people aging out of foster care. The average annual cost of a FUP voucher for young adults is \$5,600 – a 10th of the estimated costs associated with undesirable outcomes such as homelessness, incarceration, and residential treatment.

“Boulder County is proud to be leading the way in providing a highly integrated, locally delivered housing and human services system and appreciates HUD’s recognition of this innovative approach to service delivery,” Alexander said.

-BoulderCounty.org-

**Boulder County Human Services  
Comparison of State Allocations and County Expenditures  
Ten months actuals: through April 2011 for State fiscal year ending June 2011**

**Allocation status as of April 30, 2011:**

	Ten Months State Allocation	Ten Months Expenditures / EBT	(Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, Adopt, Case, Child Care, OOH	\$ 9,548,508	\$ 11,122,065	(\$1,573,557)
TRCCF, CHRP, Fee for Service	<u>2,951,434</u>	<u>1,353,961</u>	<u>\$1,597,473</u>
Total Child Welfare	12,499,943	12,476,026	\$23,916
<b>Colorado Works / TANF</b>			
Administration and Contracts		1,721,347	
Benefits and Support Services		<u>2,161,159</u>	
Total Colorado Works / TANF	5,166,251	3,882,506	\$1,283,745
<b>Child Care Assistance Program</b>			
Administration		375,689	
Programs		<u>2,253,927</u>	
Total Child Care Assistance Program	2,862,829	2,629,616	233,213
<b>County Admin and Food Assist Fraud</b>			
County Administration	2,421,458	4,152,916	(\$1,731,458)
Food Assistance Fraud	<u>71,244</u>	<u>43,896</u>	<u>\$27,349</u>
Total County Admin and FA Fraud	2,492,702	4,196,811	(\$1,704,110)
<b>Core Services</b>			
80/20 & 100	1,585,679	1,446,655	\$139,024
Mental Health	330,293	378,807	(\$48,514)
ADAD FICF	48,147	82,653	(\$34,507)
Special Economic Assistance	<u>15,000</u>	<u>9,327</u>	<u>\$5,673</u>
Total Core Services	1,979,118	1,917,442	\$61,676

**Estimated allocation status as of June 30, 2011:**

	Twelve months of State Allocation	Estimated twelve months of Expenditures / EBT	Est. expenditures (Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, OOH, Child Care, Adoption	\$ 11,458,210	\$ 13,346,479	(\$1,888,269)
TRCCF, CHRP, Fee for Service	<u>3,541,721</u>	<u>1,624,753</u>	<u>\$1,916,968</u>
Total Child Welfare-Foster Care	14,999,931	14,971,231	\$28,700
<b>Colorado Works / TANF</b>			
Administration and Contracts		2,065,616	
Benefits and Support Services		<u>2,593,391</u>	
Total CO Works / TANF	6,199,501	4,659,007	\$1,540,494
<b>Child Care Assistance Program</b>			
Child Care Assistance	3,435,395	3,155,539	\$279,856
<b>County Admin and Food Assist Fraud</b>			
County Administration	2,905,749	4,983,499	(\$2,077,750)
Food Assistance Fraud (preliminary)	<u>85,493</u>	<u>52,675</u>	<u>\$32,818</u>
Total County Admin and FA Fraud	2,991,242	5,036,174	(\$2,044,932)
<b>Core Services</b>			
80/20 & 100	1,902,815	1,735,986	\$166,829
Mental Health	396,351	454,568	(\$58,217)
ADAD FICF	57,776	99,184	(\$41,408)
Special Economic Assistance	<u>18,000</u>	<u>11,192</u>	<u>\$6,808</u>
Total Core Services	2,374,942	2,300,931	\$74,011

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System.

**Purpose:** Compare YTD and projected year-end expenditures to prorated and full-year allocations (includes Federal/State/County shares).

**Summary:**

Based on ten months' SFY11 actuals, four of the five major programs are spending within prorated State allocation

**Boulder County Human Services**  
**Non-allocated and Non-major Program Expenditures and Revenues**  
**Ten months actuals: through April 2011 for State fiscal year ending June 2011**

	<u>Ten Months Expenditures</u>	<u>Ten Months Federal/State Revenues</u>	<u>County Portion of Expenditures</u>
<b><u>Non-allocated and Non-Major Programs:</u></b>			
Food Assistance Benefits (Food Stamps)	\$ 21,316,525	\$ 21,316,525	\$ -
Old Age Pension	3,904,796	3,904,796	-
Child Support Enforcement Administration	1,617,816	1,057,329	560,486
Low-income Energy Assistance Program	1,512,435	1,512,435	-
Non-allocated County Administration	971,899	953,794	18,105
Use of Excess IV-E per HB 04-1414	-	-	-
Aid to the Blind	-	-	-
Aid to Needy Disabled	626,779	501,423	125,356
Home Care Allowance	271,037	257,485	13,552
IV-B, Promoting Safe and Stable Families	79,762	79,762	-
IV-E Independent Living	84,621	84,621	-
Automated Data Processing, Pass-Through	446,330	147,289	299,041
County-only Pass-thru/CAP	-	-	-
Colorado Works / TANF Collections	(21,493)	(17,194)	(4,299)
Total State Incentives	-	64,633	(64,633)
Total Federal Incentives	-	20,418	(20,418)
IV-D Child Support, TANF Collections	(336,980)	(269,584)	(67,396)
Medicaid Collections	(5,417)	(5,417)	-
Other Local Sources/Expenditures	323,305	-	323,305
Use of Excess Parental Fees, SB-94	95,804	95,804	-
Integrated Care Management Incentive	330,335	330,335	-
	<hr/>		
Total Other Non-allocated Programs:	<u>\$ 31,217,555</u>	<u>\$ 30,034,457</u>	<u>1,183,099</u>
Cost Allocation Plan (note 1)	<u>1,930,049</u>	<u>637,744</u>	<u>1,292,305</u>

**Purpose:** Present reported non-allocated and non-major program expenditures and related State/Federal revenues.

**Conclusion:** Through April 2011, Boulder County has spent \$31.2M on non-allocated programs and has received revenue of \$30.0M for these programs. The final difference, which currently stands at \$1.2M, will be funded through mill levy and other county and non-State/non-Federal sources.

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System (CFMS).

**Note 1:** The Cost Allocation Plan provides federal reimbursements to Boulder County to support the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.

**Boulder County Human Services  
Fund Balance at April 30, 2011**

**Fund Balance at April, 2011**

Fund balance at January 1, 2011	\$ 5,709,112
Total revenues minus total expenditures from January to April 2011	<u>1,421,912</u>
Calculated fund balance at April 30, 2011	\$ 7,131,024
Less: Deferred property taxes collected	(1,319,000)
Less: Deferred 2005 Ballot Initiative 1A revenue received	<u>n/a</u>
<b>Adjusted Fund Balance</b>	<b><u><u>\$ 5,812,024</u></u></b>

**Note on Reserved Fund Balance**

The available fund balance as of 1/1/2011 was comprised of \$5,124,332 in unreserved funds and \$584,780 in reserved fund balance. The reserved balance includes \$478,894 in funds for Collaborative Management Program (CMP) spending and \$105,886 for funds received from The Colorado Trust reserved for Boulder County Healthy Kids program spending.

**Note on TANF Reserves**

TANF Reserve, June 30, 2009, 70% of 2009/2010 allocation	\$ 4,152,776
Addition to TANF Reserves from TANF Program, FY 2009/10	\$ 17,910
2009 TANF Audit Adjustment	\$ 1,031
TANF transfers to Child Welfare at June 30, 2010	(2,464,360)
TANF transfers to Child Care at June 30, 2010	<u>(1,196,617)</u>
<b>TANF Reserve at April 30, 2011</b>	<b><u><u>\$ 510,739</u></u></b>

**Boulder Human Services  
Budget to Actual Comparison  
For Four Months April 2011**

	Annual Budget <u>2011</u>	YTD Budget as of <u>4/30/2011</u>	YTD Actuals as of <u>4/30/2011</u>	% of Budget Expended <u>33% thru Yr</u>	Amount (Over)/Under <u>Budget to Date</u>
<b>EXPENDITURES:</b>					
TANF Block (Colo Works)	\$ 3,193,315	\$ 1,064,438	\$ 928,487	29%	\$ 135,951
Child Care Assistance Program Block	3,027,485	1,009,162	206,869	7%	802,293
Child Welfare Block And County HS	13,038,061	4,346,020	3,707,084	28%	638,936
Administrative Expenditures	9,561,918	3,187,306	1,403,987	15%	1,783,319
Child Support Enforcement	2,475,529	825,176	839,096	34%	(13,920)
Core Services Block	733,146	244,382	336,966	46%	(92,584)
Chafee Foster Care Independent Living	105,053	35,018	29,762	28%	5,256
Promoting Safe & Stable Families Grant	96,140	32,047	28,338	29%	3,709
Aid To Needy Disabled	168,671	56,224	83,671	50%	(27,447)
LEAP	237,579	79,193	91,711	39%	(12,518)
Old Age Pension	123,413	41,138	41,144	33%	(6)
Integrated/Collaborative Care Mgmt	-	-	99,811	n/a	(99,811)
Other Federal/State Sources	-	-	464,319	n/a	(464,319)
<b>Total Expenditures</b>	<b>\$ 32,760,310</b>	<b>\$ 10,920,103</b>	<b>\$ 8,261,245</b>	<b>25%</b>	<b>\$ 2,658,859</b>

**REVENUE:**

Intergovernmental Revenue	\$19,675,945	\$ 6,558,648	6,055,286	31%	\$ 503,362
Property Tax	6,474,643	2,158,214	3,477,214	54%	(1,319,000)
2005 1A Ballot Initiative	1,412,286	470,762	-	0%	470,760
2010 1A Ballot Initiative	5,150,000	1,716,667	73,833	1%	1,642,830
Other Sources of Funds	-	-	76,824	n/a	(76,824)
<b>Total Revenue</b>	<b>\$32,712,874</b>	<b>\$10,904,291</b>	<b>9,683,157</b>	<b>30%</b>	<b>\$ 1,221,129</b>

**Note on EBT/EFT payments:**

There are no State or Federal electronic benefit transactions or electronic funds transfers (EBT/EFT) included in the above expenditures and revenues. The State and Federal EBT/EFT portions of the above expenditures are listed below.

Colorado Works Block	\$472,586
Child Care Block	651,218
Child Welfare Block	1,194,572
HB 04-1414 TANF MOE Eligibility	-
Core Services Block	594,674
Low Energy Assistance Program	981,726
Aid To Needy Disabled	148,561
Home Care Allowance	102,927
Old Age Pension	1,510,261
Food Assistance Benefits	8,796,522
Subtotal EBT/EFT	<u>\$14,453,047</u>
Total authorized expenditures and EBT/EFT expenditures	<u>\$22,714,292</u>



# Department of Housing & Human Services

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Human Services: Boulder Office • 3400 Broadway • Boulder, Colorado 80304 • 303.441.1000  
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**Human Services Board  
MONTHLY BOARD MEETING  
Tuesday, August 30, 2011, 2:00 p.m.  
Commissioner's Conference Room – 3<sup>rd</sup> Floor  
Boulder County Courthouse, Boulder, Colorado**

**Agenda:**

- 1) Call to Order
- 2) Approval of Minutes from June 28, 2011
- 3) Director's Report
  - a) Update on Temporary Human Services Safety Net Mill Levy
    - i) 2<sup>nd</sup> Phase RFQ Update
  - b) Review of Monthly Statistical Report
  - c) Self-Sufficiency and Community Support Division Update
  - d) Family and Children Services Division Update
  - e) CHSDA Updates
    - i) Budget presentation to CDHS of county concerns
    - ii) Status on Permanency Bill discussion promoted by Boulder County
    - iii) Update on working of CBMS Executive Steering Committee
- 4) Financial Report
  - a) Review of Monthly Financial Statements
  - b) Update on 2012 Budget preparations
- 5) Matters from Members of the Board
- 6) Matters from Members of the Public\*\*
- 7) Next Meeting is Tuesday, September 27, 2011. *\*\*Note the Time Change: 1:00 p.m.*
- 8) Adjourn

**\*\*Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algun formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

**\*The monthly board meeting of the Boulder County Housing Authority (BCHA) Board will immediately follow the conclusion of the Human Services Board Meeting.**

**BOULDER COUNTY HUMAN SERVICES BOARD  
MEETING MINUTES  
June 28, 2011**

**Members Present:** Commissioner Pearlman  
Commissioner Domenico

**Members Excused:** Commissioner Toor

**Staff Present:** Frank Alexander, DHHS Director, Jay Morein, DHHS Finance Director, Chris Campbell, Assistant to the Director, DHHS.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Domenico to approve the May 31, 2011 Human Services Board minutes as written. The Motion was seconded by Commissioner Pearlman and subsequently passed unanimously.

**DIRECTOR'S REPORT**

**Finance and Operations Division Director Jay Morein accepts a position with CDHS:** Director Alexander announced that Jay Morein, Finance and Operations Division Director is leaving DHHS to take a position with the Colorado State Department of Human Services. Jay will act as the Director of Performance and Strategic Outcomes, and will serve as a key member of CDHS Director Bicha's Leadership Team. Jay will be greatly missed.

**Communications Update:** The Department has formed a unique partnership with Casey Family Programs marketing staff to enhance both internal and external communications. DHHS is working on improved talking points and communications/marketing plans, tied to both local and national data, to inform the community of the tremendous work being done for the county's needy families, and individuals.

**Ballot Initiative 1A: Temporary Human Services Safety Net Mill Levy Expenditures Update**

Frank Alexander, DHHS Director, provided an update on the 1A expenditures to date:

**2<sup>nd</sup> Phase Request for Qualifications (RFQ)**

- Based on an extensive research and data gathering phase including internal focus groups, and a community input/dialogue phase to gather suggestions for what the need are out in the community, the department will release a RFQ next week.
- We have honed down on nine focus areas of high leverage, high impact community focal points that will collectively, with our community partners, bend the curve on poverty in Boulder County. The RFQ will allow the department to wisely invest

Temporary Human Services Safety Net Mill Levy monies in front end prevention and early intervention human services that will help tens of thousands of additional families and individuals.

- Approximately \$1 million will be released by September 1<sup>st</sup>, coinciding with the state fiscal year.

### **REVIEW OF MONTHLY STATISTICAL REPORT**

Patterns continue to remain in line with Department's strategic focus. Caseloads and applications continue to increase and ongoing caseloads are higher than in past years. Caseloads in the Child Welfare System continue to drop as the Department focuses on front end prevention based system. Integrated work of the department has gotten the department to this positive point.

### **SELF-SUFFICIENCY AND COMMUNITY SUPPORT DIVISION UPDATE (SSCS):**

- In terms of the overlap between the Family and Children Services Division and the SSCS Division, one of the positive outcomes of the department's integrated work is a nearly 20% increase in the number of referrals to the child welfare system from community partners, while caseloads have dropped—touching these cases on the front end, with less intensive services.

This intersection between SSCS and FCS is a key to our front end prevention and early intervention push. Although they are referred based on a neglect report, many of these families succeed with access to basic needs—food, shelter, medical care, supportive housing, basic case management, access to mental health services.

Commissioner Pearlman asked for more granular data on the types of cases being referred to the department. Kit Thompson will discuss how the Intake System continues to shift to the betterment of families.

- PEAK Update: Statewide launch has been a success. The Boulder County PEAK Outreach team lead by Dawn Joyce has successfully partnered with community agencies and state agencies to make this online benefits application a strong success.
- Federal Health Reform: Health Insurance Exchange Board is forming over the next several weeks. Additionally, an Eligibility Verification Enrollment Committee has formed under the direction of former HCPF Director Joan Henneberry and some participation from the Governor's office. The decisions made by these committee will impact the entire safety net system for decades to come. What kind of system are we looking at—integrated versus bifurcated system.

### **FAMILY AND CHILDREN'S SERVICES DIVISION UPDATE (FCS):**

Boulder County was awarded 50 Family Unification Program Housing Choice Vouchers (FUP) from the U.S. Department of Housing and Urban Development (HUD). This is a

collaborative program between the Housing Authority and FCS. The Authority administers the vouchers and FCS ensures that families that are involved in the child welfare system or youth that have transitioned out of care into adulthood that are in need of housing to assist in stabilizing their lives, receives this assistance.

This support is worth about \$500,000 per year to the community and is an ongoing grant.

### **CHSDA UPDATE:**

- We've had a lot of discussion regarding proposed legislation for the next legislative session pertaining to a human services system redesign. One major theme for legislative action is to build flexibility in the child welfare system and tear down barriers to permanency for youth in the system.
- Another bill would focus on an expansion to Differential Response counties.

### **PROGRAM OF THE MONTH PRESENTATION: COLORADO CHILD CARE ASSISTANCE PROGRAM (CCAP)**

Jay Morein provided an overview of the CCAP program, including national, state, and local perspectives on the program. CCAP at the federal level is awarded to each state based on demographic factors. Colorado does receive the full amount of the discretionary funds—through a block grant.

For the fiscal year beginning July 01, Colorado has appropriated \$74 million to counties for their CCAP programs. The allocation formula can change periodically because the formula is not part of statute. Counties utilize the funding in three ways:

- To provide subsidies for low income child care
- To provide subsidies for TANF participants while they are engaged in a work activity
- For eligibility activities to enroll families—contracted with Aspen Family Services in Boulder County

Counties are given the ability to set their own rates that they pay childcare providers and their own eligibility ceiling—from 130% of federal poverty level all the way up to 85% of area median income. Colorado is the only state in the country that gives this much decision making authority to counties. CCAP is not an entitlement. Counties can use a waitlist, but not for their TANF populations.

Notably, a rule change will go in effect shortly that will move the recertification of families from 6 months to 1 year—this is a positive result for the clients because although they may have an income increase that would make them ineligible for the benefit, they will still receive child care assistance for the annual period.

The state performs licensing function using state staff with support from the CCAP funds—important function.

## **FINANCIAL REPORT**

Jay Morein, Finance Director, presented the Financial Reports. He focused on the April 2011 report—10 months into the state fiscal year.

Generally, with the exception of County Administration and Food Assistance Fraud, every program is operating in the black.

- In terms of the Colorado Works Program spending, comparing April 30, 2011 with April 30, 2010 we've seen a \$1.8 million drop in spending.
- In Basic Cash Assistance, we've seen an increase from \$1.5 million to \$1.7 million (2010-2011) meaning that more clients are receiving cash in hand.
- In terms of Child Welfare Spending, we've seen about a 14% drop in out of home placements, a 50% drop in child welfare child care, a 14% drop in administrative costs, and a 46% decrease in the use of therapeutic residential child care facilities (a high cost intervention).

Non Allocated Programs: State Fiscal Year View Key Highlights:

- Food Assistance Benefits have increased by about \$3 million over our spending this time last year. Note that for every \$5 spend on food stamps, it has a \$9 impact on the county.
- Cost Allocation Plan: is up by about \$153,000 to \$638,000 help offset costs of CDHS services by matching Federal Dollars.

The TANF reserve balance was around \$510,000 at the end of the previous year. We anticipate a reserve of around \$2 million at the close of this state fiscal year—well under the statutory limitations.

## **MATTERS FROM MEMBERS OF THE BOARD**

Program of the Month: 5-10 minute presentation on various DHHS programs. CCAP would be one program for discussion. Efforts around CHP+ enrollment.

## **MATTERS FROM MEMBERS OF THE PUBLIC**

None.

Meeting Adjourned.

**Boulder County Human Services**  
**Contracts Executed – June 23-August 16, 2011**

Boulder County Human Services					
Contracts Executed - June 23 - August 16 2011					
<b>Execution Date</b>	<b>Contractor</b>	<b>Services</b>	<b>amount</b>	<b>Term Begins</b>	<b>Term Ends</b>
5/30/2011	Public Health	Healthy Kids Birth Certificates	\$4,900.00	1/1/2011	6/30/2011
6/15/2011	Men & Women Seeking Empowerment	Substance Abuse Monitoring	\$1,000.00	6/1/2011	5/31/2012
6/16/2011	Jane Wells J.D. Ph.D.	Psychological Evaluations	\$5,000.00	6/1/2011	5/31/2012
6/28/2011	Boulder County Public Health	Healthy Kids Program Child Health Plan Plus	\$5,000.00	7/1/2011	6/30/2012
6/28/2011	Correctional Management	Substance Abuse Monitoring	\$10,000.00	6/1/2011	5/31/2012
6/28/2011	Boulder County Public Health GENESISTER	Child Health Plan and Medicaid Program	\$2,500.00	7/1/2011	6/30/2012
7/5/2011	Aspen Family Services	Childcare Assistance Program Eligibility Ser.	\$408,301.00	1/1/2011	12/31/2011
7/7/2011	Monarch Lafayette	Substance Abuse Monitoring	\$1,000.00	6/1/2011	5/31/2012
7/12/2011	Boulder County Public Health	Family Integrated Treatment Court (FITC)	\$75,000.00	6/1/2011	5/31/2012
7/12/2011	Boulder County Public Health	Substance Abuse Treatment Services	\$99,184.00	6/1/2011	5/31/2012
7/12/2011	Mental Health Partners	Community Evaluations	\$40,000.00	6/1/2011	5/31/2012
7/12/2011	Scott Brown Ph.D., P.C.	Specialized therapeutic Services	\$40,000.00	6/1/2011	5/31/2012
7/16/2011	Betsy deCastro M.A., P.C.	Therapeutic Services	\$10,000.00	6/1/2011	5/31/2012
7/16/2011	B.I. Corporation	Substance Abuse Monitoring	\$2,000.00	6/1/2011	5/31/2012
7/21/2011	Maple star	Behavior Health Services	\$150,000.00	7/1/2010	5/31/2011
7/25/2011	Boulder County Community Service community Justice Services	Providing Secure Juvenile Transport	\$20,000.00	7/1/2011	6/30/2012
8/4/2011	Jacqueline Richman	Psychological Evaluations	\$10,000.00	6/1/2011	5/31/2012

	A	C	D	E	F	G	H	P	Q
1	BOULDER COUNTY DEPARTMENT OF HOUSING AND HUMAN SERVICES (DHHS)								
2	2011 BCDHHS DIRECTOR'S STATISTICAL REPORT	YTD Average						YTD Average	% Change YTD 2010
3	6/17/11	2010	January	February	March	April	May	2011	TO 2011
4	<b>CARS Applications</b>								
5	# Colorado Works (TANF)	131	141	100	119	122	120	120	-8%
6	# Food Stamps	632	682	616	674	616	628	643	2%
7	# Medicaid	359	410	346	444	402	456	412	15%
8	# CHP+ (Children's Health Plan Plus)	236	278	234	291	250	263	263	12%
9	# CHP+ Applicants	597	687	594	678	587	612	632	6%
10	# Adult Financial (OAP + AND)	139	137	127	149	126	135	135	-3%
11	# Overdue Applications (as of end of month)	45	51	45	21	31	55	41	-11%
12	% HPLPG's Determined Within Program Guidelines (calculated after 60 days)	Not available							
13	Average # Days Application to Authorization	Not available							
14	<b>CARS - Open High Level Program Groups</b>								
15	# Colorado Works (TANF) Adults	221	292	306	317	307	331	311	40%
16	# Colorado Works (TANF) Children	562	767	798	800	796	795	791	41%
17	# Colorado Works (TANF) Households	306	423	434	442	431	446	435	42%
18	# Colorado Works (TANF) Clients with Open Child Welfare Cases	26	Not available						
19	# AND Adults	401	418	401	392	402	410	405	1%
20	# OAP Adults	1,107	1,068	1,074	1,091	1,086	1,096	1,083	-2%
21	# Medicaid Adults (without Children)	7,357	7,555	7,536	7,564	7,558	7,655	7,574	3%
22	# Family Medicaid Adults	4,168	8,282	8,485	8,641	8,763	9,195	8,673	108%
23	# Family Medicaid Children	15,338	14,516	14,690	14,700	14,763	15,254	14,785	-4%
24	# Family & Adult Medicaid Households	15,302	15,161	15,189	15,237	15,242	15,657	15,297	0%
25	# Total Medicaid Clients	26,863	30,353	30,711	30,905	31,084	32,104	31,031	16%
26	# Food Stamp Adults	Not available	6,831	6,392	Not available	Not available	Not available	6,612	Not available
27	# Food Stamp Children	Not available	7,439	6,890	Not available	Not available	Not available	7,165	Not available
28	# Total Food Stamp Clients	Not available	14,270	13,282	16,005	15,482	15,658	14,939	Not available

	A	C	D	E	F	G	H	P	Q
29	Child Welfare	YTD Avg 2010	Jan	Feb	Mar	Apr	May	YTD Avg 2011	% Change
30	# Total Open Cases	797	722	722	721	703	697	713	-11%
31	# D & N's Open/Ongoing, Pending with Court	213	154	153	152	146	148	151	-29%
32	# D& N's Filed with Court in Month	10	4	10	9	6	7	7.20	-29%
33	# Total Children in Open Involvements	1,258	1,108	1,113	1,107	1,085	1,106	1,104	-12%
34	# Children in Program Area 4 (Youth In Conflict)	138	105	104	106	98	100	103	-26%
35	# Children in Program Area 5 (Child Welfare)	403	286	291	288	278	294	287	-29%
36	# Children in Program Area 6 (Adoption)	629	629	633	632	632	635	632	1%
37	# Children Placed In Month	25	20	18	16	12	17	17	-34%
38	# Children in Out of Home (OOH ) Placement, DSS Custody	140	111	110	109	108	99	107	-23%
39	# Foster Family Homes	138	116	114	111	105	102	110	-20%
40	# Children/Parental Rights Terminated in Month	2.60	0	5	1	2	1	1.80	-31%
41	# Children Available for Adoption	21	23	25	26	25	21	24	17%
42	# Children Legally Free Not in Fost-Adopt Placement	5.60	5	3	4	4	3	3.80	-32%
43	# Adoptions Finalized in Month	2.75	1	1	1	2	3	1.60	-42%
44	# Children Returned Home (from OOH Placement)	6.00	3	4	5	6	4	4.40	-27%
45	# Children in Subsidized Adoption	601	606	607	601	600	600	603	0%
46	# Children in OOH Placement Without Medicaid	4.40	4	2	1	3	3	2.60	-41%
47	# Referrals Received	369	305	334	349	397	377	352	-5%
48	# Referrals Assigned for Assessment	177	136	157	152	183	156	157	-11%
49	% Referrals Received that were Assigned for Assessment	47%	45%	47%	44%	46%	41%	45%	-6%
50	# Assessments Assigned as Cases	11	11	13	7	8	13	10.40	-4%
51	% Assessments Assigned as Cases	6%	8%	8%	5%	4%	8%	7%	11%

	A	C	D	E	F	G	H	P	Q
52	<b>Permanency Goal</b>	<b>YTD Avg 2010</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>YTD Avg 2011</b>	<b>% Change</b>
53	% Remain Home	79%	80%	81%	82%	82%	83%	81%	3%
54	% Return Home	10%	7%	7%	7%	7%	6%	7%	-28%
55	% Adoption	7%	7%	7%	7%	7%	7%	7%	2%
56	% Other Planned Perm. Living Arrangements (OPLA)	4%	6%	5%	4%	4%	4%	5%	10%
57	<b>Adult Protection (NOTE: State data reported 30 days in arrears)</b>								
58	# Open Cases/Households	69	77	79	74	82	Not available	77	11%
59	# Cases Opened in the Month	15	13	18	18	29	Not available	13	-13%
60	# County Guardianships	6.00	6	6	6	6	Not available	6.00	0%
61	# County Conservatorships	0	0	0	0	0	Not available	0	0%
62	# Representative Payeeships	6.00	5	4	4	6	Not available	5.00	-17%
63	<b>Child Support Enforcement</b>								
64	# Open Child Support Cases	4,986	5096	5,110	5,126	5,142	5158	5,126	3%
65	# Open Foster Care Fee Cases	341	291	281	276	267	264	276	-19%
66	% Payors in Foster Care Fee Cases	35%	40%	43%	37%	37%	34%	38%	9%
67	Total Child Support Collections in Month	\$ 998,812.09	\$808,589.03	\$ 960,068.51	\$ 1,095,346.58	\$1,054,026.48	\$ 973,217.00	\$ 978,249.52	-2%
68	Total FC Fee Collections in Month	\$ 22,185.80	\$11,473.00	\$25,745.00	\$25,884.00	\$17,510.00	\$12,674.00	\$ 18,657.20	-16%
69	# Total Open IV-E/Non-IV-E Cases Determined*	2	0	0	5	8	12	6.25	213%
70	# Diligent Searches-Kin Located in the Month**	2.60	1	2	0	2	4	1.80	-31%
71	<b>LEAP</b>								
72	# Applications Received in Month	344	545	400	253	195	93	297	-14%
73	# Applications Approved in Month	523	783	718	576	282	130	498	-5%
74	# Applications Pending as of End of Month	588	1,353	873	232	76	6	508	-14%
75	<b>Child Care</b>								
76	# Providers with Fiscal Agreement	272	Not available	Not available	Not available	Not available	Not available	Not available	Not available
77	# Providers with Fiscal Agreement - Paid	164	Not available	Not available	Not available	Not available	Not available	Not available	Not available
78	# Children Receiving Benefits CCAP	1,154	Not available	Not available	Not available	799	Not available	Not available	Not available
79	# Children Receiving Benefits SCDC	64	Not available	Not available	Not available	56	Not available	Not available	Not available
80	# Children by Poverty Level		Not available	Not available	Not available	Not available	Not available	Not available	Not available
81	100% Poverty Level	546	Not available	Not available	Not available	Not available	Not available	Not available	Not available
82	130% Poverty Level	166	Not available	Not available	Not available	Not available	Not available	Not available	Not available
83	150% Poverty Level	108	Not available	Not available	Not available	Not available	Not available	Not available	Not available
84	185% Poverty Level	163	Not available	Not available	Not available	Not available	Not available	Not available	Not available
85	225% Poverty Level	76	Not available	Not available	Not available	Not available	Not available	Not available	Not available
86	<b>INVESTIGATIONS</b>								
87	# Total Open Fraud/Non-Fraud Investigations	213	238	243	233	252	267	247	16%
88	# Total Open Claims	1,503	1,802	1883	1922	2,011	2,095	1,943	29%
89	# CBMS Claims Created in month	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
90	Total Funds Collected in the Month	\$ 85,258.40	\$ 34,900.00	\$ 79,923.00	\$ 82,911.00	\$ 52,781.00	\$ 47,929.00	\$ 59,688.80	-30%

	A	C	D	E	F	G	H	P	Q
91	CARS DIVISION - DETAIL	YTD Avg 2010	Jan	Feb	Mar	Apr	May	YTD Avg 2011	% Change
92	<b>Family Programs</b>								
93	Food Stamps (FS) Households (HH's)	6,409	7,191	7,344	7,526	7,625	7,655	7,468	17%
94	Colorado Works (TANF) Households (HH's)	306	423	434	442	431	446	435	42%
95	Colorado Works Adults	221	292	306	317	307	331	311	40%
96	Colorado Works Children	562	767	798	800	796	795	791	41%
97	HH's on 1931 Family Medical Assistance (FM)	1,982	4,922	5,005	5,090	5,121	5,301	5,088	157%
98	HH's on Other FM	5,962	2,684	2,648	2,583	2,563	2,701	2,636	-56%
99	FM - # of Adults	4,168	8,282	8,485	8,641	8,763	9,195	8,673	108%
100	FM - # of Children	15,338	14,516	14,690	14,700	14,763	15,254	14,785	-4%
101	Total HH's on FM	7,944	7,606	7,653	7,673	7,684	8,002	7,724	-3%
102	<b>Adult Programs</b>								
103	State Aid to the Needy/Disabled (AND)	325	343	328	313	321	328	327	0%
104	AND/Supplemental Security Income (SSI)	76	75	73	79	81	82	78	2%
105	Home and Community Based Services (HCBS)	1,292	1,333	1,329	1,332	1,305	1,312	1,322	2%
106	Nursing Facility/30 Days	484	508	505	497	494	508	502	4%
107	Old Age Pension (OAP)	1,107	1,068	1,074	1,091	1,086	1,096	1,083	-2%
108	Adult Medicaid OAP	673	615	623	637	639	643	631	-6%
109	Pickle	5.40	7	7	6	1	6	5.40	0%
110	Medical Savings Plan	1,188	1,253	1,249	1,250	1,235	1,279	1,253	6%
111	SSI Mandatory	2,533	2,696	2,676	2,672	2,692	2,729	2,693	6%
112	Total Adult Medicaid	7,357	7,555	7,536	7,564	7,558	7,655	7,574	3%
113	<i>Note: All TANF recipients also receive 1931 Med, but are NOT included in the broken out number.</i>								
114	<i>All 1931 cases ARE included in the total of Family Medicaid Cases.</i>								
115	<i>*As of January 2009 this line item includes only determined cases.</i>								
116	<i>**As of January 2009 this line item includes only searches where kin were located.</i>								

# CCI

Colorado Counties, Inc.

800 Grant Street • Suite 500 • Denver, Colorado 80203  
Phone: 303.861.4076 • Fax: 303.861.2818  
www.ccionline.org

June 16, 2011

Reggie Bicha, Executive Director  
Colorado Department of Human Services (CDHS)  
1575 Sherman St. 8<sup>th</sup> Floor  
Denver, CO 80203-1714

Dear Mr. Bicha:

Thank you for soliciting input from Colorado Counties, Inc. on budget issues for the FY 2012-13 budget year. CCI's members appreciate the opportunity to work in collaboration with the Colorado Department of Human Services (CDHS) in identifying both short-term and long-term budget needs and goals.

In recognition of the tight timeframe all state departments have been given to submit budget issues for SFY 2013, I am submitting the following budget needs for your consideration based on informal feedback and discussions I have had with County Departments. Please note that this list is in draft form and has not been finalized by our members. CCI's Health and Human Services Steering Committee meets on Friday, July 8<sup>th</sup> and at that time, CCI's members may vote to formally approve or amend the following budget needs.

#### High

- 1.) Funding for Eligibility Activities and Adult Protective Services (i.e. County Administration)
- 2.) Use of Long Term TANF Reserves in Supporting Child Welfare and Core Services
- 3.) Restoring Funding to County Tax Base Relief
- 4.) Funding CCAP Shortfall
- 5.) Restoring Benefits to Aid to Needy Disabled Recipients

#### Medium

- 1.) County Administration Workload Study Update

As requested by your staff, the above list has been generically prioritized into high, medium and low categories. Needs that are categorized as 'high' are those where funding is needed to address critical issues such as compliance with state or federal requirements or constitute a health, life or safety issue for our families and children. A 'medium' priority is one that should be addressed in the next few budget cycles or results in a more efficient operation of a program(s). Finally, a 'low' priority is one that is administrative in nature and has little to do with families or service delivery. At this time, I am not forwarding any 'low' priority items. Each of these items are explained and justified in the attached budget submission form.

Thank you, again, for this opportunity and for including us, as your partner, in CDHS' budget process.

Sincerely,



Susan Beckman  
Arapahoe County Commissioner  
CCI Health and Human Services Steering Committee, Chair



**Boulder County Human Services  
 Comparison of State Allocations and County Expenditures  
 Twelve months actuals: through June 2011 for State fiscal year ending June 2011  
 Pre-Year-end Close**

**Allocation status as of June 30, 2011 - preliminary close data:**

	Twelve Months State Allocation	Twelve Months Expenditures / EBT	(Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, Adopt, Case, Child Care, OOH	\$ 11,458,210	\$ 13,425,957	(\$1,967,747)
TRCCF, CHRP, Fee for Service	<u>3,541,721</u>	<u>1,571,332</u>	<u>\$1,970,389</u>
Total Child Welfare	14,999,931	14,997,289	\$2,642
<b>Colorado Works / TANF</b>			
Administration and Contracts		2,170,088	
Benefits and Support Services		<u>2,577,191</u>	
Total Colorado Works / TANF	6,199,501	4,747,280	\$1,452,221
<b>Child Care Assistance Program</b>			
Administration		581,145	
Programs		<u>2,701,644</u>	
Total Child Care Assistance Program	3,435,395	3,282,789	152,606
<b>County Admin and Food Assist Fraud</b>			
County Administration	2,905,749	5,049,181	(\$2,143,432)
Food Assistance Fraud	<u>85,493</u>	<u>49,901</u>	<u>\$35,592</u>
Total County Admin and FA Fraud	2,991,242	5,099,082	(\$2,107,840)
<b>Core Services</b>			
80/20 & 100	1,902,815	1,915,093	(\$12,278)
Mental Health	396,351	480,144	(\$83,793)
ADAD FICF	57,776	99,184	(\$41,408)
Special Economic Assistance	<u>18,000</u>	<u>17,135</u>	<u>\$865</u>
Total Core Services	2,374,942	2,511,556	(\$136,614)

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System.

**Purpose:** Compare YTD and projected year-end expenditures to prorated and full-year allocations (includes Federal/State/County shares). Not applicable for June report (final month of State fiscal year). Post-close report in process.

**Summary:**

Based on full SFY11 pre-close actuals, three of the five major programs spent within State allocations.

**Boulder County Human Services**  
**Non-allocated and Non-major Program Expenditures and Revenues**  
**Twelve months actuals: through June 2011 for State fiscal year ending June 2011**  
**Pre-Year-end Close**

	<u>Twelve Months</u> <u>Expenditures</u>	<u>Twelve Months</u> <u>Federal/State</u> <u>Revenues</u>	<u>County Portion</u> <u>of Expenditures</u>
<b><u>Non-allocated and Non-Major Programs:</u></b>			
Food Assistance Benefits (net of collections)	\$ 25,959,329	\$ 25,959,329	\$ -
Old Age Pension	4,700,251	4,700,251	-
Child Support Enforcement Administration	2,081,047	1,347,651	733,397
Low-income Energy Assistance Program	1,602,433	1,602,433	-
Non-allocated County Administration	1,023,691	1,002,034	21,658
Use of Excess IV-E per HB 04-1414	-	-	-
Aid to the Blind	-	-	-
Aid to Needy Disabled	686,069	548,855	137,214
Home Care Allowance	358,161	340,253	17,908
IV-B, Promoting Safe and Stable Families	106,471	106,471	-
IV-E Independent Living	102,071	102,071	-
Automated Data Processing, Pass-Through	517,352	170,726	346,626
County-only Pass-thru/CAP	-	-	-
Colorado Works / TANF Collections	(24,662)	(19,729)	(4,932)
Total State Incentives	-	65,543	(65,543)
Total Federal Incentives	-	25,167	(25,167)
IV-D Child Support, TANF Collections	(446,932)	(357,546)	(89,386)
Medicaid Collections	(6,458)	(6,458)	-
Other Local Sources/Expenditures	563,259	-	563,259
Use of Excess Parental Fees, SB-94	95,804	95,804	-
Integrated Care Management Incentive	399,747	399,747	-
	<hr/>	<hr/>	<hr/>
Total Other Non-allocated Programs:	\$ 37,717,634	\$ 36,082,601	1,635,033
	<hr/>	<hr/>	<hr/>
Cost Allocation Plan (note 1)	2,577,085	851,266	1,725,819

**Purpose:** Present reported non-allocated and non-major program expenditures and related State/Federal revenues.

**Conclusion:** As of preliminary June-11 data, Boulder County spent \$37.7M on non-allocated programs and received revenue of \$36.1M for these programs. The final difference, which currently stands at \$1.6M, will be funded through mill levy and other county and non-State/non-Federal sources.

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System (CFMS).

**Note 1:** The Cost Allocation Plan provides federal reimbursements to Boulder County to support the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.

**Boulder County Human Services  
Fund Balance at June 30, 2011**

**Fund Balance at June 2011**

Fund balance at January 1, 2011	\$ 6,839,640
Total revenues minus total expenditures from January to June 2011	<u>1,719,629</u>
Calculated fund balance at June 30, 2011	\$ 8,559,269
Less: Deferred property taxes collected	(1,488,726)
Less: Deferred 2005 Ballot Initiative 1A revenue received	<u>0</u>
<b>Adjusted Fund Balance</b>	<b><u><u>\$ 7,070,543</u></u></b>

**Note on Reserved Fund Balance**

The available fund balance as of 1/1/2011 was comprised of \$6,254,860 in unreserved funds and \$584,780 in reserved fund balance. The reserved balance includes \$478,894 in funds for Collaborative Management Program (CMP) spending and \$105,886 for funds received from The Colorado Trust reserved for Boulder County Healthy Kids program spending.

**Note on TANF Reserves**

TANF Reserve, June 30, 2009, 70% of 2009/2010 allocation	\$ 4,152,776
Addition to TANF Reserves from TANF Program, FY 2009/10	\$ 17,910
2009 TANF Audit Adjustment	\$ 1,031
TANF transfers to Child Welfare at June 30, 2010	(2,464,360)
TANF transfers to Child Care at June 30, 2010	<u>(1,196,617)</u>
<b>TANF Reserve at June 2011</b>	<b><u><u>\$ 510,739</u></u></b>

**Boulder Human Services  
Budget to Actual Comparison  
For Six Months as of June 2011 (Pre-close)**

	Annual Budget 2011	YTD Budget as of 6/30/2011	YTD Actuals as of 6/30/2011	% of Budget Expended 50% thru Yr	Amount (Over)/Under Budget to Date
<b><u>EXPENDITURES:</u></b>					
TANF Block (Colo Works)	\$ 3,193,315	\$ 1,596,658	\$ 1,302,583	41%	\$ 294,075
Child Care Assistance Program Block	3,027,485	1,513,743	367,046	12%	1,146,697
Child Welfare Block And County HS	13,038,061	6,519,031	5,907,318	45%	611,713
Administrative Expenditures	9,561,918	4,780,959	2,297,736	24%	2,483,223
Child Support Enforcement	2,475,529	1,237,765	1,260,255	51%	(22,491)
Core Services Block	733,146	366,573	521,162	71%	(154,589)
Chafee Foster Care Independent Living	105,053	52,527	47,213	45%	5,314
Promoting Safe & Stable Families Grant	96,140	48,070	50,805	53%	(2,735)
Aid To Needy Disabled	168,671	84,336	144,717	86%	(60,382)
LEAP	237,579	118,790	115,575	49%	3,215
Old Age Pension	123,413	61,707	67,367	55%	(5,661)
Integrated/Collaborative Care Mgmt	-	-	180,791	n/a	(180,791)
Other Federal/State Sources	-	-	595,672	n/a	(595,672)
<b>Total Expenditures</b>	<b>\$ 32,760,310</b>	<b>\$ 16,380,155</b>	<b>\$ 12,858,240</b>	<b>39%</b>	<b>\$ 3,521,915</b>

**REVENUE:**

Intergovernmental Revenue	\$19,675,945	\$ 9,837,973	8,534,856	43%	\$ 1,303,117
Property Tax	6,474,643	3,237,322	4,726,047	73%	(1,488,726)
2005 1A Ballot Initiative	1,412,286	706,143	706,143	50%	-
2010 1A Ballot Initiative	5,150,000	2,575,000	382,458	7%	2,192,540
Other Sources of Funds	-	-	225,236	n/a	(225,236)
<b>Total Revenue</b>	<b>\$32,712,874</b>	<b>\$16,356,437</b>	<b>14,574,740</b>	<b>45%</b>	<b>\$ 1,781,695</b>

**Note on EBT/EFT payments:**

There are no State or Federal electronic benefit transactions or electronic funds transfers (EBT/EFT) included in the above expenditures and revenues. The State and Federal EBT/EFT portions of the above expenditures are listed below.

Colorado Works Block	\$886,122
Child Care Block	1,056,798
Child Welfare Block	1,787,157
Core Services Block	1,001,716
Low Energy Assistance Program	1,039,283
Aid To Needy Disabled	184,323
Home Care Allowance	190,051
Old Age Pension	2,279,493
Food Assistance Benefits	13,439,326
Subtotal EBT/EFT	<b>\$21,864,269</b>
Total authorized expenditures and EBT/EFT expenditures	<b>\$34,722,509</b>



# Department of Housing & Human Services

Housing Office: 2525 13<sup>th</sup> Street, Suite 204 • Boulder, Colorado 80304 • Tel: 303.441.3929 Fax: 720.564.2283  
Human Services: Boulder Office • 3400 Broadway • Boulder, Colorado 80304 • 303.441.1000  
Longmont Office • 529 Coffman, Suite 100 • Longmont, Colorado 80501 • 303.678.6000  
[www.bouldercounty.org](http://www.bouldercounty.org)

**Human Services Board  
MONTHLY BOARD MEETING  
Tuesday, September 27, 2011, 2:00 p.m.  
Commissioner's Conference Room – 3<sup>rd</sup> Floor  
Boulder County Courthouse, Boulder, Colorado**

**Agenda:**

- 1) Call to Order
- 2) Approval of Minutes from August 30, 2011
- 3) Director's Report
  - a) Update on Temporary Human Services Safety Net Mill Levy
    - i) 2<sup>nd</sup> Phase RFQ Update
  - b) Review of Monthly Statistical Report
  - c) Self-Sufficiency and Community Support Division Update
  - d) Family and Children Services Division Update
    - i) Child Welfare Permanency Summit
  - e) CHSDA Updates
- 4) Financial Report
  - a) Update on 2012 Budget
- 5) Matters from Members of the Board
- 6) Matters from Members of the Public\*\*
- 7) Next Meeting is Tuesday, October 25, 2011.
- 8) Adjourn

**\*\*Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algun formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

\*The monthly board meeting of the Boulder County Housing Authority (BCHA) Board will immediately follow the conclusion of the Human Services Board Meeting.

**BOULDER COUNTY HUMAN SERVICES BOARD  
MEETING MINUTES  
August 30, 2011**

**Members Present:** Commissioner Pearlman  
Commissioner Domenico  
Commissioner Toor

**Staff Present:** Frank Alexander, DHHS Director, Chris Campbell, Assistant to the Director, DHHS.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Domenico to approve the June 28, 2011 Human Services Board minutes as written. The Motion was seconded by Commissioner Pearlman and subsequently passed unanimously.

**DIRECTOR'S REPORT**

**Ballot Initiative 1A: Temporary Human Services Safety Net Mill Levy (TSN)  
Expenditures Update**

Frank Alexander, DHHS Director, provided an update on the 1A expenditures to date:

**2<sup>nd</sup> Phase Request for Qualifications (RFQ)**

- \$1 million dollars was approved for nonprofit entities to support the human services safety net by bolstering emergency service provision, to backfill cuts from the state and federal levels, and to deal with increased caseloads.
- We have honed down on nine focus areas of high leverage, high impact community focal points that will collectively, with our community partners, bend the curve on poverty in Boulder County. The RFQ will allow the department to wisely invest Temporary Human Services Safety Net Mill Levy monies in front end prevention and early intervention human services that will help tens of thousands of additional families and individuals. Key staff from the department are currently meeting with agencies that submitted proposals to move toward on funding decisions.
- Approximately \$1 million will be released by October 1<sup>st</sup>, 2011 to fund agencies for the fourth quarter 2011 and for 2012/2013—one plus one contract. Areas funding in this round of funding include, mental health/substance abuse services, community resource center incubation, access to dental care and quality child care support. Additional focus areas will be considered for funding later in the year.

**REVIEW OF MONTHLY STATISTICAL REPORT**

Patterns continue to remain in line with Department's strategic focus. Caseloads and applications continue to increase and ongoing caseloads are higher than in past years.

Caseloads in the Child Welfare System continue to drop as the Department focuses on front end prevention based system. Child welfare referrals continue to increase in light of the front-end prevention and early intervention focus. The integrated work of the department has gotten the department to this positive point.

### **SELF-SUFFICIENCY AND COMMUNITY SUPPORT DIVISION UPDATE (SSCS):**

- SSCS Leadership and staff continue to implement process reengineering efforts in the benefits enrolment teams, bolstered by the addition of additional staff from the TSN funding. Overall, the Boulder County unit is the strongest in the state in terms of new applications and redeterminations—the staff should be commended on their stellar work.
- PEAK Update: Statewide launch has been a success. The Boulder County PEAK Outreach team lead by Dawn Joyce has successfully partnered with community agencies and state agencies to make this online benefits application a strong success.

### **FAMILY AND CHILDREN'S SERVICES DIVISION UPDATE (FCS):**

Kit Thompson, Family and Child Services (FCS) Division Director and Terrie Ryan-Thomas, FCS Division Manager provided an update for the FCS Division and their cutting-edge child welfare and adult protective services work.

#### **FCS Intake Unit Update:**

- With the reorganization of the Intake units, DHHS has seen tremendous outcomes. Structurally, a centralized intake unit was created, increasing the consistency and expectations of clients who call into FCS. This dedicated staff includes a supervisor who is available 24 hour a day and includes a dedicated caseworker who can more quickly assess the details of a call. The quality of assessments has improved in terms of consistency with this dedicated staff working on intake calls.
- A triage team was also created to work on referrals as a team and to make group decisions. With this more thorough process, the unit received 100% on recent audits referral assignment and referral case plans.
- Additionally, teams are no longer specialized. The previous structure included specialized sexual abuse investigators, specialized teams that dealt with youth over the age of 12, etc. All intake responders are now trained in dealing with the gamut of potential case. This shift has resulted in a more equitable distribution of workload.
- In all FCS intake areas, we've focused on community outreach and partnering with our community-based partners to reach more and more clients in need. Essentially turned the focus to more front-end prevention and early intervention type of services—short term, stabilization support to help clients that are not referred for a child welfare case.

## Alternative or Differential Response Update

- Alternative response allows DHHS staff help low to moderate risk families that will not enter the system through a referral but are still in need of assistance. Currently, the child welfare system is set up to help the more intensive, high intervention cases; thus, we often have to turn away the lower intensity cases. This approach allow us to assist the low to moderate risk families so that they do not struggle even further.
- Boulder County will enter into the differential response statewide pilot and have joined the Colorado practice model initiative. Preparations include a specific caseload model deemed “signs of safety” that staff will need to adopt—evidence-based front end child welfare model. Additionally, a new screening tool will be adopted unit-wide.

## CHSDA UPDATE:

- CCI and CHSDA met with the Department of Human Services about state human services funding/budgeting priorities. Key areas include maintaining funding for the county administration line to continue to provide adequate eligibility services to clients in light of the massive caseload increases. Another area is critical. Child welfare has been refinanced to the tune of \$23 million a year over the last 2 years from long term TANF reserves. As with any fund balance, the TANF reserves do not have the capacity to backfill this general fund cost and the counties have asked that the DHS bring back the general fund sources for this line item.
- Passage of HB 1196, the Flexible Financing Bill which ties directly to our alternative response approach, allow us to utilize core prevention dollars to assist families that are not referred to the system—prevention and early intervention dollars. This moves the system more upstream.
- CMBS Executive Steering Committee Update: A lot of fits and starts to the process, but the Departments have committed that Medicaid will not be carved out of the CBMS system—maintaining an integrated human services system.

## FINANCIAL REPORT

Frank Alexander presented the Financial Reports, focusing on the year end financials and the progress made by the department over the last several years.

The Department has realigned our budgets over the last 2 years while serving thousands more clients in all of our programs. The 2010/2011 closeout illustrates an amazing recovery process, finalized in the final audit report.

- For example: In 2008/2009 child welfare block was over expensed by \$3.7 million. In the 2009/2010 SFY, the block was over expensed by \$2.6 million, and 2010/2011 we are \$59,000 under budget.
- Core Services were over expensed by \$116,000 covered entirely by the state surplus distribution process and did not affect the county general fund.

