

## **Keep it Clean Partnership**

**September 1, 2015**

**Steering Committee Meeting Minutes**

**4049 75<sup>th</sup> Street**

**Boulder, CO**

**2:00 - 4:00 p.m.**

### **Attendees:**

**Janice Lopitz, KICP Project Coordinator**

**Erin Dodge, Boulder County Public Health/Water Quality**

**Scott Coulson, Boulder County Public Health/Water Quality**

**Russ Sands, City of Boulder/Public Works/Watershed Sustainability**

**Bret Linenfelser, City of Boulder/Public Works/Water Quality**

**Mick Forrester, City of Lafayette/Public Works**

**Wendi Palmer, Town of Erie/Public Works**

**Jim Widner, Town of Superior/Civil Engineer**

**Stephanie Martz, Boulder County Public Health/Fiscal Agent to KICP**

### **I. Approval of Minutes**

**All**

The August Steering Committee minutes were approved

### **II. Coordinator and Partner Updates**

Stephanie Martz presented, as the fiscal agent, BCPH's desire to normalize the management of KICP funds. She indicated BCPH is still committed to segregating funds and calculating interest. As for the fiscal agent fee, she will get back to KICP on the possibility of charging one fee vs the current fiscal agent fee and the remainder on PACE contract and Coordinator's expenses. The group indicated that they understood and Janice Lopitz will work with the fiscal agent to normalize the procedures.

General updates:

- MS4 Permit – waiting for final.
- SB 212 – detention notification – in general, none have been up loaded yet.
- Water of the US rule has been held up by the courts. It was to be effective August 28<sup>th</sup> but has been stayed.
- Statewide LLYLI/CSC campaign pitch to Basin Roundtables will begin again.
- Statewide water quality awareness focus groups taking place first to be in Longmont.
- County progress on watershed leadership – Erin indicated that a first meeting has taken place.
- MOU with internal departments – Janice asked the group if they had considered developing a MOU with their city/town departments responsible for MS4 permit implementation. The group felt this wasn't necessary.
- Watershed monitoring annual report RFP workgroup – Mick, Jim, Justin and Bret volunteered to review the RFP and propose firm to bid.
- Watershed Plan – discussion
  - Map for the cover? Group agreed.
  - Revise every 5 years. Group agreed.
  - WWTP flows 1-18. Discussed flows with question marks and will ask Jane to dig deeper.

- Mine Map A-4. Will ask Jane to dig deeper.
- Septic Map A-3. Erin believes the map was accurate.
- E. coli sampling location map. Is needed. Will ask Jane to include.
- Ag support and updates on their monitoring efforts. Agreed to ask for additional clarification on map. The private/public ownership is not fully represented.
- Reviewed removal tables 5-58 and 5-29
- Algae monitoring. A reference was included in 2015 Monitoring Annual Report.
- E. coli study in Louisville discussed grant opportunity.
- Discussed watershed monitoring commitment see below.
- Discussed recommendations for future refinement – maps and funding for special studies.
- Watershed monitoring report going forward:
  - WWTP data - yes – submittal of all parameters but the minimum will be the committed to parameters.
  - Parameters for all locations.
  - QA/QC data - yes.
  - Additional sampling locations for Superior and Longmont – yes.
  - The Partners voted via email before the meeting.

**MCM 1/2**

**MCM 3/6**

**MCM 4/5**

The LID training will take place on December 3.

**Annual/Budget/Permit Workgroup**

**Closing/Next Steps**

**All**

**2015 and 2016 meetings**

| <b>DATE</b> | <b>Steering</b> | <b>TOPIC</b>  |
|-------------|-----------------|---|
| January 6   | 2-4             | Canceled  |
| February 3  | 2-4             | End of year reports, Invoices   |
| March 3     | 1-4             | Facilitated: Program implementation change discussion                                 |
| April 7     | 2-4             | 2016 Budget /Mini campaign  |
| May 5       | 2-4             | Canceled – small group to meet to discuss watershed approach                          |
| May 28      | 9:30-11:30      | 2014 Annual Monitoring Report   |
| June 2      | 2-4             | Permit discussion   |
| June 18     | 1:30-3:30       | CDPHE Permit discussion with Lisa Knerr   |
| July 14     | 1-4             | Facilitated: Contractor 2016 SOW discussion<br>Watershed approach                     |
| August 4    | 2-4             | Mid-year reports - high level discussion<br>Watershed Plan with Jane Clary discussion |
| September 1 | 2-4             | Final comments for 319 Watershed Plan   |
| October 6   | 2-4             | Pollutant Table/Strategy Documents  |
| November 3  | 2-4             |   |
| December 1  | 2-4             | 2016 Budget adoption and contract SOWs.   |
| January 5   | 2-4             | Design Standards  |
| February 2  | 2-4             | End of Year report out  |