



**Boulder
County**

**Boulder County
Land Use Department
Publications**

Public Notice Signs

Land Use Department
 Courthouse Annex Building
 2045 13th Street
 PO Box 471
 Boulder, CO 80302

Planning Division:
 Phone: 303.441.3930
 Fax: 303.441.4856

Email: planner@bouldercounty.org
 Website: www.bouldercounty.org/lu

Office Hours:
 Monday – Friday 8 a.m. to 4:30 p.m.
 Closed Tuesdays 8 to 10 a.m.

Public Notice Signs

The Land Use Code requires the posting of a public notice sign on the property for most applications. The sign notes the name of the project, the docket number, and the address and telephone of the Land Use Department so that interested parties have a contact for questions and information. The sign must be posted during the review period, and must remain in place through the public hearing process (if necessary) until final action on the application is taken.

You will be charged a \$25.00 fee for the sign at the time of your application submittal. A Boulder County Land Use Department staff member is responsible for posting the sign. If you return the sign (***which must be returned to the Land Use Department no sooner than the day after final action is taken on the application***), a refund of \$25.00 will be processed and mailed to you within two weeks.

Please complete this handout as part of your application submittal.

Applicant(s):		
Project Address:		
City:	State:	Zip Code:

(Information below to be filled out by Land Use staff)

Intake Information:

Project Number:	
Date:	Check: <input type="checkbox"/>
Amount Paid:	Credit Card <input type="checkbox"/>
Initials:	Cash <input type="checkbox"/>

Refund Information:

Please make sure we have the current mailing address to mail the refund.

Date sign returned:	Initials:
Date refund requested:	Initials:
Date refund issued:	Initials:
Name and Phone Number:	
Mailing Address:	
City:	State: Zip Code: