



Boulder County Surveyor

Boulder County Courthouse
 2045 13th Street • PO Box 471
 Boulder, Colorado 80302
 Phone: 303-441-3930 • Fax: 303-441-4856
 Email: planner@co.boulder.co.us •
<http://www.co.boulder.co.us/lu/>
 Office Hours: Monday – Friday 8:00 AM to 4:30 PM

Office Use Only		
Date Received:	File Number:	
	Receipt Number:	
	Fee per Survey	\$10.00
	Fee per Sheet	\$10.00
	Additional Sheets	
	Blueline Prints	
Time Received:	Total Paid:	\$

Land Survey Application Form

Address of Area for Survey		City	State	Zip Code
¼ Section	Section	Township	Range	P.M.
Description of Survey				

Note: Surveyor must be a registered surveyor with the State of Colorado.

Surveyor Name	Colorado Registration Number:	Date of Survey
Company Name	Phone	Fax
Mailing Address	Surveyor's Drawing Number (optional)	Number of Sheets in Survey
City	State	Zip Code

Fees

The fees are **\$10.00 per survey** and an additional fee of **\$10.00 per sheet**. Example: a 1 sheet survey = \$20.00; a 2 sheet survey = \$30.00; etc. The fee for Blueline Paper Prints is \$5.00 per sheet. Please write all checks payable to the Boulder County Treasurer.

Determination of when to Submit a Land Survey Plat (from C.R.S. 38-51-107)

Every professional land surveyor who accepts a monument while performing a monumented land survey shall prepare a plat if such monument is not of record either in the clerk and recorder's office of the county in which the monument lies or in the public office designated by the county commissioners or if such monument is set pursuant to Section 38-51-104. No (survey) plat shall be required to be prepared or deposited if the monuments accepted or set are within a platted subdivision that was filed at the clerk and recorder's office within the previous twenty years.

Requirements for Media Submittal

- Title description including reference to ¼ Section, Section, Township, Range, and P.M. (C.R.S. 38-50-101(b))
- Original signature and seals
- Non-fade permanent ink, photographic or Diazo reproduction
- Dimensionally stable polyester sheet (such as Cronar or Mylar)
- Thickness: 3 mils or greater
- Size: 24 by 36 inches (preferred) or 18 by 24 inches
- Borders: minimum of 2 inch margin on left (width) and minimum of ½ inch on all other sides

Content of Land Survey Plat (refer to C.R.S. 38-51-106)

- A. A scale drawing of the boundaries of the land parcel;
- B. All recorded and apparent rights-of-way and easements and/or statement regarding;
- C. All dimensions necessary to establish the boundaries in the field;
- D. A statement by the professional land surveyor that the survey was performed by such surveyor or under such surveyor's responsible charge.
- E. A statement by the professional land surveyor explaining how bearings, if used, were determined;
- F. A description of all monuments, both found and set, which mark the boundaries of the property, and a description of all control monuments used in conducting the survey;
- G. A statement of the scale or representative fraction of the drawing and a bar-type or graphical scale;
- H. A North arrow;
- I. A written property description;
- J. Signature and seal of the land surveyor;
- K. Any conflicting boundary evidence.

Note: The acceptance of a survey plat for filing does not constitute approval of a subdivision or subdivision exemption by Boulder County. If you have questions regarding survey plat deposition/indexing, please contact the Boulder County Land Use Department at (303) 441-3930. If you have questions regarding survey plat content/requirements, please contact the **Boulder County Surveyor Jason Emery** at (303) 441-1665.