- In County Administration, we a strategically over expensed this block to capture state and federal match with our TSN funds, \$1.825 million. The match covered the \$500,000 cut in child welfare that we know is coming in the next budget cycle.

**MATTERS FROM MEMBERS OF THE BOARD**

None.

**MATTERS FROM MEMBERS OF THE PUBLIC**

None.

Meeting Adjourned.

**Boulder County Human Services**  
**Contracts Executed – June 23-August 16, 2011**

<b>Execution Date</b>	<b>Contractor</b>	<b>Services</b>	<b>Amount</b>	<b>Revenue</b>	<b>Term Begins</b>	<b>Term Ends</b>
8/9/2011	Boulder County District Attorney	.5 FTE Attorney for the Juvenile Integrated Tre	45,000.00		7/1/2011	6/30/2011
8/22/2011	Counseling Services of Longmont	Substance Abuse Monitoring	10,000.00		6/1/2011	5/31/2012
8/16/2011	Suzanne Pinto Ph.D., P.C.	Psychological Evaluations	10,000.00		6/1/2011	5/31/2012
8/23/2011	Colorado Office of the State Public Defende	05 FTE juvenile integrated Treatment Court Public Defender Position	50,319.00		7/1/2011	6/30/2012
8/16/2011	Mental Health Partners	Managed Care Services IMPACT	55,000.00		7/1/2011	6/30/2012
8/24/2011	Public Health	Healthy Kids Program	4,900.00		7/1/2011	6/30/2011
8/24/2011	Jonathan Garson L.C.S.W.	Therapeutic Services	10,000.00		6/1/2011	5/31/2012
8/11/2011	Bette Sheldon-Long Ph.D.	Psychological Evaluations	10,000.00		6/1/2011	5/31/2012
8/21/2011	Cathy E. Goodman LPC, MED, M.A.	Neurofeedback Services	4,999.00		6/1/2011	5/31/2012
8/9/2011	State of CO Judicial Dept.	1.0 FTE Gang Intervention Specialist and Dreamcatcher's Program	94,956.00		7/1/2011	6/30/2012
8/9/2011	State of CO Judicial Dept.	REACH School Liaison Program	33,370.00		7/1/2011	6/30/2012
8/9/2011	State of CO Judicial Dept.	Maintaining Cognitive Behavioral Therapy	58,000.00		7/1/2011	6/30/2012
9/6/2011	Elise Ginsburg Ph.D.	Psychological Evaluations	5,000.00		6/1/2011	5/31/2012
8/31/2011	Dan Baur P.C.	Specialized Therapeutic	10,000.00		6/1/2011	5/31/2012
8/31/2011	Victor Cordero Psy. D., P.C.	Psychological Evaluations	5,000.00		6/1/2011	5/31/2012
9/1/2011	Core Services Program three year plan	agreement with Colorado Dept. of Human Services		2,528,316.00	6/1/2011	5/31/2012
9/1/2011	Colorado Office of the State Public Defende	Bilingual Court Advocate	50,892.00		7/1/2011	6/30/2012
8/11/2011	Boulder County Public Health	Colorado Works TANF	18,000.00		7/1/2011	6/30/2012
8/30/2011	Boulder County Public Health	Teen Substance Abuse Support Program	225,998.65		7/1/2011	6/30/2012

	A	C	D	E	F	G	H	I	J	K	P	Q
1	BOULDER COUNTY DEPARTMENT OF HOUSING AND HUMAN SERVICES (DHHS)											
2	2011 BCDHHS DIRECTOR'S STATISTICAL REPORT	YTD Average									YTD Average	% Change YTD 2010 TO 2011
3	9/19/11	2010	January	February	March	April	May	June	July	August	2011	
4	CARS Applications											
5	# Colorado Works (TANF)	135	141	100	119	122	120	147	170	169	136	1%
6	# Food Stamps	647	682	616	674	616	628	667	653	836	672	4%
7	# Medicaid	375	410	346	444	402	456	481	480	564	448	20%
8	# CHP+ (Children's Health Plan Plus)	256	278	234	291	250	263	280	258	374	279	9%
9	# CHP+ Applicants	654	687	594	678	587	612	647	634	957	675	3%
10	# Adult Financial (OAP + AND)	141	137	127	149	126	135	144	112	157	136	-4%
11	# Overdue Applications (as of end of month)	51	51	45	21	31	55	40	44	48	42	-18%
12	% HLPG's Determined Within Program Guidelines (calculated after 60 days)	Not available										
13	Average # Days Application to Authorization	Not available										
14	CARS - Open High Level Program Groups											
15	# Colorado Works (TANF) Adults	241	292	306	317	307	331	292	298	289	304	26%
16	# Colorado Works (TANF) Children	606	767	798	800	796	795	735	724	730	768	27%
17	# Colorado Works (TANF) Households	331	423	434	442	431	446	410	406	411	425	29%
18	# Colorado Works (TANF) Clients with Open Child Welfare Cases	26	Not available									
19	# AND Adults	408	418	401	392	402	410	411	411	396	405	-1%
20	# OAP Adults	1,086	1,068	1,074	1,091	1,086	1,096	1,127	1,136	1,144	1,103	2%
21	# Medicaid Adults (without Children)	7,377	7,555	7,536	7,564	7,558	7,655	7,803	7,827	7,853	7,669	4%
22	# Family Medicaid Adults	4,794	8,282	8,485	8,641	8,763	9,195	9,342	9,017	8,198	8,740	82%
23	# Family Medicaid Children	15,098	14,516	14,690	14,700	14,763	15,254	15,323	14,793	14,907	14,868	-2%
24	# Family & Adult Medicaid Households	15,127	15,161	15,189	15,237	15,242	15,657	15,914	15,623	15,773	15,475	2%
25	# Total Medicaid Clients	27,270	30,353	30,711	30,905	31,084	32,104	32,468	31,637	30,958	31,278	15%
26	# Food Stamp Adults	Not available	6,831	6,392	Not available	6,612	Not available					
27	# Food Stamp Children	Not available	7,439	6,890	Not available	7,165	Not available					
28	# Total Food Stamp Clients	Not available	14,270	13,282	16,005	15,482	15,658	15,709	16,460	15,845	15,339	Not available

	A	C	D	E	F	G	H	I	J	K	P	Q
29	Child Welfare	YTD Avg 2010	Jan	Feb	Mar	Apr	May	June	July	Aug	YTD Avg 2011	% Change
30	# Total Open Cases	783	722	722	721	703	697	701	706	713	711	-9%
31	# D & N's Open/Ongoing, Pending with Court	204	154	153	152	146	148	149	148	146	150	-27%
32	# D & N's Filed with Court in Month	8	4	10	9	6	7	8	6	11	7.63	-9%
33	# Total Children in Open Involvements	1,230	1,108	1,113	1,107	1,085	1,106	1,106	1,099	1,112	1,105	-10%
34	# Children in Program Area 4 (Youth In Conflict)	132	105	104	106	98	100	99	96	101	101	-23%
35	# Children in Program Area 5 (Child Welfare)	383	286	291	288	278	294	295	296	301	291	-24%
36	# Children in Program Area 6 (Adoption)	628	629	633	632	632	635	638	631	630	633	1%
37	# Children Placed In Month	24	20	18	16	12	17	22	8	20	17	-32%
38	# Children in Out of Home (OOH ) Placement, DSS Custody	137	111	110	109	108	99	94	91	86	101	-26%
39	# Foster Family Homes	138	116	114	111	105	102	105	101	105	107	-22%
40	# Children/Parental Rights Terminated in Month	2.50	0	5	1	2	1	2	0	3	2.00	-20%
41	# Children Available for Adoption	20	23	25	26	25	21	21	18	15	22	8%
42	# Children Legally Free Not in Post-Adopt Placement	5.00	5	3	4	4	3	3	4	4	3.75	-25%
43	# Adoptions Finalized in Month	2.86	1	1	1	2	3	2	0	4	2.00	-30%
44	# Children Returned Home (from OOH Placement)	7.38	3	4	5	6	4	3	3	7	4.38	-41%
45	# Children in Subsidized Adoption	602	606	607	601	600	600	604	608	609	604	0%
46	# Children in OOH Placement Without Medicaid	3.86	4	2	1	3	3	2	2	2	2.38	-38%
47	# Referrals Received	336	305	334	349	397	377	249	295	315	328	-2%
48	# Referrals Assigned for Assessment	164	136	157	152	183	156	135	138	149	151	-8%
49	% Referrals Received that were Assigned for Assessment	49%	45%	47%	44%	46%	41%	54%	47%	47%	46%	-5%
50	# Assessments Assigned as Cases	10	11	13	7	8	13	13	7	17	11.13	7%
51	% Assessments Assigned as Cases	6%	8%	8%	5%	4%	8%	10%	5%	11%	7%	18%

A	C	D	E	F	G	H	I	J	K	P	Q	
	YTD Avg 2010	Jan	Feb	Mar	Apr	May	June	July	Aug	YTD Avg 2011	% Change	
52	Permanency Goal											
53	% Remain Home	79%	80%	81%	82%	82%	83%	84%	84%	84%	82%	4%
54	% Return Home	10%	7%	7%	7%	7%	6%	7%	7%	7%	7%	-27%
55	% Adoption	7%	7%	7%	7%	7%	7%	6%	6%	6%	7%	-2%
56	% Other Planned Perm. Living Arrangements (OPLA)	4%	6%	5%	4%	4%	4%	3%	3%	3%	4%	-6%
57	Adult Protection (NOTE: State data reported 30 days in arrears)											
58	# Open Cases/Households	74	77	79	74	82	70	66	64	Not available	77	4%
59	# Cases Opened in the Month	11	13	18	18	29	21	15	20	Not available	13	15%
60	# County Guardianships	6.00	6	6	6	6	6	6	6	Not available	6.00	0%
61	# County Conservatorships	0	0	0	0	0	0	0	0	Not available	0	0%
62	# Representative Payeeships	6.00	5	4	4	6	4	3	2	Not available	5.00	-17%
63	Child Support Enforcement											
64	# Open Child Support Cases	5,028	5096	5,110	5,126	5,142	5,158	5,193	5,219	5,199	5,155	3%
65	# Open Foster Care Fee Cases	333	291	281	276	267	264	263	258	258	270	-19%
66	% Payors in Foster Care Fee Cases	36%	40%	43%	37%	37%	34%	38%	36%	36%	38%	6%
67	Total Child Support Collections in Month	\$ 931,329.24	\$808,589.03	\$ 960,068.51	\$ 1,095,346.58	\$1,054,026.48	\$ 973,217.00	\$ 942,139.48	\$868,129.28	\$937,539.07	\$ 954,881.93	3%
68	Total FC Fee Collections in Month	\$ 18,826.75	\$11,473.00	\$25,745.00	\$25,884.00	\$17,510.00	\$12,674.00	\$8,733.00	\$ 7,941.00	\$5,995.00	\$ 14,494.38	-23%
69	# Total Open IV-E/Non-IV-E Cases Determined*	2	0	0	5	8	12	14	6	6	7.29	224%
70	# Diligent Searches-Kin Located in the Month**	2.88	1	2	0	2	4	4	1	2	2.00	-30%
71	LEAP											
72	# Applications Received in Month	287	545	400	253	195	93	3	2	3	187	-35%
73	# Applications Approved in Month	436	783	718	576	282	130	10	0	0	417	-4%
74	# Applications Pending as of End of Month	490	1,353	873	232	76	6	0	0	0	423	-14%
75	Child Care											
76	# Providers with Fiscal Agreement	263	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
77	# Providers with Fiscal Agreement - Paid	153	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
78	# Children Receiving Benefits CCAP	999	Not available	Not available	Not available	799	Not available	Not available	778	Not available	Not available	Not available
79	# Children Receiving Benefits SCDC	55	Not available	Not available	Not available	56	Not available	Not available	63	Not available	Not available	Not available
80	# Children by Poverty Level:											
81	100% Poverty Level	493	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
82	130% Poverty Level	141	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
83	150% Poverty Level	103	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
84	185% Poverty Level	155	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
85	225% Poverty Level	60	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
86	INVESTIGATIONS											
87	# Total Open Fraud/Non-Fraud Investigations	213	238	243	233	252	267	280	302	322	267	26%
88	# Total Open Claims	1,524	1,802	1,883	1,922	2,011	2,095	2,107	2,224	2,389	2,054	35%
89	# CBMS Claims Created in month	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
90	Total Funds Collected in the Month	\$ 84,102.00	\$ 34,900.00	\$ 79,923.00	\$ 82,911.00	\$ 52,781.00	\$ 47,929.00	\$ 66,629.00	\$ 47,040.00	\$ 58,185.00	\$ 58,787.25	-30%

	A	C	D	E	F	G	H	I	J	K	P	Q
91	CARS DIVISION - DETAIL	YTD Avg 2010	Jan	Feb	Mar	Apr	May	June	July	Aug	YTD Avg 2011	% Change
92	Family Programs											
93	Food Stamps (FS) Households (HH's)	6,471	7,191	7,344	7,526	7,625	7,655	7,760	7,776	7,877	7,594	17%
94	Colorado Works (TANF) Households (HH's)	331	423	434	442	431	446	410	406	411	425	29%
95	Colorado Works Adults	241	292	306	317	307	331	292	298	289	304	26%
96	Colorado Works Children	806	767	798	800	796	795	735	724	730	768	27%
97	HH's on 1931 Family Medical Assistance (FM)	2,587	4,922	5,005	5,090	5,121	5,301	5,328	5,185	5,232	5,148	99%
98	HH's on Other FM	5,163	2,684	2,648	2,583	2,563	2,701	2,783	2,611	2,688	2,658	-49%
99	FM - # of Adults	4,794	8,282	8,485	8,641	8,763	9,195	9,342	9,017	8,198	8,740	82%
100	FM - # of Children	15,098	14,516	14,690	14,700	14,763	15,254	15,323	14,793	14,907	14,868	-2%
101	Total HH's on FM	7,750	7,606	7,653	7,673	7,684	8,002	8,111	7,796	7,920	7,806	1%
102	Adult Programs											
103	State Aid to the Needy/Disabled (AND)	329	343	328	313	321	328	331	334	319	327	-1%
104	AND/Supplemental Security Income (SSI)	79	75	73	79	81	82	80	77	77	78	-1%
105	Home and Community Based Services (HCBS)	1,300	1,333	1,329	1,332	1,305	1,312	1,338	1,337	1,345	1,329	2%
106	Nursing Facility/30 Days	489	508	505	497	494	508	521	516	510	507	4%
107	Old Age Pension (OAP)	1,086	1,068	1,074	1,091	1,086	1,096	1,127	1,136	1,144	1,103	2%
108	Adult Medicaid OAP	647	615	623	637	639	643	662	668	683	646	0%
109	Pickle	5.63	7	7	6	1	6	8	9	13	7.13	27%
110	Medical Savings Plan	1,204	1,253	1,249	1,250	1,235	1,279	1,307	1,297	1,296	1,271	6%
111	SSI Mandatory	2,567	2,696	2,676	2,672	2,692	2,729	2,760	2,787	2,785	2,725	6%
112	Total Adult Medicaid	7,377	7,555	7,536	7,564	7,558	7,655	7,803	7,827	7,853	7,669	4%
113	<i>Note: All TANF recipients also receive 1931 Med, but are NOT included in the broken out number.</i>											
114	<i>All 1931 cases ARE included in the total of Family Medicaid Cases.</i>											
115	<i>*As of January 2009 this line item includes only determined cases.</i>											
116	<i>**As of January 2009 this line item includes only searches where kin were located.</i>											
117												
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**Boulder County Human Services**  
**Comparison of State Allocations and County Expenditures**  
**One month actuals: through July 2011 for State fiscal year ending June 2012**

**Allocation status as of July 31, 2011:**

	One Month State Allocation	One Month Expenditures/EBT	(Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, Adopt, Case, Child Care, OOH	\$ 925,006	\$ 1,260,680	(\$335,674)
TRCCF, CHRP, Fee for Service	<u>281,502</u>	<u>136,739</u>	<u>\$144,763</u>
Total Child Welfare	1,206,508	1,397,419	(\$190,911)
<b>Colorado Works / TANF</b>			
Administration and Contracts		92,294	
Benefits and Support Services		<u>214,714</u>	
Total Colorado Works / TANF	490,794	307,008	\$183,786
<b>Child Care Assistance Program</b>			
Administration		19,174	
Programs		<u>214,309</u>	
Total Child Care Assistance Program	283,266	233,483	49,783
<b>County Admin and Food Assist Fraud</b>			
County Administration	280,833	678,487	(\$397,655)
<b>Core Services</b>			
80/20 & 100	160,235	187,026	(\$26,791)
Mental Health	33,029	36,900	(\$3,871)
ADAD FICF	4,815	8,265	(\$3,451)
Special Economic Assistance	<u>1,500</u>	<u>1,447</u>	<u>\$53</u>
Total Core Services	199,579	233,639	(\$34,060)

**Estimated allocation status as of June 30, 2012:**

	Twelve months of State Allocation	Estimated twelve months of Expenditures/EBT	Est. expenditures (Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, OOH, Child Care, Adoption	\$ 11,100,072	\$ 15,128,165	(\$4,028,093)
TRCCF, CHRP, Fee for Service	<u>3,378,022</u>	<u>1,640,864</u>	<u>\$1,737,158</u>
Total Child Welfare-Foster Care	14,478,094	16,769,029	(\$2,290,935)
<b>Colorado Works / TANF</b>			
Administration and Contracts		1,107,527	
Benefits and Support Services		<u>2,576,573</u>	
Total CO Works / TANF	5,889,526	3,684,100	\$2,205,426
<b>Child Care Assistance Program</b>			
Child Care Assistance	3,399,191	2,801,796	\$597,395
<b>County Administration</b>			
County Administration (incl. FA Fraud)	3,369,990	8,141,845	(\$4,771,855)
<b>Core Services</b>			
80/20 & 100	1,922,820	2,244,306	(\$321,486)
Mental Health	396,351	442,804	(\$46,453)
ADAD FICF	57,776	99,184	(\$41,408)
Special Economic Assistance	<u>18,000</u>	<u>17,370</u>	<u>\$630</u>
Total Core Services	2,394,947	2,803,664	(\$408,717)

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System.

**Purpose:** Compare YTD and projected year-end expenditures to prorated and full-year allocations (includes Federal/State/County shares).

**Summary:**

**Boulder County Human Services**

**Non-allocated and Non-major Program Expenditures and Revenues**

One month actuals: through July 2011 for State fiscal year ending June 2012

	<u>One Month Expenditures</u>	<u>One Month Federal/State Revenues</u>	<u>County Portion of Expenditures</u>
<u>Non-allocated and Non-Major Programs:</u>			
Food Assistance Benefits (net of collections)	\$ 2,339,072	\$ 2,339,072	\$ -
Old Age Pension	402,995	402,995	-
Child Support Enforcement Administration	195,390	123,229	72,161
Low-income Energy Assistance Program	8,026	8,026	-
Non-allocated County Administration	9,244	7,181	2,063
Non-reimbursables in County Administration	12,066	-	12,066
Aid to Needy Disabled	56,027	44,822	11,205
Home Care Allowance	27,405	26,035	1,370
IV-B, Promoting Safe and Stable Families	7,534	7,534	-
IV-E Independent Living	9,416	9,416	-
Automated Data Processing, Pass-Through	63,209	20,859	42,350
County-only Pass-thru (year-end closeout)			-
Colorado Works / TANF Collections	(1,242)	(994)	(248)
Total State Incentives	-	499	(499)
Total Federal Incentives	-	2,014	(2,014)
IV-D Child Support, TANF Collections	(43,276)	(34,621)	(8,655)
Medicaid Collections	(612)	(612)	-
Other Local Sources/Expenditures	1,446,169	-	1,446,169
Use of Excess Parental Fees, SB-94			-
Integrated Care Management Incentive	11,900	11,900	-
	<hr/>	<hr/>	<hr/>
Total Other Non-allocated Programs:	\$ 4,543,323	\$ 2,967,355	1,575,969
Cost Allocation Plan (note 1)	<hr/>	<hr/>	<hr/>

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System (CFMS).

**Purpose:** Present reported non-allocated and non-major program expenditures and related State/Federal revenues.

**Summary:** As July 2011, Boulder County spent \$4.5M on non-allocated programs and received revenue of \$3.0M for these programs. The difference, which currently stands at \$1.6M, will be funded through mill levv and other county and non-State/non-Federal sources.

**Note 1:** The Cost Allocation Plan provides quarterly federal reimbursements to Boulder County to offset the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.

**Boulder County Human Services  
Fund Balance at July 31, 2011**

**Fund Balance at July 2011**

Fund balance at January 1, 2011	\$ 6,839,640
Total revenues minus total expenditures from January to July 2011	<u>812,354</u>
Calculated fund balance at July 31, 2011	\$ 7,651,994
Less: Deferred property taxes collected	(1,042,830)
Less: Deferred 2005 Ballot Initiative 1A revenue received	<u>(235,380)</u>
<b>Adjusted Fund Balance</b>	<b><u><u>\$ 6,373,784</u></u></b>

**Note on Reserved Fund Balance**

The available fund balance as of 1/1/2011 was comprised of \$6,254,860 in unreserved funds and \$584,780 in reserved fund balance. The reserved balance includes \$478,894 in funds for Collaborative Management Program (CMP) spending and \$105,886 for funds received from The Colorado Trust reserved for Boulder County Healthy Kids program spending.

**Note on TANF Reserves**

TANF Reserve at June 30, 2010, pre-closeout	\$ 510,739
Increase to TANF Reserves from TANF Program, FY 2010-11	\$ 1,452,221
<b>TANF Reserve at July 31, 2011, 31% of 2010-11 allocation (40% cap)</b>	<b><u><u>\$ 1,962,960</u></u></b>

**Boulder Human Services  
Budget to Actual Comparison  
For Seven Months as of July 2011**

	Annual Budget 2011	YTD Budget as of 7/31/2011	YTD Actuals as of 7/31/2011	% of Budget Expended 58% thru Yr	Amount (Over)/Under Budget to Date
<b>EXPENDITURES:</b>					
TANF Block (Colo Works)	\$ 3,193,315	\$ 1,862,767	\$ 1,579,174	49%	\$ 283,593
Child Care Assistance Program Block	3,027,485	1,766,033	504,169	17%	1,261,864
Child Welfare Block And County HS	13,038,061	7,605,536	8,441,857	65%	(836,321)
Administrative Expenditures	9,561,918	5,577,786	2,998,346	31%	2,579,440
Child Support Enforcement	2,475,529	1,444,059	1,439,747	58%	4,312
Core Services Block	733,146	427,669	613,742	84%	(186,074)
Chafee Foster Care Independent Living	105,053	61,281	57,785	55%	3,496
Promoting Safe & Stable Families Grant	96,140	56,082	62,844	65%	(6,762)
Aid To Needy Disabled	168,671	98,391	174,440	103%	(76,049)
LEAP	237,579	138,588	123,650	52%	14,938
Old Age Pension	123,413	71,991	79,962	65%	(7,971)
Integrated/Collaborative Care Mgmt	-	-	192,739	n/a	(192,739)
Other Federal/State Sources	-	-	675,833	n/a	(675,833)
<b>Total Expenditures</b>	<b>\$ 32,760,310</b>	<b>\$ 19,110,181</b>	<b>\$ 16,944,288</b>	<b>52%</b>	<b>\$ 2,165,893</b>

**REVENUE:**

Intergovernmental Revenue	\$19,675,945	\$ 11,477,635	11,035,765	56%	\$ 441,870
Property Tax	6,474,643	3,776,875	4,819,705	74%	(1,042,830)
2005 1A Ballot Initiative	1,412,286	823,834	1,059,215	75%	(235,380)
2010 1A Ballot Initiative	5,150,000	3,004,167	575,820	11%	2,428,350
Other Sources of Funds	-	-	266,138	n/a	(266,138)
<b>Total Revenue</b>	<b>\$32,712,874</b>	<b>\$19,082,510</b>	<b>17,756,642</b>	<b>54%</b>	<b>\$ 1,325,872</b>

**Note on EBT/EFT payments:**

There are no State or Federal electronic benefit transactions or electronic funds transfers (EBT/EFT) included in the above expenditures and revenues. The State and Federal EBT/EFT portions of the above expenditures are listed below.

Colorado Works Block	\$992,649
Child Care Block	1,243,304
Child Welfare Block	2,123,391
Core Services Block	1,145,508
Low Energy Assistance Program	1,039,283
Aid To Needy Disabled	182,549
Home Care Allowance	259,802
Old Age Pension	2,669,894
Food Assistance Benefits	15,778,398
Subtotal EBT/EFT	<b>\$25,434,778</b>
Total authorized expenditures and EBT/EFT expenditures	<b>\$42,379,066</b>



# Department of Housing & Human Services

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**Human Services Board  
MONTHLY BOARD MEETING  
Tuesday, October 25, 2011, 2:00 p.m.  
Commissioner's Conference Room – 3<sup>rd</sup> Floor  
Boulder County Courthouse, Boulder, Colorado**

**Agenda:**

- 1) **Call to Order**
- 2) **Approval of Minutes from September 27, 2011**
- 3) **Director's Report**
  - a) **2012 Budget Hearing for DHHS: October 27<sup>th</sup> at 9:00am**
  - b) **Status of Temporary Human Services Safety Net Contracts**
  - c) **Review of Monthly Statistical Report**
  - d) **Self-Sufficiency and Community Support Division Update**
    - i) **Process Improvement Update within the Community Assistance and Resource Services Division**
  - e) **Family and Children Services Division Update**
  - f) **CHSDA Updates**
- 4) **Financial Report**
- 5) **Matters from Members of the Board**
- 6) **Matters from Members of the Public\*\***
- 7) **Next Meeting is December 13, 2011 at 2 p.m. (*Note no meeting in November*)**
- 8) **Adjourn**

**\*\*Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs

to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algun formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

**\*\*NOTE OF SCHEDULING CHANGE:** The monthly board meeting of the Boulder County Housing Authority (BCHA) Board will take place **prior** to the Human Services Board Meeting.

**BOULDER COUNTY HUMAN SERVICES BOARD  
MEETING MINUTES  
September 27, 2011**

**Members Present:** Commissioner Domenico  
Commissioner Toor

**Member Excused:** Commissioner Pearlman

**Staff Present:** Frank Alexander, DHHS Director, Richard Sosa, DHHS  
Director of Finance and Operations, Chris Campbell, Assistant  
to the Director, DHHS.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Toor to approve the August 30, 2011 Human Services Board minutes as written. The Motion was seconded by Commissioner Domenico and subsequently passed unanimously.

**DIRECTOR'S REPORT**

**Ballot Initiative 1A: Temporary Human Services Safety Net Mill Levy (TSN)  
Expenditures Update**

Frank Alexander, DHHS Director, provided an update on the TSN expenditures to date:

- As a recap, the Human Services Safety Net Mill Levy that was graciously passed by the taxpayers last year brought in additional resources to deal with budget reductions as well investments in services that will help move the county's human services system upstream (early interventions with clients) and to deal with the significant case load increases seen with the economic downturn.
- We have honed down on nine focus areas of high leverage, high impact community focal points that will collectively, with our community partners, bend the curve on poverty in Boulder County and to meet the tremendous demands of increased caseloads. The RFQ will allow the department to wisely invest Temporary Human Services Safety Net Mill Levy monies in front end prevention and early intervention human services that will help tens of thousands of additional families and individuals.
- The BOCC approved recommendations for awarding contracts to various agencies decided through a competitive Request for Qualification (RFQ Process) this morning. DHHS awarded \$400,000 to Mental Health Partners for community-based mental health and substance abuse services. Sister Carmen Community Center was awarded \$200,000 to pilot a Community Resource Center Model (integrated service model for prevention and early intervention services). The City

of Boulder Family Resource School program was also awarded \$200,000 for community-based services similar to the CRC model. Clinica Family Health Services was awarded funding for dental services/preventative dental care. Similarly, Dental Aid was awarded funding to provide dental services. The Early Childhood Council of Boulder County was awarded \$60,000 to provide the right level of training for our childcare workers.

- Based on the success of the initial round of funding and based on the collaborative analyses performed over the past several months, the Department is recommending doubling the amount of funding to our community-based partners from \$1 million to \$2 million in the 2012 budget.
- Many thanks to the taxpayers of Boulder County.

### **REVIEW OF MONTHLY STATISTICAL REPORT**

Director Alexander focused on the child welfare redesign process and the positive outcomes gained by that structural redesign. While the department has reduced child welfare budgets, DNN's have decreased by 27% over the last two years, placements have been reduced by 40%, and youth permanencies have increased by 40%. We have invested in services that promote family stability—i.e. permanency roundtables, detailed and specific and in home services and mental health services. Caseloads continue to increase and impending federal budget cuts are concerning for the department in the coming year.

### **SELF-SUFFICIENCY AND COMMUNITY SUPPORT DIVISION UPDATE (SSCS):**

- SSCS Leadership and staff continue to implement process reengineering efforts in the benefits enrolment teams, bolstered by the addition of additional staff from the TSN funding. Overall, the Boulder County unit is the strongest in the state in terms of new applications and redeterminations—the staff should be commended on their stellar work. Notably, Boulder County is the only county in Colorado to not have a backlog in applications. This is due, in part, to the increase in staff paid for by TSN funding and in part to the co-location of eligibility technicians in community nonprofits, senior centers, and clinics.
- Additionally, within both SSCS and the Family and Children Services Division we have worked on the implementation of the Family Unification Vouchers awarded to DHHS by the U.S. Department of Housing and Urban Development earlier this year. We have enrolled several families and will award several youth transitioning into adulthood into the voucher program.

### **FAMILY AND CHILDREN'S SERVICES DIVISION UPDATE (FCS):**

#### Alternative or Differential Response Update

- Alternative response allows DHHS staff help low to moderate risk families that will not enter the system through a referral but are still in need of assistance.

Currently, the child welfare system is set up to help the more intensive, high intervention cases; thus, we often have to turn away the lower intensity cases. This approach allow us to assist the low to moderate risk families so that they do not struggle even further.

- Boulder County will enter into the differential response statewide pilot and have joined the Colorado practice model initiative. Preparations include a specific caseload model deemed “signs of safety” that staff will need to adopt—evidence-based front end child welfare model. Additionally, a new screening tool will be adopted unit-wide.
- FCS Leadership continue to engage in statewide efforts toward permanency and permanency support. Additionally, the State Department of Human Services continues to merge its strategic work around child welfare in alignment with DHHSs strategic approach.

### **CHSDA UPDATE:**

- Significant activity continues around the Health Insurance Exchange formation and its link with eligibility programs. This is a critical piece of county infrastructure and is critical support for DHHS clients. Currently, the focus is on investing current federal funding on systematic changes that will improve outcomes for all counties’ clients d.

### **FINANCIAL REPORT**

Update on 2012 Budget:

A full budget will be presented to the BOCC on October 27, 2011. The main issues revolve around focused expenditures on those areas that will allow the department to aggressively handle caseload increases across the system.

### **Introduction of New Finance and Operations Division Director**

The Department is excited to introduce Richard Sosa as the new Finance and Operations Division Director. Richard previously served as the Chief Financial Officer for the Denver Public Library System.

### **MATTERS FROM MEMBERS OF THE BOARD**

None.

### **MATTERS FROM MEMBERS OF THE PUBLIC**

None.

Meeting Adjourned.

Boulder County Human Services					
Contracts Executed - September 21 - October 18, 2011					
<b>Execution Date</b>	<b>Contractor</b>	<b>Services</b>	<b>amount</b>	<b>Term Begins</b>	<b>Term Ends</b>
9/15/2011	Mental Health Partners	Homebased Services, adoption counseling, Community Infant Program, Day Treatment Services	1,516,101.00	6/1/2011	5/31/2012
8/9/2011	Workforce Boulder County	Employment and Training Services to Boulder County Works Applicants & participants	503,994.00	7/1/2011	12/31/2011
8/5/2011	Crossroads Counseling Services	Therapeutic Services	10,000.00	6/1/2011	5/31/2012
9/21/2011	Boulder Valley School District	Truancy Mediation Program	11,400.00	7/1/2011	6/30/2012

**Boulder County Human Services**  
**Comparison of State Allocations and County Expenditures**  
**Two months actuals: through August 2011 for State fiscal year ending June 2012**

**Allocation status as of August 31, 2011:**

	Two Months State Allocation	Two Months Expenditures/EBT	(Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, Adopt, Case, Child Care, OOH	\$ 1,854,080	\$ 2,391,490	(\$537,410)
TRCCF, CHRP, Fee for Service	<u>563,004</u>	<u>252,478</u>	<u>\$310,526</u>
Total Child Welfare	2,417,084	2,643,967	(\$226,884)
<b>Colorado Works / TANF</b>			
Administration and Contracts		238,362	
Benefits and Support Services		<u>425,197</u>	
Total Colorado Works / TANF	981,588	663,559	\$318,029
<b>Child Care Assistance Program</b>			
Administration		33,422	
Programs		<u>460,969</u>	
Total Child Care Assistance Program	566,532	494,391	72,141
<b>County Admin and Food Assistance Fraud</b>			
County Administration	561,665	1,212,158	(\$650,493)
<b>Core Services</b>			
80/20 & 100	320,470	352,277	(\$31,807)
Mental Health	66,059	73,801	(\$7,742)
ADAD FICF	9,629	16,531	(\$6,901)
Special Economic Assistance	<u>3,000</u>	<u>4,064</u>	<u>(\$1,064)</u>
Total Core Services	399,158	446,672	(\$47,514)

**Estimated allocation status as of June 30, 2012:**

	Twelve months of State Allocation	Estimated twelve months of Expenditures/EBT	Est. expenditures (Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, OOH, Child Care, Adoption	\$ 11,124,479	\$ 14,348,938	(\$3,224,459)
TRCCF, CHRP, Fee for Service	<u>3,378,022</u>	<u>1,514,867</u>	<u>\$1,863,155</u>
Total Child Welfare-Foster Care	14,502,501	15,863,804	(\$1,361,303)
<b>Colorado Works / TANF</b>			
Administration and Contracts		1,430,173	
Benefits and Support Services		<u>2,551,182</u>	
Total CO Works / TANF	5,889,526	3,981,354	\$1,908,171
<b>Child Care Assistance Program</b>			
Child Care Assistance	3,399,191	2,966,345	\$432,846
<b>County Admin and Food Assistance Fraud</b>			
County Administration	3,369,990	7,272,950	(\$3,902,960)
<b>Core Services</b>			
80/20 & 100	1,922,820	2,113,659	(\$190,839)
Mental Health	396,351	442,804	(\$46,453)
ADAD FICF	57,776	99,184	(\$41,408)
Special Economic Assistance	<u>18,000</u>	<u>24,385</u>	<u>(\$6,385)</u>
Total Core Services	2,394,947	2,680,032	(\$285,086)

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System.

**Purpose:** Compare YTD and projected year-end expenditures to prorated and full-year allocations (includes Federal/State/County shares).

**Summary:**

Based on two months SFY12 actuals, two of the five major programs are spending within prorated State allocations.

**Boulder County Human Services**  
**Non-allocated and Non-major Program Expenditures and Revenues**  
**Two months actuals: through August 2011 for State fiscal year ending June 2012**

	<u>Two Months</u> <u>Expenditures</u>	<u>Two Months</u> <u>Federal/State</u> <u>Revenues</u>	<u>County Portion</u> <u>of Expenditures</u>
<b><u>Non-allocated and Non-Major Programs:</u></b>			
Food Assistance Benefits (net of collections)	\$ 4,724,330	\$ 4,724,330	\$ -
Old Age Pension	817,409	817,409	-
Child Support Enforcement Administration	331,544	221,700	109,845
Low-income Energy Assistance Program	19,219	19,219	-
Non-allocated County Administration	18,875	14,749	4,126
Non-reimbursables in County Administration	36,087	-	36,087
Aid to Needy Disabled	104,548	83,638	20,910
Home Care Allowance	55,262	52,499	2,763
IV-B, Promoting Safe and Stable Families	17,256	17,256	-
IV-E Independent Living	17,699	17,699	-
Automated Data Processing, Pass-Through	104,529	34,494	70,034
County-only Pass-thru (year-end closeout)			-
Colorado Works / TANF Collections	(1,931)	(1,545)	(386)
Total State Incentives	-	24,250	(24,250)
Total Federal Incentives	-	3,214	(3,214)
IV-D Child Support, TANF Collections	(65,321)	(52,257)	(13,064)
Medicaid Collections	1,107	1,107	-
Other Local Sources/Expenditures	1,618,622	-	1,618,622
Use of Excess Parental Fees, SB-94			-
Integrated Care Management Incentive	42,169	42,169	-
	<hr/>	<hr/>	<hr/>
<b>Total Other Non-allocated Programs:</b>	<b>\$ 7,841,405</b>	<b>\$ 6,019,933</b>	<b>1,821,472</b>
	<hr/>	<hr/>	<hr/>
Cost Allocation Plan (note 1)	-	-	-

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System (CFMS).

**Purpose:** Present reported non-allocated and non-major program expenditures and related State/Federal revenues.

**Summary:** As August 2011, Boulder County spent \$7.8M on non-allocated programs and received revenue of \$6.0M for these programs. The difference, which currently stands at \$1.8M, will be funded through mill levv and other county and non-State/non-Federal sources.

**Note 1:** The Cost Allocation Plan provides quarterly federal reimbursements to Boulder County to offset the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.

**Boulder County Human Services  
Fund Balance at August 31, 2011**

**Fund Balance at August 2011**

Fund balance at January 1, 2011	\$ 6,839,640
Total revenues minus total expenditures from January to August 2011	<u>325,017</u>
Calculated fund balance at August 31, 2011	\$ 7,164,657
Less: Deferred property taxes collected	(555,827)
Less: Deferred 2005 Ballot Initiative 1A revenue received	(117,690)
Add: 2010 Ballot TSN/1A billed but not received at 8/2011	<u>1,729,416</u>
<b>Adjusted Fund Balance</b>	<b><u><u>\$ 8,220,556</u></u></b>

**Note on Reserved Fund Balance**

The available fund balance as of 1/1/2011 was comprised of \$6,254,860 in unreserved funds and \$584,780 in reserved fund balance. The reserved balance includes \$478,894 in funds for Collaborative Management Program (CMP) spending and \$105,886 for funds received from The Colorado Trust reserved for Boulder County Healthy Kids program spending.

**Note on TANF Reserves**

TANF Reserve at June 30, 2010, pre-closeout	\$ 510,739
Increase to TANF Reserves from TANF Program, FY 2010-11	\$ 1,452,221
<b>TANF Reserve at August 31, 2011, 31% of 2010-11 allocation (40% cap)</b>	<b><u><u>\$ 1,962,960</u></u></b>

**Boulder Human Services  
Budget to Actual Comparison  
For Eight Months as of August 2011**

	Annual Budget 2011	YTD Budget as of 8/31/2011	YTD Actuals as of 8/31/2011	% of Budget Expended 67% thru Yr	Amount (Over)/Under Budget to Date
<b><u>EXPENDITURES:</u></b>					
TANF Block (Colo Works)	\$ 3,193,315	\$ 2,128,877	\$ 1,854,692	58%	\$ 274,185
Child Care Assistance Program Block	3,027,485	2,018,323	548,526	18%	1,469,797
Child Welfare Block And County HS	13,038,061	8,692,041	9,480,419	73%	(788,378)
Administrative Expenditures	9,561,918	6,374,612	3,548,229	37%	2,826,383
Child Support Enforcement	2,475,529	1,650,353	1,567,152	63%	83,201
Core Services Block	733,146	488,764	687,664	94%	(198,900)
Chafee Foster Care Independent Living	105,053	70,035	64,910	62%	5,125
Promoting Safe & Stable Families Grant	96,140	64,093	71,829	75%	(7,736)
Aid To Needy Disabled	168,671	112,447	208,226	123%	(95,779)
LEAP	237,579	158,386	130,874	55%	27,512
Old Age Pension	123,413	82,275	89,979	73%	(7,704)
Integrated/Collaborative Care Mgmt	-	-	213,072	n/a	(213,072)
Other Federal/State Sources	-	-	751,878	n/a	(751,878)
<b>Total Expenditures</b>	<b>\$ 32,760,310</b>	<b>\$ 21,840,207</b>	<b>\$ 19,217,450</b>	<b>59%</b>	<b>\$ 2,622,756</b>

**REVENUE:**

Intergovernmental Revenue	\$19,675,945	\$ 13,117,297	12,559,762	64%	\$ 557,535
Property Tax	6,474,643	4,316,429	4,872,256	75%	(555,827)
2005 1A Ballot Initiative	1,412,286	941,524	1,059,215	75%	(117,690)
2010 1A Ballot Initiative	5,150,000	3,433,333	760,831	15%	2,672,500
Other Sources of Funds	-	-	290,404	n/a	(290,404)
<b>Total Revenue</b>	<b>\$32,712,874</b>	<b>\$21,808,583</b>	<b>19,542,468</b>	<b>60%</b>	<b>\$ 2,266,114</b>

**Note on EBT/EFT payments:**

There are no State or Federal electronic benefit transactions or electronic funds transfers (EBT/EFT) included in the above expenditures and revenues. The State and Federal EBT/EFT portions of the above expenditures are listed below.

Colorado Works Block	\$1,095,312
Child Care Block	1,460,463
Child Welfare Block	2,451,803
Core Services Block	1,288,090
Low Energy Assistance Program	1,051,853
Aid To Needy Disabled	216,012
Home Care Allowance	287,658
Old Age Pension	3,074,291
Food Assistance Benefits	18,163,655
Subtotal EBT/EFT	<b>\$29,089,137</b>
Total authorized expenditures and EBT/EFT expenditures	<b>\$48,306,587</b>

	A	C	D	E	F	G	H	I	J	K	L	P	Q
1	BOULDER COUNTY DEPARTMENT OF HOUSING AND HUMAN SERVICES (DHHS)												
2	2011 BCDHHS DIRECTOR'S STATISTICAL REPORT	YTD Average										YTD Average	% Change YTD 2010
3	10/17/11	2010	January	February	March	April	May	June	July	August	September	2011	TO 2011
4	CARS Applications												
5	# Colorado Works (TANF)	135	141	100	119	122	120	147	170	169	123	135	0%
6	# Food Stamps	647	682	616	674	616	628	667	653	836	695	674	4%
7	# Medicaid	375	410	346	444	402	456	481	480	564	526	457	22%
8	# CHP+ (Children's Health Plan Plus)	256	278	234	291	250	263	280	258	374	324	284	11%
9	# CHP+ Applicants	654	687	594	678	587	612	647	634	957	818	690	6%
10	# Adult Financial (OAP + AND)	141	137	127	149	126	135	144	112	157	141	136	-3%
11	# Overdue Applications (as of end of month)	51	51	45	21	31	55	40	44	48	74	45	-11%
12	% HLPG's Determined Within Program Guidelines (calculated after 60 days)	Not available											
13	Average # Days Application to Authorization	Not available											
14	CARS Open High Level Program Groups												
15	# Colorado Works (TANF) Adults	241	292	306	317	307	331	292	298	289	266	300	24%
16	# Colorado Works (TANF) Children	606	767	798	800	796	795	735	724	730	700	761	26%
17	# Colorado Works (TANF) Households	331	423	434	442	431	446	410	406	411	389	421	27%
18	# Colorado Works (TANF) Clients with Open Child Welfare Cases	26	Not available										
19	# AND Adults	408	418	401	392	402	410	411	411	396	389	403	-1%
20	# OAP Adults	1,086	1,068	1,074	1,091	1,086	1,096	1,127	1,136	1,144	1,169	1,110	2%
21	# Medicaid Adults (without Children)	7,377	7,555	7,536	7,564	7,558	7,655	7,803	7,827	7,853	7,888	7,693	4%
22	# Family Medicaid Adults	4,794	8,282	8,485	8,641	8,763	9,195	9,342	9,017	9,090	8,888	8,856	85%
23	# Family Medicaid Children	15,098	14,516	14,690	14,700	14,763	15,254	15,323	14,793	14,907	15,050	14,888	-1%
24	# Family & Adult Medicaid Households	15,127	15,161	15,189	15,237	15,242	15,657	15,914	15,623	15,773	15,739	15,504	2%
25	# Total Medicaid Clients	27,270	30,353	30,711	30,905	31,084	32,104	32,468	31,637	31,850	31,826	31,438	15%
26	# Food Stamp Adults	Not available	6,831	6,392	Not available	6,612	Not available						
27	# Food Stamp Children	Not available	7,439	6,890	Not available	7,165	Not available						
28	# Total Food Stamp Clients	Not available	14,270	13,282	Not available	15,418	Not available						

	A	C	D	E	F	G	H	I	J	K	L	P	Q
29	Child Welfare	YTD Avg 2010	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	YTD Avg 2011	% Change
30	# Total Open Cases	783	722	722	721	703	697	701	706	713	720	712	-9%
31	# D & N's Open/Ongoing, Pending with Court	204	154	153	152	146	148	149	148	146	143	149	-27%
32	# D& N's Filed with Court in Month	8	4	10	9	6	7	8	6	11	4	7.22	-14%
33	# Total Children in Open Involvements	1,230	1,108	1,113	1,107	1,085	1,106	1,106	1,099	1,112	1,135	1,108	-10%
34	# Children in Program Area 4 (Youth In Conflict)	132	105	104	106	98	100	99	96	101	103	101	-23%
35	# Children in Program Area 5 (Child Welfare)	383	286	291	288	278	294	295	296	301	319	294	-23%
36	# Children in Program Area 6 (Adoption)	628	629	633	632	632	635	638	631	630	632	632	1%
37	# Children Placed In Month	24	20	18	16	12	17	22	8	20	20	17	-30%
38	# Children in Out of Home (OOH ) Placement, DSS Custody	137	111	110	109	108	99	94	91	86	80	99	-28%
39	# Foster Family Homes	138	116	114	111	105	102	105	101	105	102	107	-23%
40	# Children/Parental Rights Terminated in Month	2.50	0	5	1	2	1	2	0	3	1	1.88	-25%
41	# Children Available for Adoption	20	23	25	26	25	21	21	18	15	6	20	-1%
42	# Children Legally Free Not in Post-Adopt Placement	5.00	5	3	4	4	3	3	4	4	4	3.78	-24%
43	# Adoptions Finalized in Month	2.86	1	1	1	2	3	2	0	4	5	2.38	-17%
44	# Children Returned Home (from OOH Placement)	7.38	3	4	5	6	4	3	3	7	3	4.22	-43%
45	# Children in Subsidized Adoption	602	606	607	601	600	600	604	608	609	615	606	1%
46	# Children in OOH Placement Without Medicaid	3.86	4	2	1	3	3	2	2	2	3	2.44	-37%
47	# Referrals Received	336	305	334	349	397	377	249	295	315	389	334	0%
48	# Referrals Assigned for Assessment	164	136	157	152	183	156	135	138	149	157	151	-8%
49	% Referrals Received that were Assigned for Assessment	49%	45%	47%	44%	46%	41%	54%	47%	47%	41%	46%	-6%
50	# Assessments Assigned as Cases	10	11	13	7	8	13	13	7	17	8	10.78	4%
51	% Assessments Assigned as Cases	6%	8%	8%	5%	4%	8%	10%	5%	11%	5%	7%	14%

	A	C	D	E	F	G	H	I	J	K	L	P	Q
52	Permanency Goal	YTD Avg 2010	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	YTD Avg 2011	% Change
53	% Remain Home	79%	80%	81%	82%	82%	83%	84%	84%	84%	85%	82%	4%
54	% Return Home	10%	7%	7%	7%	7%	6%	6%	7%	7%	7%	7%	-27%
55	% Adoption	7%	7%	7%	7%	7%	7%	7%	6%	6%	5%	7%	-4%
56	% Other Planned Perm. Living Arrangements (OPLA)	4%	6%	5%	4%	4%	4%	3%	3%	3%	3%	4%	-8%
57	Adult Protection (NOTE: State data reported 30 days in arrears)												
58	# Open Cases/Households	74	77	79	74	82	70	66	64	57	Not available	77	4%
59	# Cases Opened in the Month	11	13	18	18	29	21	15	20	19	Not available	13	15%
60	# County Guardianships	6.00	6	6	6	6	6	6	6	6	Not available	6.00	0%
61	# County Conservatorships	0	0	0	0	0	0	0	0	0	Not available	0	0%
62	# Representative Payeeships	6.00	5	4	4	6	4	3	2	2	Not available	5.00	-17%
63	Child Support Enforcement												
64	# Open Child Support Cases	5,028	5096	5,110	5,126	5,142	5,158	5,193	5,219	5,199	5,207	5,161	3%
65	# Open Foster Care Fee Cases	333	291	281	276	267	264	263	258	258	257	268	-19%
66	% Payors in Foster Care Fee Cases	36%	40%	43%	37%	37%	34%	38%	36%	36%	42%	38%	7%
67	Total Child Support Collections in Month	\$ 931,329.24	\$808,589.03	\$ 960,068.51	\$ 1,095,346.58	\$1,054,026.48	\$ 973,217.00	\$ 942,139.48	\$868,129.28	\$937,539.07	\$876,662.85	\$ 946,190.92	2%
68	Total FC Fee Collections in Month	\$ 18,826.75	\$11,473.00	\$25,745.00	\$25,884.00	\$17,510.00	\$12,674.00	\$8,733.00	\$ 7,941.00	\$5,995.00	\$8,364.00	\$ 13,813.22	-27%
69	# Total Open IV-E/Non-IV-E Cases Determined*	2	0	0	5	8	12	14	6	6	12	7.88	250%
70	# Diligent Searches-Kin Located in the Month**	2.88	1	2	0	2	4	4	1	2	1	1.89	-34%
71	LEAP												
72	# Applications Received in Month	287	545	400	253	195	93	3	2	3	1	166	-42%
73	# Applications Approved in Month	436	783	718	576	282	130	10	0	0	0	417	-4%
74	# Applications Pending as of End of Month	490	1,353	873	232	76	6	0	0	0	0	423	-14%
75	Child Care												
76	# Providers with Fiscal Agreement	263	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
77	# Providers with Fiscal Agreement - Paid	153	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
78	# Children Receiving Benefits CCAP	999	Not available	Not available	Not available	799	Not available	Not available	778	Not available	Not available	Not available	Not available
79	# Children Receiving Benefits SCDC	55	Not available	Not available	Not available	56	Not available	Not available	63	Not available	Not available	Not available	Not available
80	# Children by Poverty Level:												
81	100% Poverty Level	493	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
82	130% Poverty Level	141	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
83	150% Poverty Level	103	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
84	185% Poverty Level	155	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
85	225% Poverty Level	60	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
86	INVESTIGATIONS												
87	# Total Open Fraud/Non-Fraud Investigations	213	238	243	233	252	267	280	302	322	351	276	30%
88	# Total Open Claims	1,524	1,802	1,883	1,922	2,011	2,095	2,107	2,224	2,389	2,512	2,105	38%
89	# CBMS Claims Created in month	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
90	Total Funds Collected in the Month	\$ 84,102.00	\$ 34,900.00	\$ 79,923.00	\$ 82,911.00	\$ 52,781.00	\$ 47,929.00	\$ 66,629.00	\$ 47,040.00	\$ 58,185.00	\$ 50,716.00	\$ 57,890.44	-31%

	A	C	D	E	F	G	H	I	J	K	L	P	Q
91	CARS DIVISION - DETAIL	YTD Avg 2010	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	YTD Avg 2011	% Change
92	Family Programs												
93	Food Stamps (FS) Households (HH's)	6,471	7,191	7,344	7,526	7,625	7,655	7,760	7,776	7,877	7,901	7,628	18%
94	Colorado Works (TANF) Households (HH's)	331	423	434	442	431	446	410	406	411	389	421	27%
95	Colorado Works Adults	241	292	306	317	307	331	292	298	289	266	300	24%
96	Colorado Works Children	606	767	798	800	796	795	735	724	730	700	761	26%
97	HH's on 1931 Family Medical Assistance (FM)	2,587	4,922	5,005	5,090	5,121	5,301	5,328	5,185	5,232	5,172	5,151	99%
98	HH's on Other FM	5,163	2,684	2,648	2,583	2,563	2,701	2,783	2,611	2,688	2,679	2,660	-48%
99	FM - # of Adults	4,794	8,282	8,485	8,641	8,763	9,195	9,342	9,017	9,090	8,888	8,856	85%
100	FM - # of Children	15,098	14,516	14,690	14,700	14,763	15,254	15,323	14,793	14,907	15,050	14,888	-1%
101	Total HH's on FM	7,750	7,606	7,653	7,673	7,684	8,002	8,111	7,796	7,920	7,851	7,811	1%
102	Adult Programs												
103	State Aid to the Needy/Disabled (AND)	329	343	328	313	321	328	331	334	319	312	325	-1%
104	AND/Supplemental Security Income (SSI)	79	75	73	79	81	82	80	77	77	77	78	-1%
105	Home and Community Based Services (HCBS)	1,300	1,333	1,329	1,332	1,305	1,312	1,338	1,337	1,345	1,338	1,330	2%
106	Nursing Facility/30 Days	489	508	505	497	494	508	521	516	510	511	508	4%
107	Old Age Pension (OAP)	1,086	1,068	1,074	1,091	1,086	1,096	1,127	1,136	1,144	1,169	1,110	2%
108	Adult Medicaid OAP	647	615	623	637	639	643	662	668	683	696	652	1%
109	Pickle	5.63	7	7	6	1	6	8	9	13	16	8.11	44%
110	Medical Savings Plan	1,204	1,253	1,249	1,250	1,235	1,279	1,307	1,297	1,296	1,291	1,273	6%
111	SSI Mandatory	2,567	2,696	2,676	2,672	2,692	2,729	2,760	2,787	2,785	2,790	2,732	6%
112	Total Adult Medicaid	7,377	7,555	7,536	7,564	7,558	7,655	7,803	7,827	7,853	7,888	7,693	4%
113	Note: All TANF recipients also receive 1931 Med, but are NOT included in the broken out number.												
114	All 1931 cases ARE included in the total of Family Medicaid Cases.												
115	*As of January 2009 this line item includes only determined cases.												
116	**As of January 2009 this line item includes only searches where kin were located.												
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# Department of Housing & Human Services

Housing Office: 2525 13<sup>th</sup> Street, Suite 204 • Boulder, Colorado 80304 • Tel: 303.441.3929 Fax: 720.564.2283  
Human Services: Boulder Office • 3400 Broadway • Boulder, Colorado 80304 • 303.441.1000  
Longmont Office • 529 Coffman, Suite 100 • Longmont, Colorado 80501 • 303.678.6000  
[www.bouldercounty.org](http://www.bouldercounty.org)

**Human Services Board  
MONTHLY BOARD MEETING  
Tuesday, December 13, 2011, 2:00 p.m.  
Commissioner's Conference Room – 3<sup>rd</sup> Floor  
Boulder County Courthouse, Boulder, Colorado**

**Agenda:**

- 1) Call to Order
- 2) Approval of Minutes from October 25, 2011
- 3) Business Matters Regarding the Human Services Advisory Committee:
  - a) Ratification of three new Human Services Advisory Committee Members: K.C. Robbie, Steve Fowler, and Pete Leibig for 3 year terms (Requested Action: Approval)
  - b) Ratification of Name Change to *Housing and Human Services Advisory Committee*-- Requires Amending the Bylaws. (Requested Action: Approval)
- 4) Director's Report
  - a) Status of 2012 State Budget issues
  - b) Status of Temporary Human Services Safety Net Contracts
  - c) Review of Monthly Statistical Report
  - d) Self-Sufficiency and Community Support Division Update
  - e) Family and Children Services Division Update
  - f) CHSDA Updates
- 5) Financial Report
  - a) IFAS Implementation Update
- 6) Matters from Members of the Board
- 7) Matters from Members of the Public\*\*
- 8) Next Meeting is January 24, 2012 at 2 p.m.

## 9) Adjourn

**\*\*Any member of the Public may speak on any subject not related to the agenda. Anyone wishing to speak will have the opportunity to address the board. Please keep comments to a maximum of 5 minutes.**

It is the policy of BCDHHS to make programs, meetings, activities and services accessible to individuals with disabilities. In order to provide special services such as interpreters or provide special materials in special formats such as large print, Braille, or computer disks the county needs to be informed of the individual's special needs. If you need special assistance contact Julia Yager, ADA Coordinator, or the Human Resources Division at 303-441-3508 at least 48 hours before the scheduled event.

La política de BCDHHS es hacer que los programas, juntas, actividades y servicios sean accesibles para gente discapacitada. Para poder ofrecer servicios especiales como interpretes o material en algun formato especial, como impresiones mas grandes, Braille, o disco de computadora, el condado requiere que le informen de las necesidades especiales de cada individuo. Si ud. requiere atención especial, por favor comuníquese con Julia Yager, coordinadora del ADA o a la oficina de Recursos Humanos al 303-441-3508 cuando menos 48 horas antes del evento.

**\*The monthly board meeting of the Boulder County Housing Authority (BCHA) Board will immediately follow the conclusion of the Human Services Board Meeting.**

**BOULDER COUNTY HUMAN SERVICES BOARD  
MEETING MINUTES  
September 27, 2011**

**Members Present:** Commissioner Pearlman  
Commissioner Toor

**Member Excused:** Commissioner Domenico

**Staff Present:** Frank Alexander, DHHS Director, Richard Sosa, DHHS Director of Finance and Operations, Chris Campbell, Assistant to the Director, DHHS.

**APPROVAL OF MINUTES**

Motion was made by Commissioner Toor to approve the August 30, 2011 Human Services Board minutes as written. The Motion was seconded by Commissioner Pearlman and subsequently passed unanimously.

**DIRECTOR'S REPORT**

Frank Alexander, DHHS Director, provided an update that the 2012 DHHS Budget Hearing will take place on Thursday, October 27 at 9 a.m. The entire decision package will be presented at that time to the Commissioners for approval.

**Ballot Initiative 1A: Temporary Human Services Safety Net Mill Levy (TSN)  
Expenditures Update**

Frank Alexander, DHHS Director, provided an update on the TSN expenditures to date:

- Draft contracts for each of the focus areas of high leverage, high impact community focal points that will collectively, with our community partners, bend the curve on poverty in Boulder County and to meet the tremendous demands of increased caseloads. The contracts will be executed for November 1, 2011.
- DHHS awarded \$400,000 to Mental Health Partners for community-based mental health and substance abuse services. Sister Carmen Community Center was awarded \$200,000 to pilot a Community Resource Center Model (integrated service model for prevention and early intervention services). The City of Boulder Family Resource School program was also awarded \$200,000 for community-based services similar to the CRC model. Clinica Family Health Services was awarded funding for dental services/preventative dental care. Similarly, Dental Aid was awarded funding to provide dental services. The Early Childhood Council of Boulder County was awarded \$60,000 to provide the right level of training for our childcare workers.

## **REVIEW OF MONTHLY STATISTICAL REPORT**

Director Alexander focused on the child welfare redesign process and the positive outcomes gained by that structural redesign. While the department has reduced child welfare budgets, DNN's have decreased by 27% over the last two years, placements have been reduced by 40%, and youth permanencies have increased by 40%. We have invested in services that promote family stability—i.e. permanency roundtables, detailed and specific and in home services and mental health services. Caseloads continue to increase and impending federal budget cuts are concerning for the department in the coming year.

## **SELF-SUFFICIENCY AND COMMUNITY SUPPORT DIVISION UPDATE (SSCS):**

- Jennifer Eads, Self Sufficiency and Community Support (SSCS) Division Director and Angela Lanci-Macris presented a Divisional update, and in particular presented an update on the process reengineering efforts in the benefits enrolment teams, bolstered by the addition of additional staff from the TSN funding. Overall, the Boulder County unit is the strongest in the state in terms of new applications and redeterminations—the staff should be commended on their stellar work. Notably, Boulder County is the only county in Colorado to not have a backlog in applications. This is due, in part, to the increase in staff paid for by TSN funding and in part to the co-location of eligibility technicians in community nonprofits, senior centers, and clinics.

## **FINANCIAL REPORT**

Update on 2012 Budget:

A full budget will be presented to the BOCC on October 27, 2011. The main issues revolve around focused expenditures on those areas that will allow the department to aggressively handle caseload increases across the system.

Regarding DHHS block grants, the state allocation in the various blocks matched DHHS budget projections with the exception of TANF funding which will be \$95,000 higher than anticipated. Notably, at this time last year there were some significant, un-projected cuts to the various blocks (child welfare and TANF). This is good news on the revenue side.

Additionally, the Department projects an approximate \$6.5 million fund balance and is in a very strong financial position heading into 2012.

**MATTERS FROM MEMBERS OF THE BOARD**

None.

**MATTERS FROM MEMBERS OF THE PUBLIC**

None.

Meeting Adjourned.

Boulder County Human Services					
Contracts Executed - November 16, 2011 - December 20, 2011					
Execution Date	Contractor	Services	amount	Term Begins	Term Ends
11/17/2011	Mental Health Partners 1A	Mental Health Services for Seniors	20,000.00	11/1/2011	12/31/2011
11/17/2011	Dental Aid Inc. 1A	Preventive Dental and Health Care Services	8,750.00	11/1/2011	12/31/2011
11/17/2011	Mental Health Partners 1A	Community Based Mental Health	80,000.00	11/1/2011	12/31/2011
11/17/2011	Early Childhood Council of Boulder 1A	Quality Childcare	15,000.00	11/1/2011	12/31/2011
11/17/2011	Boulder Shelter for the Homeless 1A	Benefits Acquisition Collaborative	16,250.00	11/1/2011	12/31/2011
11/17/2011	Clinical Family Health Services 1A	Preventive Dental and Health Care Services	30,000.00	11/1/2011	12/31/2011
11/17/2011	Sister Carmen Community Center 1A	Community Family Resource Center Pilot	50,000.00	11/1/2011	12/31/2011
11/1/2011	20th Judicial District Probation Department	1 FTD JITC Probation Officer Specialist	46,020.75	10/1/2011	6/30/2012
11/1/2011	Alcohol Behavior Information	Monitoring Services	1,000.00	6/1/2011	5/31/2012
10/3/2011	Wild Plum and Boulder Head Start	Recruit and Enroll Children into Boulder County Head Start and Wild Plum	0.00	7/1/2011	7/1/2012

	A	C	D	E	F	G	H	I	J	K	L	M	P	Q
1	<b>BOULDER COUNTY DEPARTMENT OF HOUSING AND HUMAN SERVICES (DHHS)</b>													
2	<b>2011 BCDHHS DIRECTOR'S STATISTICAL REPORT</b>	YTD Average											YTD Average	% Change YTD 2010 TO 2011
3	10/17/11	2010	January	February	March	April	May	June	July	August	September	October	2011	
4	<b>CARS - Applications</b>													
5	# Colorado Works (TANF)	136	141	100	119	122	120	147	170	169	123	151	136	0%
6	# Food Stamps	650	682	616	674	616	628	667	653	836	695	702	677	4%
7	# Medicaid	382	410	346	444	402	456	481	480	564	526	503	461	21%
8	# CHP+ (Children's Health Plan Plus)	263	278	234	291	250	263	280	258	374	324	287	284	8%
9	# CHP+ Applicants	662	687	594	678	587	612	647	634	957	818	733	695	5%
10	# Adult Financial (OAP + AND)	140	137	127	149	126	135	144	112	157	141	129	136	-3%
11	# Overdue Applications (as of end of month)	49	51	45	21	31	55	40	44	48	74	82	49	0%
12	% HPLG's Determined Within Program Guidelines (calculated after 60 days)	Not available												
13	Average # Days Application to Authorization	Not available												
14	<b>CARS - Open High Level Program Groups</b>													
15	# Colorado Works (TANF) Adults	246	292	306	317	307	331	292	298	289	266	282	296	21%
16	# Colorado Works (TANF) Children	618	767	798	800	796	795	735	724	730	700	733	758	23%
17	# Colorado Works (TANF) Households	338	423	434	442	431	446	410	406	411	389	401	419	24%
18	# Colorado Works (TANF) Clients with Open Child Welfare Cases	26	Not available											
19	# AND Adults	409	418	401	392	402	410	411	411	396	389	394	402	-2%
20	# OAP Adults	1,076	1,068	1,074	1,091	1,086	1,096	1,127	1,136	1,144	1,169	1,168	1,116	4%
21	# Medicaid Adults (without Children)	7,311	7,555	7,536	7,564	7,558	7,655	7,803	7,827	7,853	7,888	7,935	7,717	6%
22	# Family Medicaid Adults	5,365	8,282	8,485	8,641	8,763	9,195	9,342	9,017	9,090	8,888	9,062	8,877	65%
23	# Family Medicaid Children	14,917	14,516	14,690	14,700	14,763	15,254	15,323	14,793	14,907	15,050	15,403	14,940	0%
24	# Family & Adult Medicaid Households	14,975	15,161	15,189	15,237	15,242	15,657	15,914	15,623	15,773	15,739	15,910	15,545	4%
25	# Total Medicaid Clients	27,593	30,353	30,711	30,905	31,084	32,104	32,468	31,637	31,850	31,826	32,400	31,534	14%
26	# Food Stamp Adults	Not available	6,831	6,392	Not available	6,612	Not available							
27	# Food Stamp Children	Not available	7,439	6,890	Not available	7,165	Not available							
28	# Total Food Stamp Clients	Not available	14,270	13,282	16,005	15,482	15,658	15,709	16,460	15,845	16,049	16,800	15,556	Not available

	A	C	D	E	F	G	H	I	J	K	L	M	P	Q
29	Child Welfare	YTD Avg 2010	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	YTD Avg 2011	% Change
30	# Total Open Cases	773	722	722	721	703	697	701	706	713	720	728	713	-8%
31	# D & N's Open/Ongoing, Pending with Court	198	154	153	152	146	148	149	148	146	143	136	148	-25%
32	# D&N's Filed with Court in Month	8	4	10	9	6	7	8	6	11	4	5	7.00	-10%
33	# Total Children in Open Involvements	1,209	1,108	1,113	1,107	1,085	1,106	1,106	1,099	1,112	1,135	1,125	1,110	-8%
34	# Children in Program Area 4 (Youth In Conflict)	128	105	104	106	98	100	99	96	101	103	98	101	-21%
35	# Children in Program Area 5 (Child Welfare)	367	286	291	288	278	294	295	296	301	319	311	296	-19%
36	# Children in Program Area 6 (Adoption)	627	629	633	632	632	635	638	631	630	632	629	632	1%
37	# Children Placed In Month	23	20	18	16	12	17	22	8	20	20	20	17	-25%
38	# Children in Out of Home (OOH) Placement, DSS Custody	134	111	110	109	108	99	94	91	86	80	84	97	-28%
39	# Foster Family Homes	136	116	114	111	105	102	105	101	105	102	94	106	-23%
40	# Children/Parental Rights Terminated in Month	2.70	0	5	1	2	1	2	0	3	1	2	1.89	-30%
41	# Children Available for Adoption	21	23	25	26	25	21	21	18	15	6	8	19	-10%
42	# Children Legally Free Not in Fost-Adopt Placement	4.80	5	3	4	4	3	3	4	4	4	4	3.80	-21%
43	# Adoptions Finalized in Month	3.00	1	1	1	2	3	2	0	4	5	5	2.67	-11%
44	# Children Returned Home (from OOH Placement)	6.80	3	4	5	6	4	3	3	7	3	10	4.80	-29%
45	# Children in Subsidized Adoption	602	606	607	601	600	600	604	608	609	615	623	607	1%
46	# Children in OOH Placement Without Medicaid	3.56	4	2	1	3	3	2	2	2	3	3	2.50	-30%
47	# Referrals Received	340	305	334	349	397	377	249	295	315	389	361	337	-1%
48	# Referrals Assigned for Assessment	164	136	157	152	183	156	135	138	149	157	139	150	-8%
49	% Referrals Received that were Assigned for Assessment	48%	45%	47%	44%	46%	41%	54%	47%	47%	41%	39%	45%	-7%
50	# Assessments Assigned as Cases	11	11	13	7	8	13	13	7	17	8	11	10.80	1%
51	% Assessments Assigned as Cases	7%	8%	8%	5%	4%	8%	10%	5%	11%	5%	8%	7%	11%

