



# **PUBLIC HEALTH**

## **COMMUNITY HEALTH DIVISION**

### **Boulder County Prevention and Intervention Program**

**Job Title:** Interventionist Intern

**Time Commitment:** 20 hours per week (late August to mid-June)

#### **Job Summary:**

Under supervision of a Interventionist “site supervisor,” provides services to students and families in a secondary school/community-based prevention and intervention setting, including crisis intervention, assessments and referral, brief solution-focused counseling, advocacy, tracking, group support, psycho-social educational presentations, consultation and action planning, and prevention services.

#### **Duties and Responsibilities**

- Works with school personnel and Intervention supervisor to develop an identification and referral process for “youth at risk.” This includes the following:
  - Assess client needs, provide brief-solution focused counseling, and develop an individualized action plan through individual and collateral interviews, questionnaires, and review of school and agency reports.
  - Implement action plan through referral and agency collaboration.
  - Provide case management through support, tracking, and follow-up; and participate in promoting resiliency.
  - Facilitate and co-facilitate intervention and prevention psycho-social/educational support groups.
- Develop a school plan with the Intervention Specialist to implement program goals based on the particular school and intern’s particular skills and interest.
- Required attendance at a staff training retreat (*occurs in August prior to the beginning of the school year*) and recommended attendance at four joint team trainings throughout the school year.
- Attend intern supervision groups twice a month for one and one/half (1.5) hours and one (1) hour individual clinical supervision per week with site supervisor.
- Maintain confidential client files. Complete required monthly paperwork for the program, including clinical case notes, web-based data entry of client demographics, presenting issues, sets, encounters, and CAFAS administrative reports.
- Learn about services available for adolescents and families in the relevant communities.
- Develop a learning contract with site supervisor that addresses the above services.
- Participate in school team meetings and case conferences as appropriate; attend meetings, committees, and task forces related to adolescent and family issues as

requested.

- Abide by ethical standards of the profession and personnel policies of Boulder County Public Health, Mental Health Center Serving Boulder & Broomfield Counties, Inc., or City of Boulder Children, Youth, and Family Services.
- Follow all Boulder County Prevention and Intervention Program policy and procedural protocols outlined in the Program's procedures manual.
- Assist Intervention Specialist in school program activities, as needed.

### **Requirements**

- Bachelor of Arts (B.A.) degree in relevant field.
- Second year status in a clinical Master's program in an accredited university.
- Some experience working with adolescents in a school-based setting is preferred.
- Spanish/English bi-lingual/bi-cultural skills are strongly desired.
- Background checks with Colorado Bureau of Investigation and State of Colorado Health and Human Services (TRAILS) will be done.
- Must submit immunization history form and immunization documentation. Some immunizations and/or TB tests may be required (at the expense of Boulder County Public Health), and intern must comply with those requirements in a timely manner.
- Intern must have his/her own vehicle for transportation, current automobile insurance, a valid driver's license, and a driving record in good standing. Certain mileage will be reimbursed as designated by Boulder County.

### **Other**

- **Required attendance at the August retreat prior to the beginning of the school year.** Intern must be available during the entire school year according to the Prevention and Intervention Program's school calendar, which is approximately August 13, 2009 - June 13, 2010, with a Thanksgiving break, a two-week winter holiday break, and a one-week spring break. School breaks and dates will vary according to which school district the Intern is assigned.

#### ***How to Apply:***

*Call the Volunteer Services Office at **303-441-1163** or send an e-mail to [dkoehler@bouldercounty.org](mailto:dkoehler@bouldercounty.org) to request an application. Applications should include a cover letter, resume, and three letters of reference.*

*\*For more information on the Prevention and Intervention Program, call the Intervention Program Manager, Jennifer Brown, at **303-678-6135**, or visit our Web site at [www.co.boulder.co.us/health/intervention.htm](http://www.co.boulder.co.us/health/intervention.htm).*

