



NEPPIDAC - Meeting Minutes

Tuesday, June 24 2014 6pm

1. Introductions

- a. Names and Introductions, contact sheet created (see appendix). All members Nederland Area Eco Pass Public Improvement District Advisory Committee (NEPPIDAC) in attendance

2. Overview of Nederland Area Eco Pass Public Improvement District –

- a. Jared provided update on: purpose of Public Improvement District ((PID) to pay for Eco Pass and use surplus money for transit-related improvements), length of PID (10 years), and overview funding mechanism (mill levy)

3. Purpose of NEPPIDAC

- a. Advisory Committee (AC) can create transit-related recommendations (bus schedule changes, proposed bus stop locations/ improvements, boarding policies). Recommendations will be presented to Jared for discussion/ implementation with appropriate party (RTD, CDOT etc.)
- b. Discussion of service hours and trips on the N bus. Balance of providing adequate levels of service without having unproductive trips. RTD has stated that they do not have obligation to provide additional trips on N bus resulting from increased ridership from Eco Pass program.
- c. Discussion of whom AC should be representing. Potential constituents include: Nederland residents, Nederland Board

of Trustees, potential N route transit users outside of Nederland. To be further discussed at future meeting.

- d. AC serves to advise the Boulder County Board of County Commissioners (BOCC). BOCC is ultimate decision making entity for NEPPIDAC.
- e. Creating articles promoting route for distribution through local media/ newspapers
- f. Advertising – AC can provide guidance for advertising route. Boulder County may potentially have funding to help market route through existing Sales Tax funding. Jared will implement any ads/ press releases, as advised by AC.

4. Policies

- a. Robert’s Rules of conduct – will be informal, but rules will be fallback in event of dispute. Decision points such as allocation will use formal rules (proposing motions, seconding then voting).
- b. Discussion on conduct of AC members as representatives for NEPPIDAC and Boulder County and need to limit discussions of NEPPIDAC business amongst more than two AC members to public meetings where quorum is present.

5. Vision & goals

- a. Discussion on whether AC goal is to attract new visitors/ tourists to Nederland – no consensus reached.
- b. Discussion that goal of program should be to promote program throughout district and larger region, serving as a model for sustainability. This as opposed to an AC that focuses its efforts of maintenance/ implementation details of the PID.
- c. AC agreed on three goals for committee:
 - i. Encourage Eco Pass eligible residents with NEPPIDAC who aren’t currently riding the ‘N’ bus to ride the bus and utilize their Eco Pass.
 - ii. Promote Nederland by encouraging residents living outside of Nederland but within Denver metro region/

Boulder County to ride the Nederland Transit system, including the 'N' bus and Hessie Shuttle.

- iii. Represent Nederland Transit system riders by providing a voice for them and their interests directed to Boulder County and RTD.
- d. AC created vision statement for NEPPIDAC, per consensus "As members of the Nederland Area Eco Pass program, we seek to maximize use of the RTD system in Nederland and throughout the Denver Metro region"

6. Roles

- a. Discussed need for official positions on AC – chair, secretary, etc. Varied opinions on need for chair or structure of meetings. Overall feeling that meetings don't need to be overly formal in structure, and can be run democratically.
 - i. Consensus that Janette will be meeting facilitator for time being.
 - ii. Consensus that Katrina will be primary note taker for time being. This responsibility may be rotated amongst AC members at future meetings. Any AC member may also take notes in meetings and contribute towards a combined note set.
 - 1. Discussion of best format for note taking (Google docs, etc). Individual AC board members will determine their own preferred method for taking notes.
 - iii. Discussion of having one member of AC being primary media contact. Consensus not reached, to be revisited in future meetings.
- b. Boulder County support – scheduling meetings, answering technical questions, etc.
 - i. Jared will set call for agenda two weeks prior to standing meeting. AC members will provide comments on content for agenda. Jared will finalize agenda and distribute to AC and issue public notice of meeting.

7. Action items

- a. AC will provide Jared with guidance on advertising or press releases promoting NEPPIDAC
 - i. Potential idea of having reporter ride Nederland area transit routes (N route, Hessie Shuttle) and write article discussing these and Eco Pass program.
- b. Discussion of whether an annual summary report from AC is necessary. Jared to investigate
 - i. Further clarification – a report is not technically required. BOCC will provide final guidance and format for receiving comments from AC that BOCC prefers.
- c. AC will write article to highlight “N” bus route and promote the bus as providing “car free wilderness access” to riders.
 - i. Jared will distribute article to local media/newspapers.
 - ii. Which AC member will be writing article? - Undecided

8. Next steps & Meeting

- a. Scheduled, quarterly meetings on a standing calendar basis. Meeting may be cancelled in advance if there is a lack of business for discussion, as decided per AC consensus.
 - i. All meetings will be held at Carousel Meeting Rooms if available. Thursdays will be targeted date for meetings. 6pm meeting starting times preferred.
- b. Next meeting will be held Thursday, September 25th at 6pm.

NEPPIDAC Contact List

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