	A	C	D	E	F	G	H	I	J	K	L	M	P	Q
52	Permanency Goal	YTD Avg 2010	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	YTD Avg 2011	% Change
53	% Remain Home	79%	80%	81%	82%	82%	83%	84%	84%	84%	85%	85%	83%	5%
54	% Return Home	9%	7%	7%	7%	7%	6%	6%	7%	7%	7%	7%	7%	-28%
55	% Adoption	7%	7%	7%	7%	7%	7%	7%	6%	6%	5%	5%	6%	-7%
56	% Other Planned Perm. Living Arrangements (OPLA)	4%	6%	5%	4%	4%	4%	3%	3%	3%	3%	3%	4%	-14%
57	Actual Protection (NOTE: State data reported 30 days in arrears)													
58	# Open Cases/Households	84	77	79	74	82	70	66	64	57	60	Not available	70	-17%
59	# Cases Opened in the Month	11	13	18	18	29	21	15	20	19	269	Not available	47	328%
60	# County Guardianships	6.00	6	6	6	6	6	6	6	6	6	Not available	6	0%
61	# County Conservatorships	0	0	0	0	0	0	0	0	0	0	Not available	0	0%
62	# Representative Payeeships	6.00	5	4	4	6	4	3	2	2	2	Not available	4	-41%
63	Child Support Enforcement													
64	# Open Child Support Cases	5,046	5096	5,110	5,126	5,142	5,158	5,193	5,219	5,199	5,207	5,213	5,166	2%
65	# Open Foster Care Fee Cases	328	291	281	276	267	264	263	258	258	257	255	267	-19%
66	% Payors in Foster Care Fee Cases	36%	40%	43%	37%	37%	34%	38%	36%	36%	42%	39%	38%	6%
67	Total Child Support Collections in Month	\$ 908,373.24	\$808,589.03	\$ 960,068.51	\$ 1,095,346.58	\$1,054,026.48	\$ 973,217.00	\$ 942,139.48	\$868,129.28	\$937,539.07	\$876,662.85	\$ 873,342.17	\$ 938,906.05	3%
68	Total FC Fee Collections in Month	\$ 17,848.20	\$11,473.00	\$25,745.00	\$25,884.00	\$17,510.00	\$12,674.00	\$8,733.00	\$ 7,941.00	\$5,995.00	\$8,364.00	\$ 12,190.00	\$ 13,650.90	-24%
69	# Total Open IV-E/Non-IV-E Cases Determined*	2	0	0	5	8	12	14	6	6	12	11	8.22	252%
70	# Diligent Searches-Kin Located in the Month**	3.50	1	2	0	2	4	4	1	2	1	11	2.80	-20%
71	LEAP													
72	# Applications Received in Month	467	545	400	253	195	93	3	2	3	1	1,985	258	-45%
73	# Applications Approved in Month	460	783	718	576	282	130	10	0	0	0	274	396	-14%
74	# Applications Pending as of End of Month	676	1,353	873	232	76	6	0	0	0	0	793	476	-30%
75	Child Care													
76	# Providers with Fiscal Agreement	263	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
77	# Providers with Fiscal Agreement - Paid	153	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
78	# Children Receiving Benefits CCAP	999	Not available	Not available	Not available	799	Not available	Not available	778	Not available				
79	# Children Receiving Benefits SDCD	55	Not available	Not available	Not available	56	Not available	Not available	63	Not available				
80	# Children by Poverty Level:													
81	100% Poverty Level	493	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
82	130% Poverty Level	141	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
83	150% Poverty Level	103	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
84	185% Poverty Level	155	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
85	225% Poverty Level	60	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
86	INVESTIGATIONS													
87	# Total Open Fraud/Non-Fraud Investigations	212	238	243	233	252	267	280	302	322	351	366	285	35%
88	# Total Open Claims	1,538	1,802	1883	1922	2,011	2,095	2,107	2,224	2,389	2,512	2,644	2,159	40%
89	# CBMS Claims Created in month	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available	Not available
90	Total Funds Collected in the Month	\$ 82,378.40	\$ 34,900.00	\$ 79,923.00	\$ 82,911.00	\$ 52,781.00	\$ 47,929.00	\$ 66,629.00	\$ 47,040.00	\$ 58,185.00	\$ 50,716.00	\$ 56,807.00	\$ 57,782.10	-30%

	A	C	D	E	F	G	H	I	J	K	L	M	P	Q
91	CARS DIVISION - DETAIL	YTD Avg 2010	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	YTD Avg 2011	% Change
92	Family Programs													
93	Food Stamps (FS) Households (HH's)	6,544	7,191	7,344	7,526	7,625	7,655	7,760	7,776	7,877	7,901	7,910	7,657	17%
94	Colorado Works (TANF) Households (HH's)	338	423	434	442	431	446	410	406	411	389	401	419	24%
95	Colorado Works Adults	246	292	306	317	307	331	292	298	289	266	282	298	21%
96	Colorado Works Children	618	767	798	800	796	795	735	724	730	700	733	758	23%
97	HH's on 1931 Family Medical Assistance (FM)	3,000	4,922	5,005	5,090	5,121	5,301	5,328	5,185	5,232	5,172	5,244	5,160	72%
98	HH's on Other FM	4,664	2,684	2,648	2,583	2,563	2,701	2,783	2,611	2,688	2,679	2,731	2,667	-43%
99	FM - # of Adults	5,365	8,282	8,485	8,641	8,763	9,195	9,342	9,017	9,090	8,888	9,062	8,877	65%
100	FM - # of Children	14,917	14,516	14,690	14,700	14,763	15,254	15,323	14,793	14,907	15,050	15,403	14,940	0%
101	Total HH's on FM	7,665	7,606	7,653	7,673	7,684	8,002	8,111	7,796	7,920	7,851	7,975	7,827	2%
102	Adult Programs													
103	State Aid to the Needy/Disabled (AND)	330	343	328	313	321	328	331	334	319	312	316	325	-2%
104	AND/Supplemental Security Income (SSI)	79	75	73	79	81	82	80	77	77	77	78	78	-1%
105	Home and Community Based Services (HCBS)	1,303	1,333	1,329	1,332	1,305	1,312	1,338	1,337	1,345	1,338	1,342	1,331	2%
106	Nursing Facility/30 Days	493	508	505	497	494	508	521	516	510	511	505	508	3%
107	Old Age Pension (OAP)	1,076	1,068	1,074	1,091	1,086	1,096	1,127	1,136	1,144	1,169	1,168	1,116	4%
108	Adult Medicaid OAP	635	615	623	637	639	643	662	668	683	696	702	657	3%
109	Pickle	5.70	7	7	6	1	6	8	9	13	16	17	9.00	58%
110	Medical Savings Plan	1,211	1,253	1,249	1,250	1,235	1,279	1,307	1,297	1,296	1,291	1,319	1,278	6%
111	SSI Mandatory	2,586	2,696	2,676	2,672	2,692	2,729	2,760	2,787	2,785	2,790	2,804	2,739	6%
112	Total Adult Medicaid	7,388	7,555	7,536	7,564	7,558	7,655	7,803	7,827	7,853	7,888	7,935	7,717	4%
113	Note: All TANF recipients also receive 1931 Med, but are NOT included in the broken out number.													
114	All 1931 cases ARE included in the total of Family Medicaid Cases.													
115	*As of January 2009 this line item includes only determined cases.													
116	**As of January 2009 this line item includes only searches where kin were located.													
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**Boulder County Human Services  
Comparison of State Allocations and County Expenditures  
Four months actuals: through October 2011 for State fiscal year ending June 2012**

**Allocation status as of October 2011:**

	Four Months State Allocation	Four Months Expenditures/EBT	(Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, Adopt, Case, Child Care, OOH	\$ 3,708,160	\$ 4,744,892	(\$1,036,732)
TRCCF, CHRP, Fee for Service	<u>1,126,007</u>	<u>482,721</u>	<u>\$643,286</u>
Total Child Welfare	4,834,167	5,227,613	(\$393,446)
<b>Colorado Works / TANF</b>			
Administration and Contracts		632,278	
Benefits and Support Services		<u>834,749</u>	
Total Colorado Works / TANF	1,994,842	1,467,027	\$527,815
<b>Child Care Assistance Program</b>			
Administration		108,715	
Programs		<u>915,445</u>	
Total Child Care Assistance Program	1,133,064	1,024,160	\$108,904
<b>County Admin and Food Assist Fraud</b>			
County Administration	1,123,330	2,329,247	(\$1,205,917)
<b>Core Services</b>			
80/20 & 100	640,940	689,316	(\$48,376)
Mental Health	132,117	147,601	(\$15,484)
ADAD FICF	19,259	33,061	(\$13,803)
Special Economic Assistance	<u>6,000</u>	<u>6,957</u>	<u>(\$957)</u>
Total Core Services	798,316	876,936	(\$78,620)

**Estimated allocation status as of June 30, 2012:**

	Twelve months of State Allocation	Estimated twelve months of Expenditures/EBT	Est. expenditures (Over)/Under State Allocation
<b>Child Welfare</b>			
Admin, OOH, Child Care, Adoption	\$ 11,124,479	\$ 14,234,676	(\$3,110,197)
TRCCF, CHRP, Fee for Service	<u>3,378,022</u>	<u>1,448,163</u>	<u>\$1,929,859</u>
Total Child Welfare-Foster Care	14,502,501	15,682,839	(\$1,180,338)
<b>Colorado Works / TANF</b>			
Administration and Contracts		1,896,835	
Benefits and Support Services		<u>2,504,248</u>	
Total CO Works / TANF	5,984,526	4,401,082	\$1,583,444
<b>Child Care Assistance Program</b>			
Child Care Assistance	3,399,191	3,072,479	\$326,712
<b>County Admin and Food Assist Fraud</b>			
County Administration	3,369,990	6,987,740	(\$3,617,750)
<b>Core Services</b>			
80/20 & 100	1,922,820	2,067,949	(\$145,129)
Mental Health	396,351	442,804	(\$46,453)
ADAD FICF	57,776	99,184	(\$41,408)
Special Economic Assistance	<u>18,000</u>	<u>20,871</u>	<u>(\$2,871)</u>
Total Core Services	2,394,947	2,630,808	(\$235,861)

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System.

**Purpose:** Compare YTD and projected year-end expenditures to prorated and full-year allocations (includes Federal/State/County shares).

**Summary:**

Based on four months SFY12 actuals, two of the five major programs are spending within prorated State allocations.

**Boulder County Human Services**  
**Non-allocated and Non-major Program Expenditures and Revenues**  
**Four months actuals: through October 2011 for State fiscal year ending June 2012**

	<u>Four Months</u> <u>Expenditures</u>	<u>Four Months</u> <u>Federal / State</u> <u>Revenues</u>	<u>County Portion</u> <u>of Expenditures</u>
<b>Non-allocated and Non-Major Programs:</b>			
Food Assistance Benefits (net of collections)	\$ 9,418,772	\$ 9,418,772	\$ -
Old Age Pension	1,666,040	1,666,040	-
Child Support Enforcement Administration	712,512	424,045	288,467
Low-income Energy Assistance Program	67,936	67,936	-
Non-allocated Programs	51,456	40,428	11,029
Non-reimbursables in County Administration	56,909	-	56,909
Aid to Needy Disabled	219,781	175,824	43,956
Home Care Allowance	110,146	104,639	5,507
IV-B, Promoting Safe and Stable Families	25,289	25,289	-
IV-E Independent Living	35,152	35,152	-
Automated Data Processing, Pass-Through	186,535	61,557	124,979
Colorado Works / TANF Collections	(4,978)	(3,982)	(996)
Total State Incentives	-	35,689	(35,689)
Total Federal Incentives	-	5,689	(5,689)
IV-D Child Support, TANF Collections	(117,482)	(93,986)	(23,496)
Medicaid Collections	(1,852)	(1,852)	-
Other Local Sources/Expenditures	1,839,039	-	1,839,039
Integrated Care Management Incentive	93,396	93,396	-
County-only Pass-thru (year-end closeout)	-	-	-
<b>Total Other Non-allocated Programs:</b>	<u>\$ 14,358,650</u>	<u>\$ 12,054,635</u>	<u>2,304,015</u>
<b>Cost Allocation Plan (note 1)</b>	<u>698,779</u>	<u>230,597</u>	<u>468,182</u>

**Source of Information:** Colorado Department of Human Services allocations for Boulder County and Boulder County expenditures reported to the State for reimbursement through the County Fiscal Management System (CFMS).

**Purpose:** Present reported non-allocated and non-major program expenditures and related State/Federal revenues.

**Summary:** As of October 2011, Boulder County spent \$14.4M on non-allocated programs and received revenue of \$12.1M for these programs. The difference, which currently stands at \$2.3M, will be funded through mill levy and other county and non-State/non-Federal sources.

**Note 1:** The Cost Allocation Plan provides quarterly federal reimbursements to Boulder County to offset the allocated indirect costs the county incurs in its support of the operations of the Department of Human Services.

**Boulder County Human Services  
Fund Balance at October 31, 2011**

**Fund Balance at October 2011**

Fund balance at January 1, 2011	\$ 6,839,640
Total revenues minus total expenditures from January to October 2011	<u>2,426,257</u>
Calculated fund balance at October 31, 2011	\$ 9,265,897
Less: Deferred property taxes collected	(1,094,866)
Less: Deferred 2005 Ballot Initiative 1A revenue received	(235,380)
Add: 2010 Ballot TSN/1A billed but not received at 10/2011	<u>335,080</u>
<b>Adjusted Fund Balance</b>	<b><u><u>\$ 8,270,731</u></u></b>

**Note on Reserved Fund Balance**

The available fund balance as of 1/1/2011 was comprised of \$6,254,860 in unreserved funds and \$584,780 in reserved fund balance. The reserved balance includes \$478,894 in funds for Collaborative Management Program (CMP) spending and \$105,886 for funds received from The Colorado Trust reserved for Boulder County Healthy Kids program spending.

**TANF Reserves Balance**

TANF Reserve at June 30, 2010, pre-closeout	\$ 510,739
Increase to TANF Reserves from TANF Program, FY 2010-11	\$ 1,452,221
<b>TANF Reserve at October 31, 2011, 31% of 2010-11 allocation (40% cap)</b>	<b><u><u>\$ 1,962,960</u></u></b>

**Boulder Human Services  
Budget to Actual Comparison  
For Ten Months through October 2011**

	Annual Budget <u>2011</u>	YTD Budget as of <u>10/31/2011</u>	YTD Actuals as of <u>10/31/2011</u>	% of Budget Expended 83% thru Yr	Amount (Over)/Under Budget to Date
<b>EXPENDITURES:</b>					
TANF Block (Colo Works)	\$ 3,193,315	\$ 2,661,096	\$ 2,464,466	77%	\$ 196,630
Child Care Assistance Program Block	3,027,485	2,522,904	681,837	23%	1,841,067
Child Welfare Block And County-only HS	13,038,061	10,865,051	11,899,508	91%	(1,034,457)
Administrative Expenditures	9,561,918	7,968,265	4,617,742	48%	3,350,523
Child Support Enforcement	2,475,529	2,062,941	1,868,437	75%	194,504
Core Services Block	733,146	610,955	842,347	115%	(231,392)
Chafee Foster Care Independent Living	105,053	87,544	82,363	78%	5,181
Promoting Safe & Stable Families Grant	96,140	80,117	79,839	83%	278
Aid To Needy Disabled	168,671	140,559	269,536	160%	(128,977)
LEAP	237,579	197,983	169,807	71%	28,176
Old Age Pension	123,413	102,844	118,021	96%	(15,177)
Integrated/Collaborative Care Mgmt	-	-	265,085	n/a	(265,085)
Other Federal/State Sources	-	-	910,247	n/a	(910,247)
<b>Total Expenditures</b>	<b>\$ 32,760,310</b>	<b>\$ 27,300,258</b>	<b>\$ 24,269,235</b>	<b>74%</b>	<b>\$ 3,031,023</b>

**REVENUE:**

Intergovernmental Revenue	\$19,675,945	\$ 16,396,621	15,972,140	81%	\$ 424,481
Property Tax	6,474,643	5,395,536	6,490,402	100%	(1,094,866)
2005 1A Ballot Initiative	1,412,286	1,176,905	1,412,286	100%	(235,380)
2010 1A Ballot Initiative	5,150,000	4,291,667	2,490,247	48%	1,801,420
Other Sources of Funds	-	-	330,417	n/a	(330,417)
<b>Total Revenue</b>	<b>\$32,712,874</b>	<b>\$27,260,728</b>	<b>26,695,492</b>	<b>82%</b>	<b>\$ 565,238</b>

**Note on EBT/EFT payments:**

There are no State or Federal electronic benefit transactions or electronic funds transfers (EBT/EFT) included in the above expenditures and revenues. The State and Federal EBT/EFT portions of the above expenditures are listed below.

Colorado Works Block	\$1,287,099
Child Care Block	1,858,646
Child Welfare Block	3,034,354
Core Services Block	1,562,908
Low Energy Assistance Program	1,061,504
Aid To Needy Disabled	299,514
Home Care Allowance	342,542
Old Age Pension	3,894,879
Food Assistance Benefits	22,858,097
Subtotal EBT/EFT	<b>\$36,199,543</b>

Total authorized expenditures and EBT/EFT expenditures **\$60,468,778**